

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

**February 13, 2019**

**7:30 PM**

**Samoset MS Auditorium**

*Approved as written on 3/20/2019 – Official Document*

**I. OPENING OF MEETING**

Members Present:     Laura Slattery, Board President  
                              Dorothy Roberts, Vice President  
                              Bill Coggin  
                              Anthony Falco  
                              Mike Matlat  
                              Meredith Volpe  
                              Sara Wottawa

Members Absent:     Kaylee Bowman, Student Member  
                              Nicholas Ambrosino, Student Member

Also Present:         Kenneth E. Graham, Ed.D, Superintendent of Schools  
                              John O’Keefe, Asst. Supt. for Business & Operations  
                              Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration  
                              Erin Hynes, Asst. Superintendent for Curriculum and Instruction  
                              Kristin Capel-Eden, Asst. Superintendent for Personnel  
                              Allison Florio, District Clerk  
                              Christopher Clayton, Esq., Ingerman Smith

**CALL TO ORDER** Meeting held at Samoset MS, was called to order by President Slattery at 7:30pm.

**SALUTE TO THE FLAG**

**MOMENT OF SILENT MEDITATION**

**WE ARE SACHEM - Pride/Presentations**

**Superintendent’s Report**

- Congratulations to all of our athletic teams who continue to advance into playoffs.
- Members of our Board of Education, Administration, Legislative Committee and students attended the Longwood Legislative Breakfast on February 2, 2019. This workshop focused on advocacy efforts in schools.
- Congratulations to Jared Weinhaus on winning the Suffolk County Championship title in wrestling!
- Congratulations to Samuel Sylvia for winning the Suffolk County League Chess Championship!
- P.S. I Love You day was recognized around the district this past week. P.S. I Love You day focuses on support, depression and mental health awareness.
- Schools district-wide are taking part in activities learning about Black History Month.

**Budget Presentation #1** – by Mr. John O’Keefe

**Athletic Recognitions** – by Gary Beutel and Shannon McEntee

**Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (7-0) to approve the following minutes”:

January 9, 2019	Regular Meeting
January 23, 2019	Regular Meeting

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

None.

**BUSINESS ITEMS**

**III. CONSENT AGENDA FOR BUSINESS ITEMS 3.A.1. THROUGH 3.B.2.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Ms. Volpe, and approved unanimously (7-0) to approve the consent agenda for business items 3.A.1. through 3.B.2.

**A. Bid Awards**

**3.A.1. Bid Award**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Ms. Volpe, and approved unanimously (7-0) to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<b><u>RFP/Bid Number &amp; Title</u></b>	<b><u>Action Required</u></b>
a. B 16-109 Postage Equipment Rental	Approve
b. B 17-507 Fire Extinguisher Inspection Service, Maintenance & Testing	Approve
c. B 17-535 Automotive Waste Removal	Approve
d. B 17-538 Refuse Removal	Approve
e. B 17-574 Cooling Tower Treatment, Cleaning & Sanitizing	Approve
f. B 18-504 Elevator Maintenance, Annual Inspection, Service and Repair	Approve
g. B 18-543A Rebid district-wide preventative maintenance/ annual inspection/service/ repair: 1. Indoor and outdoor bleachers 2. Folding doors, rollup dividers, steel roll up gates	Approve
h. B 18-563A District-Wide Preventative Maintenance/Annual Inspection/ Service/ Repair: 1. Scoreboards; 2.Gym Equipment	Approve
i. B 18-565 Cesspool/Drywell/Storm Drain Cleaning & Related Services	Approve
j. B 18-584 Hazardous Materials Abatement – Asbestos, Lead & Microbial (Mold) Remediation	Approve

- k. B 18-554 Elkay Bottle Filling Stations: Units, Parts & Supplies Reject
- l. B 16-226 Epson Large Format Printers – Purchase, Maintenance, Parts & Supplies Approve
- m. LI Food Service Coop RFP # 415 Smallwares Approve
- n. LI Food Service Coop RFP #417 Large Equipment Approve
- o. B 18-131A District-Wide Piano Tuning, Repair & Service – REBID Approve
- p. B-17-250A Driver Education Services - REBID Approve

**B. Treasurers Report**

**3.B.1. Treasurer's Report**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Ms. Volpe, and approved unanimously (7-0) to approve the following: monthly Cash Reconciliation Report as of December 31, 2018 for each fund as submitted by the District Treasurer, Cynthia Carvajal.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of December 31, 2018 as submitted by the District Treasurer, Cynthia Carvajal.”

**Treasurer’s Report**

**Revenues**

**Expenditures**

**Balance Sheets (as of December 31, 2018)**

**3.B.2. Claims Audit Report - December 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Ms. Volpe, and approved unanimously (7-0) to approve the Claims Audit Report as of December 31, 2018 as submitted by Cerini & Associates, LLP.”

**PERSONNEL ITEMS**

**IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.7.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the consent agenda for personnel items 4.A.1. through 4.C.7.

**A. Teachers**

**4.A.1. Leave Replacements Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Neophytou, Christiana	Speech	Lynwood	1-4	2/14/19-6/30/19
Guercio, Kimberly	Science	East	1-4	3/4/19-6/30/19

**4.A.2. Salary Changes for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Caggiano, Joseph	Tamarac	2/1/19	1-2	1-4	\$2,574.50
MacDonell, Patricia	Lynwood	2/1/19	12-5	12-6	\$1,416.50
Methven, Mary	North	2/1/19	13-7	13-8	\$1,416.00
Onesto, Lori	Hiawatha	2/1/19	17-8	17-9	\$1,416.50

**4.A.3. Ten Year Increment for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Caldararo, Devon	Chippewa	3/14/19	\$106.50

**4.A.4. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the substitute teacher list as follows”:

- Name
- Bove, Nicolette
- Brenner, Ryan
- Cardello, Theresa
- Cella, Alyssa
- DeMatteo, Danielle
- DeVito, Adam
- Eustace, Alexander
- Larson, Jane
- Liberto, Christina
- McClernon, Emily
- Moledo, Gabriela
- Peragine, Delaina
- Rodriguez, Deanna
- Rodland, Amanda
- Spector, Jarrett
- Wolf, Michael

**4.A.5. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Buckley, Bonnie	1/28/19
Cardello, Theresa	2/7/19
Desiderio, Dana	1/24/19

**4.A.6. Approval of Sixth Period Stipends for the 2018-19 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following employees to receive a stipend for teaching a sixth period for the 2018-19 school year”:

<u>Date</u>	<u>Name</u>	<u>Building/Position</u>	<u>Amount</u>	<u>FTE</u>
2/14/19	Meahan, Eileen	East/Special Education	\$1,108.19	1.1

**4.A.7. Approval of Coaching Assignments**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following coaching assignments for the 2018-19”:

**SPRING**

**HOME**

<b>SCHOOL</b>	<b>FIRST</b>	<b>LAST</b>	<b>LOC</b>	<b>SPORT</b>	<b>SALARY*</b>
OOD	Jonathan	Dasaro	Samoset	Baseball MS Head	\$3,522.00
Seneca	Robert	Salerno	Seneca	Boys & Girls Track MS Assistant	\$2,726.00
East	Amanda	Schmohl	Sagamore	Girls Lacrosse MS Assistant	\$4,036.00
OOD	Katelyn	Fusco	Seneca	Softball MS Head	\$3,835.00
OOD	Ashley	Corriss	East	Softball JV Head	\$6,521.00

**Volunteers**

North	Joe	Azzato	North	Girls Track	n/a
OOD	Peter	McNeill	East	Girls Track	n/a
OOD	Erin	McNulty	North	Girls Lacrosse	n/a
OOD	Haylee	Molloy	East	Girls Lacrosse	n/a
OOD	Ashlee	Tran	East	Girls Track	n/a
OOD	Robert	Costanzo	North	Baseball	n/a

\*Contractual stipend only

**4.A.8. Approval of Curriculum Writing Staff 2018-19**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following staff for Curriculum Writing for the 2018-19 school year. They will be paid a maximum of 10 hours per position”.

Curriculum Writing Facilitators: \$68.72 per hour

Grade 6	Jill Firmbach
Grade 7	Susan Marrone
Grade 8	Laura Marek

Curriculum Writers: \$30.92 per hour  
 Kristen Broadbent  
 Lindsay Guzzo  
 Christopher Hanley  
 Lorrain Grant  
 Anna Gustavsen  
 Patrick Shanahan  
 Kerry Treubig

**4.A.9. Approval of Extra-Curricular Student Treasurers for the 2018-19 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following student co-treasurers for the 2018-2019 school year":

Abigail Callinan\*  
 Emma Rondinella\*

\*Under the direction of the Seneca Drama Club Faculty Advisors

**4.A.10. Approval of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the appointment of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers for the 2018-19 school year as follows":

<u>Season</u>	<u>Home School</u>	<u>Name</u>	<u>Location</u>	<u>Sport</u>	<u>Salary</u>
Winter	East	Anthony Gambino	East	Weight Room Intramural Supervisor	10 units/wk for 12 weeks
Winter	East	Joseph Maloney	East	Cardio Room Intramural Supervisor	6 units/wk for 12 weeks
Winter	North	Ronald Chirichella	North	Cardio Room Intramural Supervisor	3 units/wk for 6 weeks
Winter	North	Lisa Ficken	North	Cardio Room Intramural Supervisor	3 units/wk for 6 weeks
Winter	North	Dave Caputo	North	Weight Room Intramural Advisor Sub	Will fill in if needed
Winter	OOD	David Pitman	North	Weight Room Intramural Advisor Volunteer	Will volunteer when needed

**4.A.11. Approval of District Wide Lifeguards**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following personnel as District Wide Lifeguards for the 2018-19 school year as follows":

Kreuscher, Steven  
 Spector, Jarrett

**4.A.12. Appointment of Sexual Harassment Contacts for 2018-2019**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following building-level Sexual Harassment Contacts for the 2018-19 school year:"

<u>Building</u>	<u>Contact</u>	<u>Alternate Contact</u>
Cayuga Elementary School	Matthew Wells	Gina Trepiccione
Chippewa Elementary School	Patricia Aubrey	Robin Walsh
Grundy Elementary School	Laura Amato	Donna Chorzepa
Hiawatha Elementary School	Kathleen O'Farrell	Lori Onesto
Lynwood Elementary School	Danielle DeLorenzo	Jake Poffenbarger
Merrimac Elementary School	Veronica DeCicco	Bethany Fredette
Nokomis Elementary School	Denise Kleinman	Karen Grieco
Tamarac Elementary School	Michael Saidens	Deborah Valenzuela
Waverly Elementary School	Kevin Tougher/ Tom Desmond	Ellen T. Campbell
Wenonah Elementary School	Christine DiPaola	Thomas J. Lipani
Sagamore Middle School	Frank Panasci	Donna Gregory
Samoset Middle School	James Horan	Kimberlie Wottawa
Seneca Middle School	Gemma Salvia	William Holl
Sachem High School East	Louis Antonetti	Lisa Johnson
Sachem High School North	Patricia Trombetta	Brian Kolar

**4.A.13. Approval of Sick Day Donation to Member of SCTA - 12583**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following resolution:"

BE IT RESOLVED, that the Superintendent of Schools is authorized to execute an agreement dated January 10, 2019 with the Sachem Teachers Association regarding sick leave donations.

**4.A.14. Approval of Sick Day Donation to Member of SCTA - 12584**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following resolution:"

BE IT RESOLVED, that the Superintendent of Schools is authorized to execute an agreement dated January 10, 2019 with the Sachem Teachers Association regarding sick leave donations.

**4.A.15. Appointment of Alternate Evening High School Staff for the 2018-19 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following Alternate Evening High School staff for the 2018-19 school year effective February 14, 2019":

Kimberly Guercio Science

**B. Administrators**

**4.B.1. Approval of Contract-Interim Assistant to the Assistant to the Director of Student Services**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following resolution:"

BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute an employment agreement with Mary Bohleber as the Interim Assistant to the Assistant to the Director of Student Services at a daily rate of \$675.00 and no fringe benefits for the period February 14, 2019 to June 30, 2019.

**C. Support Staff**

**4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Ahrens, Rosemarie	Recreation Aide/Asst. Group Leader/ Child Care	1/30/19
Goode, Torri	Recreation Aide/Child Care	2/14/19
Mitchell, Michelle	Hall Monitor / Merrimac	2/08/19
Schimmenti, Frank	Campus Security/District Wide	1/2/19
Selesky, Madison	Recreation Aide/Child Care	1/28/19

**4.C.2. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Greene, Maureen	4 Hr. FSW/Hiawatha	3/16/19 34 years

**4.C.3. Termination of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Smith, Jennifer*	Special Ed Aide/Sagamore	1/23/19
*Deceased		

**4.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:



<u>Name</u>	<u>Service Ends</u>
<b><u>Clerical</u></b>	
Brasile, Norma	1/31/19
<b><u>Custodian</u></b>	
Delgado, Gwendalina	2/13/19
<b><u>Individual Nurse</u></b>	
Botwinick, Christine	1/24/19
Hetman, Lauren	1/23/19
<b><u>Nurse</u></b>	
Botwinick, Christine	1/24/19
Hetman, Lauren	1/23/19
<b><u>Security Guard</u></b>	
Copeland, Tamika	2/13/19
Ferrara, Mike	2/13/19
Gerasimovich, Steven	2/13/19
Hooper, William	2/13/19

**4.C.5. Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Weiss, Maureen	Office Assistant/Sagamore	\$48,807	3/1/19	26 weeks 3/1/19-8/30/19

**4.C.6. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Copeland, Tamika	Campus Security/ District Wide	\$19.90/hr.	2/14/19	None
Delgado, Gwendalina	Custodian / Lynwood	\$54,778	2/14/19	90 days 2/14/19 - 5/14/19
Ferrara, Mike	Campus Security/ District Wide	\$19.90/hr.	2/14/19	None
Gerasimovich, Steven	Campus Security/ District Wide	\$19.90/hr.	2/14/19	None
Groffmann, Salina	Bus Driver/ Transportation	\$22.49/hr.	3/4/19	90 Days 3/4/19-6/1/19
Hooper, William	Campus Security/ District Wide	\$19.90/hr.	2/14/19	None

Lindsay, Jacqueline	Recreation Aide/ Child Care	\$12.00/hr.	2/14/19	None
Novelli, Angel	Recreation Aide/ Child Care	\$12.00/hr.	2/14/19	None
Papa, Christopher	Maintenance Mechanic III/ North	\$66,143	2/25/19	90 days 2/25/19-5/25/19

**4.C.7. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<b><u>Aide</u></b>	
Ambrosio, Patricia	2/14/19
Breindl, Sarah	2/25/19
<b><u>Custodian</u></b>	
Biondolillo, Vincent	2/14/19
Gonzalez, Oscar	2/14/19
McEvaddy, Kyle	2/14/19
Roach, Ryan	2/14/19
<b><u>Food Service Worker</u></b>	
Gugliotta, Jennifer	2/25/19
Vendetto, Christina	2/25/19
<b><u>Security Guard</u></b>	
Mignone, James	2/14/19
Sadecki, Lilian	2/14/19

**V. ACTION ITEMS**

**1. Consent Agenda for Action Items 5.1.1. through 5.1.20.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the consent agenda for action items 5.1.1 through 5.1.20.

**5.1.1. Appointment of Board Committee Member**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the appointment of the following individual as a Board Committee Member:"

<u>Name</u>	<u>Board Committee</u>
Vincent Reynolds	Budget Advisory Committee

**5.1.2. Official Newspaper**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the following resolution”:

RESOLVED, that the following newspaper may be used officially at any time it appears to the advantage of the District to do so during the school year 2018-19 (Educ. Law 2004; Municipal Law 103)

Noticia Long Island

**5.1.3. Notice of Public Hearing (Information Item - NO VOTE REQUIRED)**

The formal Public Hearing on the Annual Budget Proposal will be held on Wednesday, May 8, 2019 in the Board of Education Room, Samoset Administrative Annex at 7:30pm.

**5.1.4. Nominating Petitions**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve that petitions nominating candidates for the office of trustee of the Board of Education must be filed with the Office of the District Clerk no later than 5pm on Monday, April 22, 2019. This year it is necessary for nominating petitions to be signed by 83 qualified voters of the district.

NOTICE IS FURTHER GIVEN, that there shall be three (3) trustees of the Board of Education elected for three (3) year terms commencing July 1, 2019 and expiring on June 30, 2022.

FURTHERMORE, there will be two (2) trustees of the Board of Education elected for a one (1) year term commencing July 1, 2019 and expiring on June 30, 2020.

**5.1.5. Rental of Voting Machines for Annual Budget Vote and Election of Trustees**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the rental of ten (10) voting machines from the Suffolk County Board of Elections for use on May 21, 2019."

**5.1.6. Notice of Annual Budget Vote & Election of Trustees**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve that the Board of Education of the Sachem Central School District, Towns of Brookhaven, Smithtown, and Islip, Suffolk County, New York, hereby gives notice that the vote on the school district budget and the election of members of the Board of Education, will be held on May 21, 2019, between the hours of 6am and 9pm. Voting will take place at the ten (10) Sachem elementary schools:

- Election District #1                      Wenonah Elementary School  
Lake Grove, NY
- Election District #2                      Cayuga Elementary School  
Lake Grove, NY
- Election District #4                      Hiawatha Elementary School  
Lake Ronkonkoma, NY
- Election District #5                      Nokomis Elementary School  
Holbrook, NY
- Election District #6                      Chippewa Elementary School  
Holtsville, NY
- Election District #7                      Waverly Elementary School  
Holtsville, NY

Election District #8	Lynwood Elementary School Farmingville, NY
Election District #10	Tamarac Elementary School Holtsville, NY
Election District #11	Merrimac Elementary School Holbrook, NY
Election District #12	Grundy Elementary School Holbrook, NY

**5.1.7. Open Voter Registration (Information Item - NO VOTE REQUIRED)**

The Board of Education takes this opportunity to remind residents that the District maintains open voter registration. On any school or business day, district residents may register to vote at any district school and in the Office of the District Clerk at the Administrative Annex at Samoset.

There will also be two special voter registration days. They are Wednesday, May 8th from 7:30pm to 8:30pm in the Board Room at Samoset Middle School and by appointment on Saturday, May 11th from 9am to 1pm at the Office of the District Clerk. The last day to register to vote is May 16, 2019 at 3pm.

Questions regarding voter registration should be directed to the Office of the District Clerk at 631-471-1331.

**5.1.8. Appointment of Chief Election Inspectors**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve that, the Board of Education, pursuant to Education Law, Section 2025, does hereby appoint the following qualified voters as Chief Election Inspectors for the Annual Budget Vote and Election of Trustees to be held on May 21, 2019 and

FURTHER, that they be compensated at the rate of \$13.00 per hour."

Paul	Attard	Holbrook, NY
Alice	Davis	Farmingville, NY
Rosemary	Grady	Holbrook, NY
Hector	Guzman	Farmingville, NY
Rose Anne	Latino	Holtsville, NY
James	Pappalardo	Lake Ronkonkoma, NY
Bernadette	Ripollone	Holbrook, NY
Emily	Vesia	Holbrook, NY
JoAnn	Whelan	Lake Ronkonkoma, NY
Ruth	Zoebelein	Holbrook, NY

**5.1.9. Appointment of Assistant Clerks/Inspectors**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve that, pursuant to Election Law, Section 2025, the Board of Education does hereby appoint the following qualified voters as Assistant Clerks/Inspectors for the Annual Budget Vote and Election of Trustees to be held on May 21, 2019; and

FURTHER, that they be compensated at the rate of \$12.00 per hour:

Howard	Andersen	Farmingville, NY
Lynda	Buttner	Farmingville, NY
Jessica	Cairo-Chrysaf	Holtsville, NY
Grace	Calamuso	Lake Ronkonkoma, NY
Giovanna	Camarde	Holbrook, NY
Melissa	Cook	Farmingville, NY
Jean	Covello	Farmingville, NY
Olympia	Daube	Farmingville, NY
Geraldine	DePersio	Holbrook, NY
Robert	DePersio	Holbrook, NY
Vincent	Derario	Farmingville, NY
Aneita	Gandley	Holbrook, NY
Elizabeth	Golden	Holtsville, NY
James	Golden	Holtsville, NY
Arthur	Grady	Holbrook, NY
Florence	Graeber	Holbrook, NY
Robert	Graeber	Holbrook, NY
Marsha	Greenspan	Holbrook, NY
Joan	Hopkins	Holbrook, NY
Kevin	Hyms	Lake Ronkonkoma, NY
Lynette	Kern	Lake Ronkonkoma, NY
Alice	Koelln	Lake Ronkonkoma, NY
Gertrude	Kowalski	Holbrook, NY
Patricia	Linken	Holbrook, NY
Nancy	LoPiccolo	Holtsville, NY
Michael	Lewis	Holbrook, NY
Katherine	Mac Intosh	Holbrook, NY
Kathleen	Makinen	Farmingville, NY
Charles	Marrone	Farmingville, NY
Ann	McCance	Farmingville, NY
Andre	Ortiz	Farmingville, NY
Alberta (Honey)	Pabst	Holbrook, NY
Vincent	Pandaliano	Lake Grove, NY
Linda	Perrotta	Lake Ronkonkoma, NY
Warren	Peterson	Holbrook, NY
Fauzia	Rafiuddin	Farmingville, NY
Elaine	Rahne	Amityville, NY
Christine	Ward	Centereach, NY
John	Ward	Centereach, NY
Fred	White	Farmingville, NY
Joann	Zanelli-Cavallino	Holbrook, NY

**5.1.10. Approval of Standardization of ZETTA Music Scheduling and Payout System**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the following resolution”:

RESOLVED, that for reasons of efficiency and/or economy, the Board of Education approves the standardization of ZETTA Music Scheduling and Payout System for the Sachem Central School District for the 2018-19 school year.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

**5.1.11. Approval of Health and Welfare Services Agreement with Middle Country Central School District 2018-19**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Middle Country Central School District to provide health and welfare services to students who reside in Sachem CSD attending non-public schools in Middle Country CSD. The rate for this service is \$905.67 per eligible student. The term of this agreement shall be from July 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

**5.1.12. Approval of Special Education Services Agreement with Rockville Centre Union Free School District 2018-19**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Rockville Centre Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in Rockville Centre Union Free School District, but reside in Sachem Central School District. Rockville Centre UFSD shall be entitled to recover 100% of the actual cost of services that may be charged for each student receiving services in accordance with the Education Law and the Regulations of the Commissioner of Education. The term of this agreement shall be from September 5, 2018 through June 28, 2019."

**5.1.13. Approval of Special Education Services Agreement with Smithtown Central School District 2018-19**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Smithtown Central School District to provide special education services to parentally-placed students with disabilities, when such students attend schools in the Smithtown Central School District. Smithtown CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

**5.1.14. Approval of Special Education Services Contract with Three Village Central School District 2018-19**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Three Village Central School District for the instruction of students with disabilities, when such students attend schools in Three Village Central School District but reside in Sachem Central School District. For the services to be rendered, Sachem CSD will pay the tuition costs as per the students' IEP. The term of this agreement shall be from September 1, 2018 through June 30, 2019."

**5.1.15. Appointment of DAC Coordinators**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to appoint the following building-level DAC (Dignity Act Coordinator) Coordinators for the 2018-19 school year:"

Cayuga Elementary School	Alternate - Gina Trepiccione
Chippewa Elementary School	Alternate - Robin Walsh
Grundy Elementary School	Alternate - Donna Chorzepa
Hiawatha Elementary School	Alternate - Lori Onesto
Lynwood Elementary School	Alternate - Catherine Rafferty
Merrimac Elementary School	Alternate - Bethany Fredette
Nokomis Elementary School	Alternate - Karen Grieco
Tamarac Elementary School	Alternate - Deborah Valenzuela
Waverly Elementary School	<b>rescind</b> Lead- John Ruggero
	<b>appoint</b> Lead- Kevin Tougher
	Alternate - Ellen Campbell
Wenonah Elementary School	Alternate - Thomas Lipani
Sagamore Middle School	Alternate - John Galligan
Samoset Middle School	Alternate - Thomas Desmond
	Alternate - Carissa Hagan
Seneca Middle School	Alternate - William Holl
East High School	Alternate - John Cariddi
North High School	Alternate - Brian Kolar

**5.1.16. Approval of Standard Work Day Resolution for Employees**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the following resolution:”

BE IT RESOLVED, that the Sachem Central School District, Location code 74752, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<b>Title</b>	<b>Standard Work Day (Hrs/day)</b>
Aides	6.5
Athletic Trainers	7.5
Bus Drivers	6.0
Clerical	7.75
Community Educators	6.0
Cooks	7.0
Custodial	7.5
Nurses	7.0
Security	8.0

**5.1.17. Approval of J.J. Stanis and Company, Inc. Healthplex/Dentcare Renewal**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the Healthplex/Dentcare renewal rates from J.J. Stanis and Company, Inc. The rates will remain the same. The current rates are \$17.74 for individual coverage and \$43.49 for family coverage. These rates are effective January 1, 2019 through December 31, 2019.”

**5.1.18. Approval of Agreement with Dr. Philip Eisenberg 2018-19**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Dr. Philip Eisenberg to provide neuropsychiatric evaluations. In full consideration for the services to be rendered, the District agrees to pay \$3,300 per evaluation. This agreement shall be in effect for the period December 15, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

**5.1.19. Approval of Proposed 2019-2020 Calendar**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the proposed 2019-2020 School Calendar.

**5.1.20. Approval of Disposal of District Property**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Falco, seconded by Ms. Roberts, and approved unanimously (7-0) to approve the disposition of equipment and Conex storage containers, as listed on the attached, as well as miscellaneous library books and furniture for the Sachem Central School District in accordance with Policy 6900 - Disposal of District Property.”

<b>Quantity</b>	<b>Description</b>	<b>Condition</b>
7	Conex Storage Container - T1-T7	Poor
1	Conex Storage Container - L1	Poor
1	Conex Storage Container - M1	Poor
1	Conex Storage Container - SQ1	Poor
1	Conex Storage Container - S1	Poor
1	Rockwell Band Saw	Poor
1	Rockwell Jointer	Poor
1	DeWalt 7770 Radial Arm Saw	Poor
2	Rockwell Drill Press	Poor
1	Martin Yale Auto Folder	Poor

**2. Donations**

**5.2.1. Donation - Merrimac Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to accept with gratitude, a donation from the Merrimac Elementary School PTA in the amount of \$13,319.05. This donation is for the BOCES Performing Arts Code A2111-4971-30.”

**5.2.2. Donation - Seneca Middle School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Falco, and approved unanimously (7-0) to accept, with gratitude, a donation from the Seneca Middle School PTA of a LED outdoor sign to Seneca Middle School. The value of this donation is approximately \$8,578.”

**5.2.3. Donation - Cayuga Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (7-0) to accept with gratitude, a donation from Cayuga Elementary School PTA in the amount of \$6,017.78. This donation is for the BOCES Performing Arts Code A2111-4971-30.”



### **3. Budget Transfer**

#### **5.3.1. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0) to approve budget transfers of \$50,000 or greater:"

- Transfers totaling \$1,885,000 to allocate funds for the purchase of Instructional Technology supplies; and projected home teaching expenditures, benefit expenditures, transportations costs and utility costs.

### **4. Recommendations from the Committee on Special Education**

#### **5.4.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (7-0) to accept the recommendation of the Committee on Special Education for the following meetings":

1/24, 1/25, 1/28, 1/29, 1/30, 1/31, 2/1, 2/4, 2/5, 2/6, 2/7, 2/8, 2/11, 2/12, 2/13

## **VI. MONTHLY REPORTS**

### **A. Determinations from the Committee on Preschool Special Education**

#### **6.A.1. Determinations from the Committee on Preschool Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Ms. Volpe, and approved unanimously (7-0) to accept the following:

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/24, 1/25, 1/30, 2/1, 2/5, 2/6, 2/8, 2/12

### **B. Board of Education Sub Committees**

Sachem Legislative Committee – *The Legislative Committee met last Monday with student volunteers. Petitions were gathered and given to Doug Smith to have delivered to Albany on behalf of Sachem CSD.*

Sachem Policy Committee- *The Policy Committee will be meeting on February 25<sup>th</sup>.*

### **C. 2018-19 Updates to the Board**

### **D. 2018-19 Board Goals**

#### ***Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

**Student Success Indicator Alignment** - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

***Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills***

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

***Goal #3 - Improve Parent, Community and Staff Communication***

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

***Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District***

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

***Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education***

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

***Goal #6 - We Are Sachem***

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

**VII. PRESENTATION/DISCUSSIONS****VIII. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

The Board heard comments from a member of the community.

**B. Board of Education Discussion of Future Agenda Items**

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

**C. Next Meeting**

The next Regular meeting of the Board of Education will be held on March 6, 2019 at 7:30 PM in the Board Room at Samoset Middle School.

**IX. EXECUTIVE SESSION**

A **MOTION** was made by Ms. Roberts, seconded by Mr. Matlat, and approved unanimously (7-0), to enter into executive session at 8:52pm for the purpose of discussing the employment of particular personnel.

*Mr. Falco did not attend executive session.*

**X. ADJOURN**

A **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to adjourn executive session at 9:50 pm.

Respectfully Submitted,

*Allison Florio*

District Clerk