

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

March 6, 2019

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**
5. **WE ARE SACHEM – Pride/Presentations**
 - * Superintendent’s Report
 - * Budget Presentation #3
 - * Spelling Bee Recognitions

BUSINESS ITEMS

II. CONSENT AGENDA FOR BUSINESS ITEMS 2.A.1. THROUGH 2.B.2.

A. Bid Awards

2.A.1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 19-320 NYS Vehicle Inspections and Related Services	Reject
b.	B 18-310 Automotive Springs and Spring Parts	Approve
c.	B 19-315 Webasto Scholastic Heaters – Parts & Service	Approve

- d. B 18-316 Vehicle Transmission Service & Remanufactured Transmissions Approve
- e. B 18-317 Diesel Engine/Allison Transmissions – Parts & Service Approve
- f. B 18-84A Award Plaques & Engraving Approve
- g. B 18-321 Repair of District-Owned Vehicles Approve
- h. B 18-106 Radio Station Equipment – Zetta Music Scheduling and Playout System Reject
- i. B 18-509 Window Air Conditioner Units Approve
- j. B 17-416 Artificial Turf Maintenance (Field Grooming & Maintenance Services) Approve
- k. B 18-409 Project Adventure Course – Annual Inspection, Preventative Maintenance & Repair Approve

B. Treasurers Report

2.B.1. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of January 31, 2019 for each fund as submitted by the District Treasurer, Cynthia Carvajal.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of January 31, 2019 as submitted by the District Treasurer, Cynthia Carvajal.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of January 31, 2019)

2.B.2. Claims Audit Report - January 2019

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Claims Audit Report as of January 31, 2019 as submitted by Cerini & Associates, LLP.”

PERSONNEL ITEMS

III. CONSENT AGENDA FOR PERSONNEL ITEMS 3.A.1. THROUGH 3.C.5.

A. Teachers

3.A.1. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Razzano, Janice	Psychologist	East	2/8/19

3.A.2. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Gagnon, Danielle	Elementary	Merrimac	Child Care Leave	3/28/19-6/30/19

3.A.3. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Lawrence, Michele	Merrimac	2/1/19	8-7	8-8	\$1,416.00

3.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Beltram, Kristy
 Green, Romelo
 Murphy, Corey
 Shank, Kerrin
 Tomaine, Bernadette
 Vazquez, Katherine
 Yovino, Melanie

3.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name

Date

Alam, Ilia 2/19/19
 Dixon, Matthew 3/4/19

3.A.6. Approval of Coaching Assignments

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the 2018-19 school year":

<u>Season</u>	<u>Home School</u>	<u>Name</u>	<u>Location</u>	<u>Sport</u>	<u>Salary*</u>
Spring					
RESCIND	OOD	Amanda Schmohl	Sagamore	Girls Lacrosse MS Asst.	\$4,036.00
ADD	OOD	Kaitlin Ogden	Sagamore	Girls Lacrosse MS Asst.	\$3,434.00
	OOD	Jason Debenedictus	East	Boys Lacrosse JV Asst.	\$5,562.00
Volunteers	OOD	Glenn Davis	North	Baseball	n/a
	OOD	Matthew Buderman	East	Baseball	n/a
	OOD	Michael Murtha	East	Boys Lacrosse	n/a

OOD Bryan Brown East Boys Track n/a

3.A.7. Approval of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers for the 2018-19 school year as follows":

RESCIND

<u>Season</u>	<u>Home School</u>	<u>Name</u>	<u>Location</u>	<u>Sport</u>	<u>Salary</u>
Fall	OOD	Samantha Caiozzo	Samoset	Cheerleading MS (Split)	\$ 651.00
	OOD	Deanna Heinssen	Samoset	Cheerleading MS (Split)	\$ 651.00
	OOD	Phyllis Hill	Seneca	Cheerleading MS	\$1,302.00
	OOD	Nichole Testa	Sagamore	Cheerleading MS	\$1,302.00

ADD

Fall	OOD	Samantha Caiozzo	Samoset	Cheerleading MS (Split)	\$1,302.00
	OOD	Deanna Heinssen	Samoset	Cheerleading MS (Split)	\$1,302.00
	OOD	Phyllis Hill	Seneca	Cheerleading MS	\$2,604.00
	OOD	Nichole Testa	Sagamore	Cheerleading MS	\$2,604.00
Spring	Seneca	Ramona Bisono	Seneca	6 th Grade Intramural Advisor	3 units/week for 8 wks
	Sagamore	Claude Amallobieta	Sagamore	6 th Grade Intramural Advisor	3 units/week for 4 wks
	Sagamore	Laura Onorato	Sagamore	6 th Grade Intramural Advisor	3 units/week for 4 wks

3.A.8. Approval of Regents Test Review Staff

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following staff for the Geometry Regents test review. The Regents test review will take place in no more than three 3-hour block sessions at the rate as per the SCTA Agreement for the 2018-2019 school year.

East - Regents ReviewGeometry

Joanne Albino

William Carmon

North - Regents ReviewGeometry

Michael Mastrogiacomo

Ryan Murphy

Christopher Schimpf

3.A.9. Approval of Curriculum Writing Staff 2018-19

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following staff for Curriculum Writing for the 2018-19 school year. They will be paid a maximum of 10 hours per position".

Curriculum Writers: \$30.92 per hr

Peter Cafiso

Siobhan Carey

Victoria Erb

Kristen Fieger

Elizabeth Gibbons

Matthew Golini

Lori Hewlett

Scott Hughes

Thomas Mullee

3.A.10. Approval of Sick Day Donation to Member of SCTA - 12691

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:"

BE IT RESOLVED THAT the Superintendent of Schools is authorized to execute an agreement dated March 1, 2019 with the Sachem Teachers Association regarding sick leave donations.

B. Administrators

3.B.1. Retirement of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
De Meo, Matthew	Director of Information Systems	D.O./Samoset	3/12/19

C. Support Staff

3.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Boreshesky, Barbara	Hall Monitor/ Tamarac	2/1/19
Falco, Stephanie	Special Ed Aide/Seneca	2/13/19

3.C.2. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Serra, Barbara	Bus Driver/Transportation	3/30/19 20 yrs., 6 mos.

3.C.3. Termination of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Esmaelzada, Mohammed	Special Ed Aide/Seneca	2/14/19

3.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u>	
Striebel, Cristine	1/29/19
<u>Clerical</u>	
Cosmo, Christine	10/22/18
<u>Custodian</u>	
Kennedy, Edward	3/7/19
Lamm, Christopher	3/7/19
Roach, Ryan	3/7/19
<u>Hall Monitor</u>	
DePalo, Jennifer	3/6/19

3.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Arango, Gloria	Recreation Aide/ Child Care	\$12.00/hr.	3/7/19	None
Austin, Matthew	Recreation Aide/ Child Care	\$12.00/hr.	3/7/19	None
Cervini, Ava	Recreation Aide/ Child Care	\$12.00/hr.	3/7/19	None
DePalo, Jennifer	Hall Monitor / Tamarac	\$12.00/hr.	3/7/19	None
Hermann, Marissa	Recreation Aide/ Child Care	\$12.00/hr.	3/7/19	None
Mitchell, Michelle	Hall Monitor/ Merrimac	\$12.00/hr.	3/7/19	None

IV. ACTION ITEMS**1. Consent Agenda for Action Items 4.1.1. through 4.1.12.****4.1.1. Approval of Amendment to the Agreement with Premiere Speakers Bureau 2018-19**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendment to the agreement between Sachem Central School District and Premiere Speakers Bureau to provide one (1) additional professional development session for a total of six (6) sessions, cost not to exceed \$38,000. The term of this agreement shall be December 1, 2018 through June 30, 2019. All other terms and conditions remain the same. This contract has been reviewed and approved by the school district’s attorney.”

4.1.2. Approval of Health and Welfare Service Agreement with Smithtown Central School District 2018-19

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Smithtown Central School District to provide health and welfare services to students residing in Sachem CSD and attending non-public schools in Smithtown CSD. The rate for this service is \$1,002.87 per student. The term of this agreement shall be from September 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district’s attorney.”

4.1.3. Approval of Health and Welfare Services Agreement with Bay Shore Union Free School District 2018-19

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Bay Shore Union Free School District to provide health and welfare services to students who reside in Sachem CSD attending non-public schools in Bay Shore UFSD. The rate for this service is \$816.10 per eligible student. The term of this agreement shall be from July 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district’s attorney.”

4.1.4. Approval of Health and Welfare Services Agreement with Sayville Union Free School District 2018-19

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to students residing in Sachem CSD and

attending non-public schools in Sayville UFSD. The rate for this service is \$1,211.40 per student. The term of this agreement shall be from July 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

4.1.5. Approval of Health and Welfare Services Agreement with Syosset Central School District 2018-19

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Syosset Central School District to provide health and welfare services to students who reside in Sachem CSD attending non-public schools in Syosset CSD. The rate for this service is \$985.75 per eligible student. The term of this agreement shall be from July 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

4.1.6. Approval of Special Education Services Agreement with Sayville Union Free School District 2017-18

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sayville Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Sayville UFSD, but reside in the Sachem CSD. Sayville UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

4.1.7. Approval of Agreement with Maria G. Dove, Ed.D. 2019

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Maria G. Dove, Ed.D. to provide staff development services. The consultant shall be paid at the rate of \$500 per hour, not to exceed \$12,000 total. This agreement shall be in effect for the period February 1, 2019 to June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

4.1.8. Approval of Agreement with Glicksman Consulting, LLC 2018-19

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Glicksman Consulting, LLC to provide services in connection with workers' compensation claims plan administration services. The District shall pay the consultant \$1,500 per actuarial

study completed. Any additional services requested by the District shall be provided at the rate of \$250 per hour or a mutually agreed upon rate. This agreement shall be in effect for the period of July 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

4.1.9. Approval of Agreement with Island Photography 2019

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement and rider between Island Photography and Sachem Central School District for the Sachem High School East Graduation Ceremony in June 2019. There is no cost to the school district for this service. This contract has been reviewed and approved by the school district's attorney."

4.1.10. Approval of Disposal of District Property

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the disposition of miscellaneous technology equipment; i.e. smartboards, document cameras, printers, monitors, CPUs, laptops; for the Sachem Central School District in accordance with Policy 6900 - Disposal of District Property."

4.1.11. Appointment of Board Committee Members

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following individual as a Board Committee Member:"

<u>Name</u>	<u>Board Committee</u>
Kristin Gelzinis	Sachem Legislative Committee
Joan O'Connell	Sachem Budget Advisory Committee

4.1.12. Approval of SCTA Sachem Central Teachers' Association Memorandum of Agreement

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a Memorandum of Agreement between the Sachem Central Teachers' Association and the Sachem Central School District dated February 15, 2019.

2. Donations

4.2.1. Donation - Chippewa Elementary School PTA

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Chippewa Elementary School PTA in the amount of \$6,000. This donation is for the BOCES Performing Arts Code A2111-4971-30."

4.2.2. Donation - Lynwood Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Lynwood Elementary School PTA in the amount of \$12,000. This donation is for the BOCES Performing Arts Code A2111-4971-30.”

4.2.3. Donation - Tamarac Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts, with gratitude, a donation from the Tamarac Elementary School PTA of a Canon Imageprograf Printer and ink to Tamarac Elementary School. The value of this donation is approximately \$1,612.”

4.2.4. Donation - Tamarac Fathers' Club

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts, with gratitude, a donation from the Tamarac Fathers’ Club of three (3) TP-Link AC 1200 Wireless Dual Band Gigabit Routers to Tamarac Elementary School. The value of this donation is approximately \$125.”

3. Trips**4.3.1. Athletic Trip**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following trip.

Sachem North Girls Track to attend the Middletown Invitational at Middletown High School in Middletown, NY on May 10-May 11, 2019. There will be no cost to the district for this trip.

4.3.2. Athletic Trip

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following trip.

Sachem East Girls Track to attend the Eddy Games in Schenectady, NY on May 17-May 18, 2019. The meet fee will be the only cost to the district for this trip.

4.3.3. Athletic Trip

RECOMMENDED ACTION: “that, upon the recommendations of the Superintendent of Schools, the Board of Education approve the following trip.

Sachem East Girls Track to attend the Penn Relays in Philadelphia, Pennsylvania on April 24-April 25, 2019. There will be no cost to the district for this trip.

4. Recommendations from the Committee on Special Education

4.4.1. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings":

2/14, 2/15, 2/25, 2/26, 2/27, 2/28, 3/1, 3/4, 3/5, 3/6

V. MONTHLY REPORTS

A. Determinations from the Committee on Preschool Special Education

5.A.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

2/14, 2/15, 2/25, 2/26, 2/27, 2/28, 3/1, 3/5, 3/6

B. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Sachem Policy Committee

C. 2018-19 Updates to the Board

D. 2018-19 Board Goals

Goal #1 - Provide Safe and Secure Schools

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of

educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Goal #3 - Improve Parent, Community and Staff Communication

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Goal #6 - We Are Sachem

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

VI. PRESENTATION/DISCUSSIONS

VII. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on March 20, 2019 at 7:30 PM in the Board Room at Samoset Middle School.

VIII. EXECUTIVE SESSION

The Board may entertain a motion to meet in Executive Session. There will be no items requiring a vote.

IX. ADJOURN