

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF OCTOBER 21, 2015**

APPROVED AS WRITTEN – 11/18/15 - OFFICIAL COPY

**MEMBERS PRESENT:** Anthony Falco, President  
Michael J. Timo, Vice President  
Teri Ahearn  
Vic Canales  
Bill Coggin  
Dorothy Roberts  
Robert Scavo  
Laura Slattery  
Sal Tripi  
Shannon Christiano, Student Member  
Alex Rosati, Student Member

**MEMBERS ABSENT:** None.

**ALSO PRESENT:** James Nolan, Superintendent of Schools  
Kristin Capel-Eden, Assistant Superintendent for Personnel  
Paul Manzo, Deputy Superintendent  
Jessica Schmettan, Assistant Superintendent for Curriculum and Instruction - Elementary  
Bruce Singer, Associate Superintendent  
Chris Clayton, Esq.  
Carol Adelberg, District Clerk

**CALL TO ORDER:** The regular meeting held at Samoset Middle School was called to order at 7:30pm by President Falco.

**PLEDGE OF ALLEGIANCE:** Mr. Falco opened the meeting with the Pledge of Allegiance and a Moment of Silent Meditation.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Canales, and carried unanimously (9-0) to approve the following minutes:

September 2, 2015 Work Session Meeting  
September 16, 2015 Regular Meeting  
September 29, 2015 Special Meeting

**RECOGNITIONS**

1. Daniel Pensabene - Sequoya Student
2. Board of Education Recognition

**COMMENTS FROM VISITORS:** None.

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## PRESENTATIONS

1. Johnson Controls & ECG Engineering - Maintenance & Verification Report. Johnson Controls provided a power point presentation entitled “Sachem School District Energy Cost Avoidance Savings Presentation.” A question and answer period followed.

## BUSINESS ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve a consent agenda for the business items.

### Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the monthly Cash Reconciliation Report as of June 30, 2015 and July 31, 2015 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of June 30, 2015 and July 31, 2015 as submitted by the District Treasurer, Diane Kollmer.

Treasurer's Report  
Revenues  
Expenditures  
Balance Sheets (as of June 30, 2015 and July 31, 2015)

### Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following bids:

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a.	B 15-515 Snow Plow & Sander Parts	Approve
b.	B 15-533 Emergency Snow Removal	Approve
c.	B 15-537 Salt/Sand – Supply & Deliver	Approve
d.	B 15-417 Antimicrobial Treatment of Athletic Mats	Approve
e.	B 15- 22 Components for District-Owned Point Of Sale System	Approve
f.	B 15-230B Public Disposal Sale – Supplies/Furniture/Equipment/ Textbooks	Approve

## PERSONNEL ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve a consent agenda for the personnel items.

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### Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Blumberg, Aimee	North	8/31/15	11-7	11-8	2,298.00
Plantier, Colleen	East	8/31/15	20-8	21-9	5,396.00

### Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Cummings, Staci	Tamarac	8/31/15	300.00
Dassau, Allison	Merrimac	8/31/15	300.00
Dunseith, Kristin	East	8/31/15	300.00
Kelleher, Stephen	North	8/31/15	300.00
Mauro, Jason	North	8/31/15	300.00
Murphy, Susan	Samoset	8/31/15	300.00
Smith, Emily	Sagamore	8/31/15	300.00

### Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the substitute teacher list as follows:

Name  
Clark, Stephanie  
Contomanolis, Shelby  
Davis, Brittany  
Halliday-Diez, Samantha  
Heller, Matthew  
Hughey, Tanya  
Jensen, Emily  
Kesari, Jyotsna  
Ludovico, Pier  
Martin, Farah  
Pannizzo, Brittny  
Philie, Tameson  
Ptacek, Joseph  
Schook, Brianna  
Sinkler, Josephine  
Wilson, Lisa

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Surdi, Olivia

## Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Atwal, Ruby	10/13/15
Cancellieri, Carolyn	10/26/15
Ferro, Loren	10/6/15
Henninger, Gerald	10/13/15
Palma, Alyssa	10/14/15

## Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Cantore, Rosemary	Hall Monitor/ East	10/5/15

## Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Aides</u>	
Algeri, Terry	8/28/15
Patrikis, Maria	10/5/15

## Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Stucchio, Denise	Hall Monitor/ Chippewa	\$9.17/hr.	10/14/15	None

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## Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<b><u>Custodian</u></b>	
Wittreich, John	10/21/15
<b><u>Food Service Worker</u></b>	
Kaiser, Adriana	10/14/15
Licata, Donna	10/21/15
<b><u>Sign Language Interpreter</u></b>	
Montana, Colleen	9/24/15

## **ACTION ITEMS:**

### Mini Contracts:

#### Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (9-0) to approve a consent agenda for mini contracts a –c.

#### **a. Approval of Agreement with Schoolwide, Inc. 2015-16**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Schoolwide, Inc. to provide professional development consulting services. Consultants will provide information related to the following:

- Assessing student writing
- Supporting independence during workshop teaching
- Collecting data and using this to inform instruction
- Digging deeper with genre
- Small group instruction

#### Coaching:

Consultants will guide teachers in the coaching model during conferring experiences for the purpose of assisting teachers with data recording, teaching moves, and future instructional decisions. The cost for these services is \$1,500.00 per day to be paid through staff development grant funds, including required substitutes. This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district's attorney.

#### **b. Approval of Agreement with Edge Document Solutions 2015-16**

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and EDGE Document Solutions to host the Parents Reports and Third Party Assessments for a period of twelve months and during this period, unlimited viewing of the reports is provided. No transaction or access fees will be charged. EDGE will also maintain a web page to meet the school district requirements and will be part of the subscription fee. Sachem School District will have the ability to maintain the free text content on the web page. The cost for these services is \$1,495.00 for EDGE Secondary Student Print Software. This is for usage of the EDGE software to print Report Cards, Progress Reports, Transcripts, and Schedules. This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This agreement has been reviewed and approved by the school district's attorney.

c. **Approval of Agreement with Harris Connect, LLC 2015-16**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Harris Connect, LLC to provide an Alumni Data Directory for Sachem High School North at no cost to the school district. This contract has been reviewed and approved by the school district's attorney.

**Approval of Settlement of Claim Against Inter County Glass, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:

WHEREAS, AURORA CONTRACTORS, INC. commenced litigation against the Sachem CSD in connection with its contract for the general construction work associated with the construction of Sachem East High School; and

WHEREAS, in connection with said lawsuit the School District asserted various claims against Aurora Contractors, Inc.; and

WHEREAS, the School District and Aurora Contractors settled their claims to avoid further litigation; and

WHEREAS, Aurora assigned its claims against its subcontractors to the School District; and

WHEREAS, Intercounty Glass, Inc., a subcontractor to Aurora, has agreed to settle the School District's claim against it.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes settlement of the School District's claims against Intercounty Glass, Inc. against it in accordance with the terms of the attached settlement agreement; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said settlement agreement and any documents necessary to effectuate the terms of said settlement.

**Approval of Revised Letter of Engagement for Ingerman Smith, L.L.P. 2015-16**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the revised Letter of

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Engagement for Ingerman Smith, L.L.P. Board, Labor and Legal Counsel to the Sachem School District. Ingerman Smith has agreed to reduce its lump sum retainer for legal services from \$162,850 to \$150,000 for the 2015-2016 fiscal year.

### Approval of Applied Behavioral Analysis (ABA) Specialists for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following personnel as Specialists for the 2015-16 ABA Program:

Koval, Ashley

### Approval of Extra Curricular Clubs/Activities for 2015-2016 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following extracurricular clubs for the 2015-2016 school year:

<i>School</i>	<i>Club</i>	<i>Advisor</i>
Chippewa	Chippewa Leaders Club	Kathleen Shivers "A"
Grundy	Leadership Club	Beth Ann DeLuca/Nicole Liuzzi "B"
Hiawatha	Renaissance Community Service Club	Doreen Schaefer "A"
Lynwood	Student Lighthouse Explore and Discover Speaking Tigers	Jake Poffenbarger/Christal Satterfield "A" Elizabeth Berthold/Catherine Dulovic "B" Catherine Rafferty/Michele Tuminelli "B"
Nokomis	Leaders Club	Matt Rickert/ Jeanne Schickler "A"
Waverly	School Spirit/Sports Night	Kristina Fulcher "B"
Wenonah	Special Olympics Club	Lauren Padolecchia "B"
East	Peer Tutoring	Donna Jackson
Sequoia	Courtyard/Environmental Action Club	Shaun Harney/Jill Hughes
Seneca	Drama Director	Ronald Matthews (OOD)
Samoset	Buddies Club National Jr. Honor Society	Maryellen Scarola Alicia Krozynski
<i>Rescind</i>	National Jr. Honor Society	Joanne Creighton

### Approval of Agreement with Music Theatre International

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the production contract between Sachem Central School District and Music Theatre International to provide materials, and pay a non-refundable materials fee and royalty fee for the production of Annie Jr. at Sequoia Middle School. The cost is \$590.00 and will be paid by the District Office for Music and Art.

### Approval of the 2016-2017 Budget Development Calendar

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the 2016-2017 Budget Development Calendar pending the school district's attorney approval.

### **Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve three budget transfers of \$50,000 or greater:

- One transfer for \$500,000 is to assist with leave replacements
- One transfer for \$2,451,046.39 is to transfer budgeted salaries out of the General Fund to the F Fund Offset code. These salaries are being paid from the 611 and 619 grants.
- One transfer for \$77,865.00 is for salary changes for teaching personnel approved at the July 15, 2015 Board of Education meeting.

### **Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to accept the recommendation of the Committee on Special Education for the following meetings:

10/8, 10/13, 10/14, 10/15, 10/16, 10/19, 10/20, 10/21

## **MONTHLY REPORTS:**

### **Damage & Loss Summary**

The summary report reflects damage and loss for the period ending August 2015.

### **Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

10/8, 10/15, 10/20

### **Board of Education Sub Committees**

1. Sachem Legislative Committee – The next meeting will be held on November 10 at 7:30pm in library at Samoset Middle School
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee –Mr. Carmine Russo, Chairperson of the Budget Advisory Committee, requested direction to research budgetary items for the committee.



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## 2015-16 Updates to the Board

### 2015-16 Board Goals

#### *Goal #1 - Provide Safe and Secure Schools*

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

#### *Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills*

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

#### *Goal #3 - Improve Parent, Community and Staff Communication*

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

#### *Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District*

Continue to focus on balancing the needs of students with taxpayer sensitivity.

#### *Goal #5 - Technology Integration*

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

#### *Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education*

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

#### *Goal #7 - We Are Sachem*

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

## **COMMENTS FROM VISITORS**     None.

## **FUTURE AGENDA ITEMS:**

1.     Membership in REFIT
2.     Non-Resident Student Attendance
3.     Testing Days
4.     5-Year Plan
5.     Special Education Services
6.     Free and Public Education

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### NEXT MEETING:

The next Special meeting of the Board of Education to discuss school closings will be held on October 28, 2015 at 7:30 PM in the Samoset Auditorium. The next Work Session Board of Education meeting will be held on November 4, 2015 at 7:30 PM in the Board Room at Samoset Middle School.

### EXECUTIVE

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (9-0) to convene into Executive Session at 8:41pm to discuss a real property matter, specific employment matter and specific personnel matters.

**ADJOURN:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (9-0) to adjourn at 10:45pm

Respectfully submitted,

Carol Adelberg  
District Clerk