

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

September 16, 2015

7:30 PM

Samoset Auditorium

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

5. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

August 12, 2015 - Special Work Session
August 24, 2015 - Special Meeting
August 26, 2015 - Regular Meeting

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

A. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 15-26A HP Printer Parts	Approve
b.	B 15-531 Emergency Generator Service	Approve

PERSONNEL ITEMS

III. CONSENT AGENDA FOR PERSONNEL ITEMS 3.A.1. THROUGH 3.C.6.

A. Teachers

3.A.1. Retirement of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Erickson, Carl	Science	North	10/1/15

3.A.2. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Sorrentino, Sabrina	Guidance	Sagamore	Child Care Leave	8/31/15-1/31/16

3.A.3. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Carew, Amanda	Wenonah	8/31/15	11-8	11-9	2,698.00
Murphy, Ryan	North	8/31/15	1-1	1-4	7,356.00
Walters, Adam	East	8/31/15	9-4	9-5	2,698.00

3.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Barbera, Christina
 Carrano, Kristina
 Davila, Steven
 Iacona, Nicole
 Marzullo, Joanna
 Romano, Michael
 Slinkosky, William
 Vaccaro, Bryan
 Martin, Lisa

3.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name**Date**

Basta, Lauren	9/1/15
Bernard, Elizabeth	6/30/15
Best, Kristine Ann	6/30/15
Brilliante, Christina	6/30/15
Calvin, Lauren	6/30/15
Cervino, Jamie Lee	6/30/15
Combs, Madeline	9/1/15
Cosgrove, Kristy Ann	6/30/15
Cummings, Patricia	8/31/15
DeFilippo, Christine	6/30/15
Dunn, Ilana	6/30/15
Esencan, Jennifer Ann	6/30/15
Evans, Chelsea	9/1/15
Feirstein, Rachel	6/30/15
Feliciano, Samuel	6/30/15
Geraci, Nathanael	6/30/15
Ginsberg, LaraBeth	9/1/15
Kammerer, Suzanne	6/30/15
Knopf, Sabrina	6/30/15
Lange, Meredith	6/30/15
Lewton, Amanda	6/30/15
Lorandini, Maria Elena	6/30/15
Manfredi, Marissa	6/30/15
Mattsson, Nicole	6/30/15

McCabe, Tiffany	8/28/15
Orcel, Angela	6/30/15
Pandolf, Thomas	6/30/15
Patus, Justin	8/28/15
Pellarin, Elena	6/30/15
Pepe, Ralph	6/30/15
Piracha, Sarah	6/30/15
Robles, Alicia Ann	6/30/15
Roche, John	6/30/15
Rottkamp, Michelle	6/30/15
Schoenemann, Richard	6/30/15
Smith, Ashley	9/1/15
Sohtz, Meredith	6/30/15
Sommer, David	6/30/15
Sosa, Elise	6/30/15
Stern, Max	6/30/15
Valentino, Dana	8/31/15
Vaughan, Mary Kate	8/24/15
Vera, Alissa	6/30/15

B. Teacher Assistants

3.B.1. Resignation of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Rice, Peter	Special Education Teacher Assistant	Sagamore	9/1/15

3.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Wyckoff, Tina	Special Education Teacher Assistant	Tamarac	1-3	9/16/15-6/30/16
Sowa, Stefanie	Special Education Teacher Assistant	Tecumseh	1-3	9/16/15-6/30/16
DeMaio, Christina	Special Education Teacher Assistant	St. Joseph’s	3-3	9/16/15-6/30/16
Seigneuray, Chris	Special Education Teacher Assistant	North	1-3	9/16/15-6/30/16
Hance, Stephanie	Special Education	North	1-1	9/16/15-6/30/16

	Teacher Assistant			
Sauer, Nicole	Special Education	Tecumseh	1-1	9/16/15-6/30/16
	Teacher Assistant			
Ward, Andrea	Special Education	Seneca	3-3	9/16/15-6/30/16
	Teacher Assistant			

C. Support Staff

3.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Dalton, Kenneth	Recreation Aide/Asst. Group Leader/Group Leader/ Child Care	8/27/15
Delio, Denise	Hall Monitor/ Sequoya	8/31/15
Dellegar, Amanda	Recreation Aide/Child care	8/27/15
Friel, Erin	Recreation Aide/Child care	8/27/15
Heuschneider, Louise	Special Ed Aide/North	8/31/15
Kiley, Jeanne	Hall Monitor/ Chippewa	8/31/15
Martin, Adriana	Recreation Aide/Child care	8/27/15
Murphy, Carol	Special Ed Aide/ Nokomis	8/31/15
Nur, Sadmi	Recreation Aide/Child care	8/27/15
Queen, Allison	Special Ed Aide/ Cayuga	8/31/15

3.C.2. Termination of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Wanser, Christian	Custodian/North	9/17/15

3.C.3. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Lipani, Susan	Special Ed Aide/ Samoset	Personal	8/31/15 - 2/29/16
Sexton, Deborah	Special Ed Aide/Lynwood	Personal	9/10/15-6/30/16

3.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u>	
McCoy, Dawn	9/1/15
Polinice, Helen	9/1/15
Puccio, Linda	9/1/15
<u>Nurse</u>	
Lucivero, Lynn	9/1/15

3.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Monahan, Evelyn	Recreation Aide/Child Care	\$10.38/hr.	9/16/15	None

3.C.6. Rescission of Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the rescission of appointment substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Food Service Worker</u>	
Cresser, Patricia	9/16/15
Derose, Danene	9/16/15

IV. ACTION ITEMS**1. Mini Contracts Consent Agenda for Action Items 4.1.1. through 4.1.8.****4.1.1. Approval of Special Education Cross Contracted Tuition Agreement with Smithtown CSD 2015-16**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Smithtown Central School District for Special Education Cross Contracted Tuition to students who reside outside the Sachem Central School District. Sachem CSD shall be entitled to bill the non-resident tuition rate as determined by the New York State Education Department. The term of this agreement shall be from July 1, 2015 to June 30, 2016.”

4.1.2. Approval of Special Education Cross Contracted Tuition Agreements 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements between Sachem Central School District and East Quogue UFSD, Kings Park CSD, Middle Country CSD, Port Jefferson SD and Sayville UFSD for Special Education Cross Contracted Tuition to students who reside outside the Sachem Central School District. Sachem CSD shall be entitled to bill these school districts the non-resident tuition rate set by SED for the 2015-2016 school year. The term of these agreements shall be from September 1, 2015 to June 30, 2016. These agreements have been reviewed and approved by the school district’s attorney.”

4.1.3. Approval of Agreement with Dr. Lauren Dwyer, PsyD, NCSP 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Dr. Lauren Dwyer, PsyD, NCSP to provide neuropsychological evaluation services. The cost for these services is \$312.57 per hour with a ten (10) hour maximum. This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.

4.1.4. Approval of Special Education Services Agreement with Commack UFSD 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Commack Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Commack Union Free School District, but reside in the Sachem CSD. Commack UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the

Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2015 through June 30, 2016. This agreement has been reviewed and approved by the school district's attorney."

4.1.5. Approval of Special Education Services Agreements 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements between Sachem Central School District and Connetquot Central School District and Smithtown Central School District to provide special education services to parentally placed students with disabilities, when such students attend private schools in the Sachem CSD but reside in Connetquot CSD and Smithtown CSD. The cost for these services is in accordance with Education Law Section 3602-c and the Regulations of the Commissioner of Education. The term of these agreements shall be from July 1, 2014 through June 30, 2015."

4.1.6. Approval of Rider to the Agreement with Gerber Tours 2016

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the rider to the agreement between Sachem Central School District and Gerber Tours for the Sachem High School North and East Senior trip to Washington/Busch Gardens on April 15 to April 17, 2016 to be paid for by the students. This agreement has been reviewed and approved by the school district's attorney."

4.1.7. Approval of Agreement with Sunshine Alternative Education Center, Inc. 2015-16

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sunshine Alternative Education Center, Inc. to provide the following services:

- Individualized and small group learning
- Social skills/life skills training
- Instructional activities
- Drug and alcohol prevention
- Violence prevention
- Community service projects
- Group and family counseling
- Parenting skills program and support

The cost is \$150.00 per day for students attending for long-term (two months or more), and \$200.00 per day for students attending for short-term (less than two months). The term of this agreement shall be from July 1, 2015 to June 30, 2016. This agreement has been reviewed and approved by the school district's attorney."

4.1.8. Approval of Agreement with J.J. Stanis and Company, Inc., Long Term Disability 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves J.J. Stanis and Company, Inc. for Third Party Administrative Services for the self-insured employee long term disability benefit plan. Sachem SD shall pay an administrative service fee in the amount of fifty dollars (\$50.00) per claim per month. Each claim will be included in the calculation of the amount of the monthly administrative service fee from the date J.J. Stanis receives notice until the claim is closed. The term of this agreement shall be from July 1, 2015 through June 30, 2016. Thereafter, this agreement may be renewed for up to two (2) successive twelve (12) month terms. This agreement has been reviewed and approved by the school district’s attorney.”

4.2. Appointment of Citizens' Advisory Audit Committee

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Barbara Roden as an active member of the Citizens’ Advisory Audit Committee.”

4.3. Appointment of Sachem Legislative Committee Member

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Bevin Llanes as an active member of the Sachem Legislative Committee.”

4.4. Appointment of Sachem Legislative Committee Member

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Sara Wottawa as an active member of the Sachem Legislative Committee.”

4.5. Policy 5152.1 Revised - Admission of Foreign Exchange Students - Second Reading

RECOMMENDED ACTION: Upon the recommendation of the Superintendent of Schools, the Board of Education adopt Policy 5152.1 Revised - Admission of Foreign Exchange Students.

4.6. Policy 4326 Revised - Limited English Proficiency Instruction - Second Reading

RECOMMENDED ACTION: Upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a second reading Policy 4326 Revised - Limited English Proficiency Instruction.

4.7. Approval of Translators/Interpreters for the 2015-16 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Translators/Interpreters for the 2015-16 school year.”

Hebboul, Benyoucef

4.8. Approval of District Wide Lifeguards

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as District Wide Lifeguards for the 2015-16 school year as follows”:

DiStefano, Jennifer
Gibbons, Elizabeth

4.9. Approval of Coaching Assignments for the 2015-16 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Fall Coaching assignments for the 2015-16 school year":

Fall and Winter Cheerleading

East JV Volunteer - Katie Williams (OOD)

Girls Gymnastics

Varsity Assistant - Michael Nowakowski (OOD)

4.10. Approval of Payment to Cindy Pentheros

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves payment to Cindy Pentheros (PONY driver) of her hourly overtime rate for Saturday, October 31, 2015 and her hourly double-time rate for Sunday, November 1, 2015 for driving the equipment truck for the Marching Band to and from Syracuse, New York. Additionally, Ms. Pentheros will be paid a \$250 stipend for the overnight stay.”

4.11. Approval of Amendment with J.J. Stanis and Company, Inc., Self Insured Dental 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendment to the agreement between Sachem Central School District and J.J. Stanis and Company, Inc., Third Party Administrator, to perform claims administration services for the self-insured employee dental benefit plan. The rate is \$4.00 for administration and PPO access fee. The term of this agreement shall be from July 1, 2015 through June 30, 2016. This amendment has been reviewed and approved by the school district’s attorney.”

4.12. Approval of Physicians for the 2015-16 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the following physicians be appointed to serve as a school physician of this district at the pleasure of the Board of Education during the school year 2015-16. (Educ. Law 902, 1709-21; Comm’s. Reg. 136.2)

**St. Charles Orthopedics/Sports Medicine
6 Technology Drive, Suite 100
East Setauket, NY 11733**

Inclusive, but not limited to:

- | | |
|----------------------------|------------------------|
| Anthony Cappellino, MD | Hayley Queller, MD |
| Rick Abraham, PA-C | Alicyn Gernhart, PA-C |
| John J. Brennan, MD | Neil Storms, PA-C |
| Sean O’Came, PA-C | Philip Schrank, MD |
| Dimitrios Christoforou, MD | Justin Biel, PA-C |
| Lorenzo Gamez, MD | Lauren Antonelli, PA-C |
| Lance Perez, PA-C | Michael Sileo, MD |
| Matthew Vetrano, PA-C | Richard Georges, PA-C |
| Mark J. Harary, MD | Ashley Cockren, PA-C |
| Justine Meserole, PA-C | Greg Mallo, MD |
| Gregg J. Jarit, MD | Danielle DeGiorgio, DO |
| Alyssa Marino, PA-C | Luga Podesta, MD |

4.13. Approval of Extracurricular Clubs/Activities for the 2015-16 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular clubs/activities for the 2015-16 school year”:

<u>School</u>	<u>Activity</u>	<u>Advisor(s)</u>
<i>North</i>	Choreographer	Deanna Mato
	Drama Director	Mark Lucas
	Drama Assistant Director	Tricia Cummings
	Drama Producer	Cindy Morabito
	Jazz Ensemble	Mike Carroll
	Musical Vocal Prep.	Cara Caliendo
	Pit Orchestra Director	Mike Carroll
	Select String Ensemble	Irina Pustovoit
	Select Vocal Ensemble	Cara Caliendo
	Tri-M Music Honor Society	Mike Carroll
	<i>Sagamore</i>	Drama Director
Drama Assistant Director		Diana Petrelli
Jazz Ensemble		Patrick Armann
Select Chorus		Gerard Giglio
Select String Ensemble		Patrick Armann

4.14. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater.”

- One transfer for \$104,939.19 is to reclassify non-student aidable transportation expenses

4.15. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

9/3, 9/4, 9/8, 9/9, 9/10, 9/11, 9/16

V. MONTHLY REPORTS

5.1. Damage & Loss Summary

The summary report reflects damage and loss for the period ending July 2015.

5.2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

9/4, 9/9, 9/11

5.3. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

5.4. 2015-16 Updates to the Board

5.5. 2015-16 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district

activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

VI. PRESENTATION/DISCUSSIONS

Budget

VII. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Work Session meeting of the Board of Education will be held on October 7, 2015 at 7:30 PM in the Board Room at Samoset Middle School.

VIII. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

IX. ADJOURN