

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

April 1, 2015

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. RECOGNITIONS

1. Kylie Mawn - Junior Science Research Student
2. Sachem East Chess Team - Suffolk County Champions
3. Sachem North Girls Bowling Team - Suffolk County Champions

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

1. Substance Abuse Committee Update

BUSINESS ITEMS

1. **Bid Award**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for

action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 15-306 Automotive Batteries	Approve
b.	B 15-315 Webasto Scholastic Heaters - Parts, Accessories & Services	Approve
c.	B 15-1 Specialized Classroom Materials	Approve
d.	B 15-6 Specialized Science Supplies	Approve
e.	B 15-309A Chrysler/Dodge OEM Parts	No Award
f.	B 14-130 District-Wide Musical Instrument Repair	Approve
g.	B 15-301 Automotive Filters	Rescind previous award & Approve new award

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.4.

A. Teachers

5.A.1. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Caruso, Tatjana
 Cornell, Adele
 Palma, Alyssa
 Umbria, Robert

5.A.2. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name

Date

Doherty, Christopher 3/27/15
 Lettieri, Sally 3/20/15
 Martin, Megan 3/16/15

B. Teacher Assistants

5.B.1. Resignation of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Hazard, Dolores M.	Special Education Teaching Assistant	Merrimac	3/31/15

5.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Cottone, Danielle	Special Education Teacher Assistant	Sachem East	1-3	3/24/15-6/30/15

C. Support Staff

5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Cesaria, Joann	Special Ed Aide/ Cayuga	3/2/15
Curnyn, Camille	Office Aide / Chippewa/ Nokomis	3/18/15
Ranieri, Janet	Special Ed Aide/Chippewa	3/21/15
Roden, Barbara	Hall Monitor / Nokomis	4/2/15

5.C.2. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Custodian</u> Lascala, Matthew	3/24/15

5.C.3. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Hogan, Joanne	Bus Driver/ Transportation	\$21.03/hr.	4/13/15	90 days 4/13/15- 7/11/15
Lascala, Matthew	Custodian/Waverly	\$51,032	3/25/15	90 days 3/25/15 - 6/22/15
Nelson, Linda D	Hall Monitor/ Cayuga	\$9.08/hr.	3/18/15	None

5.C.4. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u>	
Cesaria, Joann	4/2/15
Ranieri, Janet	3/23/15
<u>Clerical</u>	
Reed, Jaynee	3/25/15
<u>Custodian</u>	
Busacca, Richard M Jr	3/18/15
Daw, Christopher	4/1/15
Romagnolo, Michael	3/25/15

VI. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.8.

6.1.1. Approval of Health and Welfare Service Agreement with East Islip SD 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and East Islip School District to provide health and welfare services to students who reside in Sachem Central School District. The rate for this service is \$898.92 per student. The term of this agreement shall be from September 4, 2014 through June 30, 2015. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.2. Approval of Agreement with School Aid Specialists 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and School Aid Specialists to review our current and prior year financial and student records for all applicable funding years as part of its revenue recovery service. They will prepare or assist staff with any correspondence, STAC forms, BEDS data, SA-100/ST-3 revisions or other communications needed to effectuate any such findings and provide staff training and recommendations in areas related to their findings. They will provide a report detailing any such findings and recommendations. The District agrees to pay \$30,650.00 to be paid in two (2) equal installments on December 1, 2015 and June 30, 2016 respectively. This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.3. Approval of Agreement with St. James Tutoring 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and St. James Tutoring to provide home teaching and related services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rate for home teaching is \$45.00 per hour, per student. This contract shall be in effect from July 1, 2015 through June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.4. Approval of Agreement with Mountain Lake Academy 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Mountain Lake Academy to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. The cost for each child is the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.5. Approval of Agreement with Reach for the Stars Tutoring, Inc. 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Reach for the Stars Tutoring, Inc. to provide academic tutoring services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The fee for tutoring services is \$41.00 per hour. The term of this

agreement is July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.6. Approval of Agreement with Island Tutoring Center 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Island Tutoring Center to provide home teaching and related services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rates are as follows:

Home Instruction (all)	\$40.00 per hour
Itinerant Resource Room Rate (individual)	\$75.00 per hour
Itinerant Resource Room Rate (group)	\$100.00 per hour

This agreement shall be from July 1, 2015 through June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.7. Approval of Agreement with LI Neuropsychological Consultants 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and LI Neuropsychological Consultants to provide neuropsychological evaluation services, including a written report. Following are the rates:

- Comprehensive Neuropsychological Evaluation \$2,800.00
- Partial Neuropsychological Evaluation \$2,400.00
- Psychological Evaluation (Intelligence Testing) \$ 600.00
- Projective/Personality Evaluation \$ 750.00
- CPSE Evaluation (ages 4-5) \$2,800.00
- CPSE Evaluation (3 years of age) \$1,600.00
- Early Intervention Evaluation (3years of age) \$ 800.00

This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.8. Approval of Agreement with Mill Neck Manor School for the Deaf 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Mill Neck Manor School for the Deaf to provide adequate instruction, related services and/or a facility to students during the school year. Sachem School District shall pay for each child the per pupil charge (PPC) set by the Commissioner of the New York State Education Department. The term of this agreement shall be from July 1, 2015 to June 30,

2016. This contract has been reviewed and approved by the school district’s attorney.”

6.2. Child Care Fee Increase

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves a 3.8% fee increase effective July 1, 2015 for the before school and after school Child Care program as follows:”

	Current	3.8% Increase
A.M. Child Care Early School		
1 st Child	\$5.75/session	\$6.00/session
Sibling	\$4.75/session	\$5.00/session
A.M. Child Care Late School		
1 st Child	\$6.75/session	\$7.00/session
Sibling	\$5.75/session	\$6.00/session
P.M. Child Care Early School		
1 st Child	\$14.50/session	\$15.00/session
Sibling	\$12.00/session	\$12.50/session
P.M. Child Care Late School		
1 st Child	\$13.50/session	\$14.00/session
Sibling	\$11.00/session	\$11.50/session

6.3. Approval of 2015 Summer Enrichment Program

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015 Summer Enrichment Program for grades one through eight to be housed at Gatelot Elementary School and Samoset Middle School. The full day program will begin at 8:30 a.m. and end at 3:30 p.m. This program will be self-sustaining and have no financial burden on the taxpayers or the general fund. It is recommended that the summer 2015 tuition be \$485.00 per nine-day session."

6.4. Approval of Rate of Pay for 2015 Summer Enrichment Program

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following unchanged rate of pay for staff for the 2015 Summer Enrichment Program:"

Lead Teachers	\$43.43/hr.
Teachers	\$25.25/hr.
Lead Camp Counselor	\$17.68/hr.

Counselors \$11.11/hr.
Nurse \$48.04/hr.

6.5. Approval of Extracurricular Clubs/Activities for the 2014-15 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular clubs/activities for the 2014-15 school year":

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
North	Covey Club	Rescind: Mary Faller Add: Roberta MacGray
	Junior Class Advisor	Rescind: Mary Faller Add: Philip Barbera
Sequoia	Cheerleading Club	Rescind: Karen Pickford Add: Heidi Michta
	Rescind: Literary Magazine Club	Rescind: Rochelle Oliver
East	Choreographer	Rescind: Jean Sorbera Add: Timothy Conway
	Drama, Ass't Director	Rescind: Jean Sorbera Add: Laura Leonardi

6.6. Approval of Athletic Trip

RECOMMENDED ACTION: "that, upon the recommendations of the Superintendent of Schools, the Board of Education approve the following field trip for the 2014-15 school year";

<u>TEAM</u>	<u>DATE</u>	<u>LOCATION</u>
Sachem East Girls Lacrosse Team	April 8-10, 2015	Albright College Reading, Pennsylvania

6.7. Appointment of Alternate DAC Coordinator

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following building-level Alternate D.A.C. (Dignity Act Coordinator) for the 2014-2015 school year.":

Seneca Middle School Mary Faller

6.8. Approval of Chaperone

RECOMMENDED ACTION" "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following employee as a chaperone for the Frost Valley Field Trip":

Tiffany McCabe - Substitute Teacher

6.9. Approval of Chaperones for the 2015 Senior Class Trip

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as chaperones for the 2015 Senior Class trip. The employees will be compensated a stipend as per the SCTA Collective Bargaining Agreement":

Destler, Irene
Digilio, Kathleen
Hanley, Kristine
Cummings, Tricia
Romero, Lauren

Sauer, Nicole
Maloney, Kathleen
Bruno, Joann
Fox, Lisa
Lucivero, Lynn

6.10. Approval of Coaching Assignments for the 2014-15 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Spring Coaching Assignments for the 2014-15 school year":

Girls Lacrosse

Samoset Assistant - Alec Blieberg (Aide)

Middle School Track and Field

Samoset Assistant - Lorie Dow (Tecumseh)

Baseball

Sagamore Volunteer - Joseph Messina (OOD)

6.11. Approval of Translators/Interpreters for the 2014-15 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Translators/Interpreters for the 2014-15 school year:"

Norte, Daniela
Silva, Vanessa
Stefan, Catalina

6.12. Approval of Emergency Roof Repair at Waverly Avenue Elementary School

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an emergency roof and roof structure replacement at Waverly Avenue Elementary School due to the health and safety of the students. The cost will be fully paid by NYSIR. We would like to begin this repair during the upcoming spring break when no students are in session. The full roof replacement will be completed over the upcoming summer.”

6.13. Approval of SSA (Sachem Supervisors' Association) Side Letter Agreement

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a Side Letter of Agreement between SSA (Sachem Supervisors' Association) and the Sachem Central School District dated March 30, 2015."

6.14. Retirement of SSA (Sachem Supervisors' Association) Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation for the purpose of retirement of Michael Bergin, Director of Facilities III, effective April 24, 2015."

6.15. Donation - Mr. Robert Scavo

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of seven Oki color network laser printers to Tamarac Elementary School, from Mr. Robert Scavo. Each grade level will use one printer and one will be used between the social worker and the psychologist. The value of this donation is approximately \$3,500.00.”

6.16. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

3/19, 3/20, 3/23, 3/24, 3/25, 3/26, 3/27, 3/30, 3/31, 4/1

VII. MONTHLY REPORTS**7.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

3/19, 3/20, 3/23, 3/24, 3/25, 3/26, 3/27, 3/30, 3/31, 4/1

7.2. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

7.3. 2014-15 Updates to the Board**VIII. DISCUSSIONS**

1. Opt Outs – Handling and Processing

IX. CLOSING**A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

A Special Board of Education Meeting will take place on April 15, 2015 at 7:30 PM in the Board Room at Samoset Middle School to discuss the 2015-16 school budget. The next Regular meeting of the Board of Education will be held on April 22, 2015 at 7:30 PM in the Board Room at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN