

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF APRIL 2, 2014**

APPROVED AS WRITTEN – 5/7/14 – OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan, Jr
Michael J. Isernia, Esq.
Christine Lampitelli
Dorothy Roberts
Michael J. Timo

MEMBERS ABSENT: Anthony Falco
Katie Doherty, Student Member
Caila Hendrickson, Student Member

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Assistant Superintendent for Personnel
Paul E. Manzo, Deputy Superintendent
Bruce Singer, Associate Superintendent for Business
Ed McCarthy, Esq.
Carol Adelberg, District Clerk

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:30m.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

RECOGNITIONS:

1. Spelling Bee Winners – Denise Kleinman, Laura Amato
2. All County Musicians – Justin Comito

COMMENTS FROM VISITORS: The Board heard comments and concerns from members of the audience.

PRESENTATIONS: Cosmetology program – Michelle Savickas. A powerpoint entitled “Cosmetoogy is the Key for a Successful Future for our Students” was presented.

BUSINESS ITEMS:

Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the following bid awards.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-51C REBID Pumps & Electric Motors - Repair Services and Parts/ Equipment Purchase	Approve
b.	B 14-8 Family & Consumer Science - Kitchen Wares	Approve
c.	B 14-12 Family & Consumer Science - Sewing Supplies	Approve
d.	B 14-301 Automotive Filters	Approve

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e.	B 14-302 International OEM School Bus Parts	Approve
f.	B 14-303 Ford OEM Parts	Approve
g.	B 14-304 General Motors/Chevrolet OEM Parts	Approve
h.	B 14-305 Motor Oil, Lubricants & Fluids	Approve
i.	B 14-306 Automotive Batteries	Approve
j.	B 14-307Automobile & Truck After-Market Replacement Parts	Approve
k.	B 14-310 Automotive Springs & Spring Parts	Approve
k.	B 14-311Am Tran Bus Parts	Approve
l.	B 14-313 Purchase of Automotive & Bus Paint	No Award
m.	B 14-314 Painting of District-Owned Vehicles	Approve
n.	B 14-315 Webasto Scholastic Heaters - Parts, Accessories, Service & Repair	Approve
o.	B 14-316 Small Vehicle Transmission Service	Approve
p.	B 14-317 Diesel Engine/Allison Transmission Parts & Service	Approve
q.	B 14-318 Furnish & Install Automotive Glass	Approve
r.	B 14-320 NYS Inspection Services & Related Repairs	Approve
s.	B 14-321 Repair of District-Owned Vehicles	Approve
t.	B 14-322 Hydraulic Hose Fabrication	Approve
u.	B 14-324 Machine Shop Service - District Vehicles	No Award
v.	B 14-503 Utility Mark-Out Services	Approve
w.	B 14-504 Elevator Maintenance, Annual Inspection, Service & Repair	Approve
x.	B 14-507 Fire Extinguisher Inspection, Service, maintenance & Testing	Approve
y.	B 14-510 HVAC Parts, Equipment & Supplies	No award
z.	B 14-522 CO2 Supply & Deliver	Reject
aa.	B 14-525 Welding Supplies	Approve
bb.	B 14-526 Welding Gases	Approve
cc.	B 14-539 Fencing Supplies	Approve
dd.	B 14-550 Landscape Materials & Supplies	Approve
ee.	B 14-553 Replacement Glass, Screening & Glazier's Tools & Supplies	Approve
ff.	B 14-571 Small Engine Parts - Grounds Equipment	Approve
gg.	R 10-3 Internal Auditing Service - Renewal	Approve
hh.	R 12-7 External/Independent Auditor - Renewal	Approve

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve a consent agenda for the personnel items.

Retirement of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the retirement of teaching personnel as follows:

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<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Pileggi, Larry	English	N/A	3/26/14

Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Levy, Nichole	Social Studies	North	Child Care Leave	4/5/14-6/30/14

Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the appointment of probationary teachers as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Cannetti, Kristen	Business .8	Sachem North	6-9	4/3/14*

*Excessed teacher previously tenured

Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Pickford, Karen*	Math	Sequoia	6-6	3/24/14-6/30/14

*Excessed Teacher

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Bongiorno, Jill	Sequoia	3/10/14	\$105
Tricarico, Danielle	Waverly	3/13/14	\$105
Marotti, Jessica	Tecumseh	3/19/14	\$90
Hinteman, Corinne	Tecumseh	3/20/14	\$90

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the substitute teacher list as follows:

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Name

Bradley, Mary Kate

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Cavanaugh, Crystal	3/25/14
Kurziel, Jason	3/25/14
Lalonde, MaryLynn	3/24/14
Pierrepont, Jeannette	3/18/14

Retirement of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the retirement of teacher assistants as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Cafarelli, Valerie	Special Education Teaching Assistant	Sachem East	7/1/14
Nuccio, Christine	Special Education Teaching Assistant	Grundy	7/1/14

Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the appointment of leave replacement teacher assistants as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
DeMaio, Nicole	Teaching Assistant- Elementary	Chippewa	3-3	4/4/14-6/30/14
Hall, Elizabeth	Special Education Teaching Assistant	Cayuga	1-3	4/2/14-6/30/14

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Schilling, Lynn	3 Hr. FSW/ North	3/21/14

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

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<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Zabbara, Irene	Sr. Clerk Typist/Personnel/D.O. Samoset Annex	05/31/14 23 yrs., 10 mos.

Return from a Leave of Absence of Support Services Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the return from a leave of absence of support services personnel as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Birsner, Donna	Special Ed Aide / Tecumseh	Personal	3/17/14

Probationary Appointments of Support Services Personnel (Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the probationary appointments of support services personnel (competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Dermody, Patricia	Cont. Clerk Typist/Lynwood	\$48,253	3/28/14	None
Stapleton, Laura	Cont. Acct. Clerk Typist/Payroll	\$50,442	4/14/14	26 weeks 4/14/14- 10/13/14

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Natale, Bridget	Special Ed Aide/ Gatelot	\$11.68/hr.	3/26/14	None

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Clerk Typist</u> Dunbar, Karen	4/28/14

ACTION ITEMS:

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Mini Contracts:

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve a consent agenda for mini contracts a –s.

a. Approval of Reviewed Costs, Inc. DBA Industrial U.I. Services 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Reviewed Costs, Inc., d/b/a Industrial U.I. Services to provide unemployment insurance cost control services. This agreement shall be in effect July 1, 2014 through June 30, 2015. The fee for this service is \$7,800.00 in four (4) equal installments of \$1,950.00 to be paid quarterly. This agreement has been reviewed and approved by the school district's attorney.

b. Approval of Agreement with Da Vinci Education & Research LLC 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Da Vinci Education & Research LLC to provide independent reading evaluations plus written reports and participation in CSE meetings. The cost for these services is \$2,000.00. The term of this agreement is July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

c. Approval of Agreement with Knuth Research Inc. 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Knuth Research Inc. to evaluate Sachem's physical education program. The consultant shall provide the following services:

- The consultant will conduct extensive data analysis of pedometer and activity logs, Shuttle run data, and fruits and vegetables consumption reports used especially to determine progress with respect to the GPRA performance indicators.
- The consultant will conduct sample pulls from rosters for the GPRA data for each dated collection window.
- The consultant will conduct an analyses of a full range of fitness data including BMI, Shuttle Run, Sit and Reach, Sit Ups, Push Ups, and other measures based on the site's selected fitness standards.
- The consultant will conduct student survey analyses which assess change over time in student perceptions of physical education and fitness, levels of activity, and personal fitness habits.
- The consultant will conduct teacher survey analyses which provide data about extent of project implementation.
- The consultant will provide workshop feedback analyses to continually make improvements to training and technical support.
- The consultant will provide on-going trend analysis to help sites see how the district is progressing with respect to their activity and fitness goals.
- The consultant will integrate findings from the qualitative evaluation into quantitative reports.
- The consultant will coordinate and insert data results and explanations into the annual and updated reports due to the United States Education Department.

The cost for these services is \$13,600 to be paid from the Carol M. White PEP grant. This agreement shall be in effect from October 1, 2014 through September 30, 2015. This contract has been reviewed and approved by the school district's attorney.

d. Approval of Agreement with Mill Neck Manor School for the Deaf 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Mill Neck Manor School for the Deaf to provide adequate instruction, related services and/or a facility to students during the school year. Sachem School District shall pay for each child the per pupil

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charge (PPC) set by the Commissioner of the New York State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

e. **Approval of Agreement with Astor Learning Center 2014-15**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Astor Learning Center to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay Astor Learning Center the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

f. **Approval of Agreement with Maryhaven Center of Hope 2014-15**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Maryhaven Center of Hope to provide adequate instruction, related services and/or a facility to the students during the school year. The tuition rate shall be set by the State Education Department. This contract shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

g. **Approval of Addendum to Affidavit and Release Wright Risk Management Company, LLC 2013-14**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the addendum to the Affidavit and Release between Sachem Central School District and Wright Risk Management Company, LLC authorizing Wright Risk to act on behalf of Sachem CSD for the purposes of opening up one or more bank accounts at Capital One, N.A. for the sole purpose to provide third party administrator services for Sachem's workers' compensation program for the 2013-14 school year. This addendum has been reviewed and approved by the school district's attorney.

h. **Approval of Consent and Assignment of Agreement with Wright Risk Management Company, LLC 2013-14**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the consent and assignment of agreement between Sachem Central School District, Fitzharris Agency, Inc., and Wright Risk Management Company, LLC for Sachem's workers' compensation program for the 2013-14 school year. The Third Party Administrator Agreement and any amendments are hereby assigned to Wright Risk Management Company, LLC. This agreement has been reviewed and approved by the school district's attorney.

i. **Approval of Agreement with Pathfinder Village 2014-15**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Pathfinder Village to provide adequate instruction, related services and/or a facility to students receiving services. The tuition rate will be set by the State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district's attorney.

j. **Approval of Agreement with Harmony Heights 2014-15**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Harmony Heights to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay Harmony Heights the applicable tuition rate set by the State Education Department, based on the child's program. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and

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approved by the school district's attorney.

k. Approval of Agreement with The Devereux Foundation 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and The Devereux Foundation to provide adequate instruction, related services and/or a facility to students attending the program. Sachem School District shall pay The Devereux Foundation the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

l. Approval of Agreement with Dr. Frantz N. Moise, M.D. 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Dr. Frantz N. Moise, M.D. to provide psychiatric evaluations. The cost is \$800.00 per evaluation, including a written report, plus approved travel expenses. This agreement shall be in effect for the period July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

m. Approval of Agreement with Sunshine Alternative Education Center, Inc. 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Sunshine Alternative Education Center, Inc. to provide the following services:

- Individualized and small group learning
- Social skills/life skills training
- Instructional activities
- Drug and alcohol prevention
- Violence prevention
- Community service projects
- Group and family counseling
- Parenting skills program and support

The cost is \$500.00 per week for each enrolled student. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district's attorney.

n. Approval of Health and Welfare Service Agreement with Center Moriches UFSD 2013-14

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Center Moriches UFSD to provide health and welfare services to students who reside in Sachem Central School District. The rate for this service is \$816.00 per student. The term of this agreement shall be from September 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district's attorney.

o. Approval of Agreement with Little Flower UFSD 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Little Flower Union Free School District to provide a special education program and/or services to the students covered by the agreement. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be in effect for the period of July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

p. Approval of Agreement with Serene Home Nursing Agency 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded

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by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Serene Home Nursing Agency to provide skilled nursing services on an as-needed and as-requested basis. Following is the cost for services:

Licensed Practical Nurse:
\$192.82 per day (six hours)
\$128.55 per four hours
Plus \$50.00 per hour 2 hours per day for transportation

Registered Nurse:
\$241.02 per day (six hours)
\$160.68 per four hours
Plus \$50.00 per hour 2 hours per day for transportation

A full school day is six (6) hours. A half school day is four (4) hours. This agreement shall be in effect for the period July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

q. Approval of Agreement with St. Anne Institute 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and St. Anne Institute to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay St. Anne Institute, for each child, the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

r. Approval of Agreement with Westbrook Preparatory School 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Westbrook Preparatory School to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. The tuition rate shall be set by the State Education Department, based on the child's program. This contract shall be from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

s. Approval of Agreement with Madonna Heights 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Madonna Heights to provide adequate instruction, related services and/or a facility to students during the school year. The tuition rate will be set by the State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district's attorney.

Donation - Grundy Avenue PTA

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to accept with gratitude, a donation from the Grundy Avenue PTA of one Smart Board and one projector to Grundy Avenue Elementary School to be used by the teachers and students of Grundy Avenue. The value of this donation is approximately \$4,198.00.

Approval of Cullen & Danowski, LLP to Perform Testing of the Extraclassroom Activity Fund

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve Cullen & Danowski, LLP, Internal Auditors, to assist the district in controlling and accounting for Extraclassroom activities for the period April 1, 2014

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through June 30, 2015. They will perform the following procedures:

- Provide up to three days assistance to District staff to develop improved procedures and documentation related to extraclassroom activities and to implement the corrective actions as a result of their prior agreed upon procedure agreement.
- Periodically review supporting documentation related to cash receipts by the various schools and clubs. Ten transactions per month will be selected for review.
- Periodically review the account balances for the schools and investigate unusual transactions.
- Periodically request the accounting ledger from individual clubs to determine if the ledger is maintained on a timely basis and reconciles to the records of the central treasurer.

The estimated fee will not exceed \$20,000.

Approval of Eastern Suffolk BOCES Cooperative Bidding Resolution

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following resolution:

RESOLUTION (A) JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the *SACHEM CENTRAL SCHOOL DISTRICT*, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

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BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve one budget transfer of \$50,000 or greater:

One transfer for \$335,000.00 is to record food items received from government. A monthly entry is done. The revenue side was included in the budget, but the expense side was omitted.

Approval of Translators/Interpreters for the 2013-14 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the appointment of the following Translators/Interpreters for the 2013-14 school year:

Fonseca, Raquel

Approval of Coaching Assignments for the Spring 2013-14 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Ms. Roberts, and carried unanimously (8-0) to approve the following coaching assignments for the Spring 2013-14 School Year:

Spring

Girls Gymnastics

Sagamore/Sequoia - Corinne Morici (OOD)

Sagamore/Sequoia - Kimberly Gordon (OOD)

Girls Lacrosse

East Junior Varsity - Emily Pepe (OOD)

Seneca Assistant - Judy Dominski (East)

Appointment of Academic Intervention Service Teachers (AIS)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following personnel as teachers for the AIS Program for the 2013-14 school year:

Donato, Victoria

Kalachik, Dana

Pisano, Michael

Approval of Field Trip for the 2013-14 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the following field trip for the 2013-14 school year:

Group	Date(s)	Location
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BOARD OF EDUCATION – WORK SESSION MEETING – APRIL 2, 2014

Sachem Cosmetology
Students

May 31-June 2, 2014

Premier Orlando International Beauty Event,
Orlando, FL

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to accept the recommendation of the Committee on Special Education for the following meetings":

3/20, 3/21, 3/24, 3/25, 3/26, 3/27, 3/28, 3/31, 4/1, 4/2

MONTHLY REPORTS:

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates:

3/20, 3/21, 3/24, 3/25, 3/26, 3/27, 3/28, 3/31, 4/1, 4/2

Board of Education Sub Committees

1. Sachem Legislative Committee – Ms. Platin and Mr. Nicosia provided an update.
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

2013-14 Updates to the Board –Superintendent Nolan and Associate Superintendent Singer reviewed and answered questions regarding a memo dated 3/31/14 on the subject "2014-15 budget." The list of recommendations based on increased state aid were discussed in detail. Further information was requested regarding club membership and mission statements.

COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

FUTURE AGENDA

- ITEMS:**
1. LOTE program
 2. Op-Out Movement

.NEXT MEETING:

The next Special meeting of the Board of Education to discuss the 2014-15 school budget will be held on Wednesday, April 9, 2014 at 7:30 PM in the Board Room at Samoset Middle School.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn , and carried unanimously (8-0) to adjourn at 9:39pm.

Respectfully submitted,

Carol Adelberg
District Clerk

