

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

March 19, 2014

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

5. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

February 5, 2014 - Work Session - Originally scheduled for 2/5/14 but was cancelled due to inclement weather. The meeting was held on 2/26/14.

February 26, 2014 - Regular Meeting

II. RECOGNITIONS

1. Merrimac 5th Grade Band - SCMEA "What Music Means to Me" Video Contest Winners - Melissa Zielinski and Patricia Isenberg
2. All County Music Students - Justin Comito

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

BUSINESS ITEMS

V. CONSENT AGENDA FOR BUSINESS ITEMS 5.1. THROUGH 5.2.

5.1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	R 14-33 Universal Pre-Kindergarten	Reject
b.	R 12-16 Long Term Disability - Third Party Administrator - Renewal	Approve

5.2. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of January 31, 2014 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of January 31, 2014 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of January 31, 2014)

PERSONNEL ITEMS

VI. CONSENT AGENDA FOR PERSONNEL ITEMS 6.A.1. THROUGH 6.B.4.

A. Teachers

6.A.1. Retirement of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Blatt, Marcia	Speech	Cayuga/North	7/1/14
Brisson, Kathryn	Special Education	East	7/1/14
Brisson, Matthew	Health	East	7/1/14
Colatutto, Rosanne	F&CS	East	7/1/14
Crowley, Kerin	Art	North/East	7/1/14
Fallon, Annette	Reading	Grundy	7/1/14
Forman, Ralph	Physical Education	East	7/1/14
Kessel, Joyce	Special Education	Seneca	7/1/14
Marter, Richard	Psychologist	North	7/1/14

6.A.2. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Romanski, Jennifer	Social Worker	Nokomis/Grundy	4/7/14

6.A.3. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Massaro, Jessica	Elementary	Hiawatha	Child Care Leave	3/18/14-6/30/14

6.A.4. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
DiJorio, Kelly*	Math	Sachem East	4-3	3/3/14-6/30/14
Lawrence, Michele*	Elementary	Tamarac	6-4	TBD

Wrightson, Jacquelyn* School Media Specialist Sequoya 4-8 3/27/14-6/30/14
 *Excessed teacher

6.A.5. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Grant, Lorraine	Sagamore	2/1/14	12-5	12-6	1,332.00
Hudson, Kara	Merrimac	2/1/14	5-6	5-7	1,212.00

6.A.6. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

- Name
- Agnello, Carissa
- Alam, Ilia
- Combs, Madeline
- Gartland, Jessica
- Gemmell, Geraldine
- Gibson, Jamie
- Helgans, Diane
- Hughes, Amanda
- Johnson, Kathryn
- Johnson, Melissa
- Koretz, Danielle
- Lipari, Nicole
- Prunty, Kevin
- Pickford, Karen
- Williams, Jacqueline

6.A.7. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Fritz, Christina	3/5/14
Maines, Michelle	3/4/14
Mascola, Christopher	3/3/14
Poukamissas, Angelo	3/17/14

Ribaudo, Robert	3/11/14
Targe, Lindsey	3/7/14

B. Support Staff

6.B.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Stellato, Ann	Group Leader	3/24/14

6.B.2. Termination of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
DeMais, Michael*	Assistant Transportation Supervisor	3/6/14

*Deceased

6.B.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Clerk Typist</u>	
Hughes, Amanda	3/12/14
<u>Custodian</u>	
Fields, John	3/20/14
Klingenger, Christopher	3/20/14
Pastorelli, John	3/20/14
<u>Special Ed Aide</u>	
Calvagna, Sabrina	03/04/14

6.B.4. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Calvagna, Sabrina	Special Ed Aide/ St. Joseph’s	\$13.91 hr.	03/05/14	None
Hogan, Laurie	Hall Monitor / Wenonah	\$8.99 hr.	03/12/14	None
Delio, Anthony	Automotive Mechanic III/Transportation	\$30,831	4/18/14	None

VII. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 7.1.1 through 7.1.10.

7.1.1. Approval of Special Education Services Agreement with Three Village CSD, Extended School Year Program 2013

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Three Village Central School District for a student placed in its Extended School Year program for the 2013 summer. Three Village CSD will receive the 2011-12 New York State NRT rate of \$2,663.00. When the 2012-13 NRT rates have been determined, Three Village CSD will invoice Sachem CSD for the adjusted amount. The term of this agreement shall be from July 1, 2013 through August 9, 2013. This agreement has been reviewed and approved by the school district’s attorney.”

7.1.2. Approval of Health and Welfare Service Agreements 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements between Sachem Central School District and Babylon Union Free School District, Bayport-Blue Point Union Free School District, Bay Shore Union Free School District, Brentwood School District, Central Islip School District, Connetquot Central School District, East Hampton School District, East Islip School District, Eastport/South Manor CSD, Hauppauge School District, Islip Union Free School District, Longwood Central School District, Middle Country Central School District, Patchogue-Medford School District, Rocky Point Union Free School District, Sayville Union Free School District, Seaford UFSD, Smithtown Central School District, Southampton Union Free School District, South Country Central School District, South Huntington SD, Three Village Central School District and William Floyd School District to provide health and welfare services to non

resident students who attend a nonpublic school located within the Sachem Central School District. The cost is \$941.94 per student for the period of September 1, 2013 through June 30, 2014. These agreements have been reviewed and approved by the school district's attorney."

7.1.3. Approval of Agreement with Ascent: A School For Individuals With Autism 2014-15

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Ascent: A School for Individuals with Autism to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. The School District will pay the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district's attorney."

7.1.4. Approval of Agreement with Cleary School for the Deaf 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Cleary School for the Deaf to provide adequate instruction, related services and/or a facility to students during the school year. Sachem School District shall pay for each child, the per pupil charge (PPC) set by the commissioner of the New York State Education Department. The term of this agreement shall be from September 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney."

7.1.5. Approval of Special Education Services Agreement with Three Village CSD 2012-13

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Three Village Central School District to provide special education services to parentally-placed students with disabilities, when such students attend schools in Three Village Central School District but reside in Sachem Central School District. Three Village CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district's attorney."

7.1.6. Approval of Special Education Services Agreement with West Islip UFSD 2013-14

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and West Islip Union Free School District

to provide special education services to parentally placed students with disabilities, when such students attend private schools in the West Islip UFSD but reside in Sachem CSD. The cost for these services is in accordance with Education Law Section 3602-c and the Regulations of the Commissioner of Education, Part 177. The term of this agreement shall be from July 1, 2013 through June 30, 2014.”

7.1.7. Approval of Agreement with ECG Engineering, L.L.C.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the firm of ECG Engineering, L.L.C. for the purpose of providing engineering services in support of a potential Energy Performance Contract for the Sachem Central School District in accordance with the terms and conditions of the attached agreement;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute such Agreement between the Board of Education and ECG Engineering, L.L.C.

7.1.8. Approval of Agreement with Advanced Psychological Assessment, P.C. 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Advanced Psychological Assessment, P.C. to provide neuropsychological evaluation services. The rate is \$300 per hour, not to exceed ten (10) hours. This agreement shall be in effect for the period July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

7.1.9. Approval of Agreement with Creative Tutoring, Inc. 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Creative Tutoring, Inc. to provide home teaching and related services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rates are as follows:

Home Instruction (Individual) \$38.00 per hour

Home Instruction (Resource Room) \$38.00 per hour

(session defined as less than one hour)

This contract shall be in effect from July 1, 2014 through June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

7.1.10. Approval of Special Education Services Agreement with Middle Country CSD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country CSD to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country CSD, but reside in the Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

7.2. Donation - Wenonah Elementary School

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation in the amount of \$159.50 from Wenonah Elementary School to Wenonah’s Special Olympics Club.”

7.3. Rescission of Salary Increase for Summer Enrichment Employees Effective July 1, 2014

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the rescission of a 1.0% increase effective July 1, 2014 for Summer Enrichment staff. Rates effective January 1, 2014 will remain.”

7.4. Approval of Appointment of Citizens' Advisory Audit Committee Member

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Dorothy Stallone as an active member of the Citizens’ Advisory Audit Committee.”

7.5. Acceptance of Agreed-Upon Procedures for Extraclassroom Activity Fund and Management Corrective Action Plan

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Management Corrective Action Plan and the Agreed-Upon procedures for the Extraclassroom Activity Fund prepared by Cullen & Danowski, LLP for the period July 1, 2012 through October 31, 2013.”

7.6. Approval of Translators/Interpreters for the 2013-14 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Translators/Interpreters for the 2013-14 school year:"

Santos, Livia
Boyce, Phuong
Leon, Sandy

7.7. Appointment of Academic Intervention Service Teachers (AIS)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as teachers for the AIS Program for the 2013-14 school year":

Elementary
Robert Salerno

7.8. Approval of Coaching Assignments for Spring 2013-14 School Year

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the Spring 2013-14 School Year":

SPRING**BASEBALL**

Sequoia - Chris Rickert (Sub)

GIRLS TRACK AND FIELD

East Varsity Assistant - Ashley Ortiz (*rescind as a volunteer coach*)
East Volunteer - Pete McNeill (*rescind as Varsity Assistant coach*)
Sagamore Head - Scott Kudrick (*rescind as Sagamore Assistant coach*)
Sagamore Assistant - Anna Gustavson (*rescind as Sagamore Head coach*)

Girls Lacrosse

East Assistant Varsity - Candice Carr (*Excessed teacher*)

Girls Track

East Volunteer - Ashlee Ortiz (OOD)

Softball

East Junior Varsity - Amanda Brown (OOD)

Baseball

East Volunteer - Bryan Vaccaro (OOD)

Swim Scorers & Timers

Angela Buckley (Out of District)

Kerry Donaghy (Out of District)

7.9. Approval of Resolution

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution":

BE IT RESOLVED, that the Board of Education approves a Stipulation of Settlement between the Sachem Central School District and an instructional staff member, whose identity has been made known to the Board in Executive Session, regarding a confidential personnel matter; and be it further

RESOLVED, that the Board of Education hereby authorizes the Superintendent and Board President to execute the documents necessary to effectuate this agreement; and be it further

RESOLVED, that pursuant to the terms of that agreement, the Board of Education hereby accepts the irrevocable letter of resignation of the staff member named in the agreement as set forth in the agreement.

7.10. Approval of SSSU (Sachem Support Staff Unit) Settlement Agreement

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Settlement of Agreement between SSSU (Sachem Support Staff Unit) and the Sachem Central School District dated March 6, 2014."

7.11. Approval of UPSEU (United Public Service Employees Union) Settlement Agreement

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Settlement of Agreement between UPSEU (United Public Service Employees Union) and the Sachem Central School District dated March 6, 2014."

7.12. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings":

2/27, 2/28, 3/3, 3/4, 3/5, 3/6, 3/7, 3/10, 3/11, 3/12, 3/13, 3/14, 3/17, 3/18, 3/19

VIII. MONTHLY REPORTS**8.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending February 2014.

8.2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

2/27, 3/3, 3/4, 3/5, 3/10, 3/11, 3/12, 3/13, 3/14, 3/17, 3/18, 3/19

3. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

4. 2013-14 Updates to the Board**5. 2013-14 Board Goals**

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

IX. PRESENTATION/DISCUSSIONS

X. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Work Session meeting of the Board of Education will be held on April 2, 2014 at 7:30 PM in the Board Room at Samoset Middle School.

XI. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XII. ADJOURN