

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF JANUARY 16, 2013**

APPROVED AS WRITTEN – 2/27/13 – OFFICIAL COPY

**MEMBERS PRESENT:** Robert Scavo, President  
Sal Tripi, Vice President  
Teri Ahearn  
Douglas Duncan, Jr.  
Anthony Falco  
Michael J. Isernia, Esq.  
Christine Lampitelli  
Dorothy Roberts (Arrived 7:38pm)  
Michael J. Timo  
Kristie Botti, Student Member  
Francesca Barilla, Student

**MEMBERS ABSENT:** None.

**ALSO PRESENT:** James J. Nolan, Superintendent of Schools  
Gail Grenzig, Asst. Superintendent for Personnel  
Jill Karp, Asst. Superintendent for Curriculum & Instruction – Elementary  
Paul E. Manzo, Asst. Superintendent for Curriculum & Instruction - Secondary  
Bruce H. Singer, Associate Superintendent for Business  
Carol Adelberg, District Clerk  
Chris Clayton, Esq.

**CALL TO ORDER:** The regular meeting held at Samoset Middle School was called to order by President Scavo at 7:30pm.

**PLEDGE OF ALLEGIANCE:** Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following minutes:

December 5, 2012 – Work Session  
December 19, 2012 – Regular Meeting

**COMMENTS FROM VISITORS:** The Board heard comments and concerns from members of the audience.

Ms. Roberts arrived at 7:38pm

**PRESENTATIONS:** Covey Presentation by Grundy Sudents – Patricia Trombetta and 4<sup>th</sup> Grade Teachers

Race to the Top Update – Danielle Moran and Marie O’Doherty

**BUSINESS ITEMS:**

Consent Agenda            Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve a consent agenda for all the Business Items.

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Bid Awards:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the bid awards as presented.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a.	B 12-304G Graduation Programs	Rescind previous award

Treasurer’s Report:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the monthly Cash Reconciliation Report as of October 31, 2012 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of October 31, 2012 as submitted by the District Treasurer, Diane Kollmer.

Treasurer’s Report  
 Revenues  
 Expenditures  
 Balance Sheets (as of October 31, 2012)

**PERSONNEL ITEMS**

Consent Agenda      Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve a consent agenda for the personnel items.

**Leaves of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Giglio, Michele	Elementary	Sagamore	Child Care Leave	12/21/12-6/30/13

**Return from a Leave of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the return from a leave of absence of teaching personnel as follows:

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<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Babst, Meredith	Physical Education	East	Return from Child Care Leave	1/28/13
Carew, Amanda	Special Education	Waverly	Return from Child Care Leave	1/28/13
Chisari, Randi	Guidance	East	Return from Child Care Leave	1/28/13
Chmela, Dawn	Elementary	Grundy	Return from Child Care Leave	1/28/13
Kern, Clare	Elementary	Grundy	Return from Child Care Leave	1/28/13
Matuza, Deborah	English	East	Return from Child Care Leave	1/28/13
Murphy, Kimberly	Social Studies	North	Return from Child Care Leave	1/28/13
Silva, Nicole	Social Worker	Grundy	Return from Child Care Leave	1/28/13
Swinkin, Susan	Science	North	Return from Child Care Leave	1/28/13

**Salary Changes for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Abreu, Lucia	Wenonah	2/1/13	20-5	20-6	1,312.50
Gandolfi, Corrine	Sachem North	2/1/13	2-3	2-4	1,193.50
Hecht, Traci	Cayuga	8/30/12	11-6	11-7	2,625.00
Hudak, Alison	Seneca	2/1/13	4-5	4-6	1,194.00
Kuvecke, Kenneth	Tamarac	2/1/13	7-7	7-8	1,312.50
Lasher, Danielle	Sachem North	2/1/13	3-3	3-4	1,193.00
Lewis, Mark	Sachem East	2/1/13	7-7	7-8	1,312.50
Meahan, Warren	Sachem East	2/1/13	6-6	6-7	1,192.00
Melandro, Tracey	Sachem East	2/1/13	9-5	9-6	1,312.50
Newham, Jason	Sachem North	2/1/13	1-1	1-4	3,579.50
Normandeau, Robert	Tecumseh	2/1/13	3-2	3-4	2,386.50
Saccullo, Michael	Samoset	2/1/13	9-6	9-7	1,312.50
Schaefer, Christina	Samoset	2/1/13	5-5	5-6	1,192.50
Scholz, Joseph	Gatlot	2/1/13	3-3	3-4	1,193.00

**Ten Year Increment for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the ten year increments for teaching personnel as follows:

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<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Cervini, Grace	North	1/1/13	\$165
Parente, Wendy	North	1/2/13	\$165
Delee, Susan	Waverly	1/8/13	\$165
Sullivan, Vanessa	Sagamore	1/17/13	\$150
Tirado, Jessica	Samoset	1/21/13	\$150
Kessinger, Nicole	Merrimac	1/24/13	\$150

**Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the substitute teacher list as follows:

**Name**

Boose, Christina  
DeVito, John  
George, Kyle  
Martinek, Barry  
Mock, Raymond  
Nastro, Susan  
Nesbitt, Delicia  
Rocke Jr., Stanley (HT)  
Saldiveri, Matthew

**Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the termination/resignation of substitute teachers as follows:

**Name**

**Date**

Occhiogrosso, Alison      1/2/13

**Appointment of Leave Replacement Teaching Assistant/Interpreters**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the appointment of leave replacement teacher assistants/interpreters as follows:

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<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Ciancarelli, Judy-Lynne	Special Education Teaching Assistant	Sequoia	5-3	1/2/13-6/30/13

**Rescission of Termination of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to rescind the termination of the following support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Montalbano, Thomas	Head Custodian/Tecumseh	10/18/12

**Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Hagenburg, Colleen	Special Ed. Aide/Samoset	01/18/13

**Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Salajka, Christina	01/15/13
<u>Custodian</u> Heitmuller, Harold	01/17/13
<u>Nurse</u> Sanchez, Nicole	01/17/13

**Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

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<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Fallon, Christine*	Hall Monitor/Sequoia	\$8.90/hr.	01/16/13	None
DiPietro, Sandra*	Hall Monitor/Sequoia	\$8.90/hr.	01/16/13	None
Salajka, Christina	Special Ed. Aide/ Hiawatha	\$12.06/hr.	01/16/13	None

\*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

**Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u> <u>Aide</u>	<u>Service Begins</u>
Villacorta, Omar	12/14/12

**ACTION ITEMS:**

Mini Contracts:  
Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia and was seconded by Mr. Timo to approve a consent agenda for mini contracts a – f . An Amended **Motion** was made by Ms. Lampitelli, seconded by Mr. Timo, and carried unanimously (9-0) to remove mini contract “e” from the consent agenda. A **Motion** was made by Mr. Isernia, seconded by Mr. Timo and carried unanimously (9-0) to approve mini contracts a – f with the exception of “e.”

a. **Approval of Agreement with Music Theatre International**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the agreement between the Sachem Central School District and Music Theatre International (MTI) for royalty and materials fee for the production of 9 to 5, The Musical at Sachem High School East. The cost, to be paid for by the Office of Music and Fine Arts, is \$4,125.00 (plus shipping).

a. **Approval of Agreement with Grosh Scenic Rentals, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Grosh Scenic Rentals, Inc. for scenery rental for Sachem High School North’s drama production of Legally Blonde. The rental fee of \$977.70 will be paid by the Sachem High School North Drama Club Students’ Account.

c. **Approval of Health and Welfare Services Agreement, West Islip Union Free School District**

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and West Islip Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$661.90 per student. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district's attorney.

**d. Approval of Agreement with Town of Brookhaven-Salt, Sand, and General Repairs**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to authorize the President of the Board of Education, Robert Scavo, to execute the renewal of the agreement between the Sachem School District and the Town of Brookhaven for salt, sand, and general repairs as needed.

**e. Approval of Agreement with Clarion Inn**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo and was seconded by Mr. Isernia to approve the agreement between Sachem Central School District and the Clarion Inn for a two night stay on October 27, 2012 and October 28, 2012 and a breakfast buffet on October 28, 2012 and October 29, 2012 for the Sachem Marching Band. The total cost is \$9,040.50 and will be paid by the District Office for Music and Art. The field trip was approved by the Board of Education in June 2012 and has been reviewed and just approved by the school district's attorney.

Vote on the **Motion**:

Yes: Mr. Scavo, Mr. Tripi, Ms. Ahearn, Mr. Falco, Mr. Isernia, Ms. Roberts, Mr. Timo

No: Mr. Duncan, Ms. Lampitelli

**Motion** carried (7-2)

**f. Approval of Health and Welfare Service Agreement, Comsewogue UFSD**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Comsewogue Union Free School District for providing health and welfare services to resident students who attend a nonpublic school located within the Comsewogue Union Free School District. The cost is \$730.24 per student for the period of September 4, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district's attorney.

### **Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (9-0) to accept the recommendation of the Committee on Special Education for the following meetings:

1/3/13, 1/4/13, 1/7/13, 1/8/13, 1/9/13, 1/10/13, 1/11/13, 1/14/13, 1/15/13, and 1/16/13.

### **Request to Transfer Unused Balances from the Capital Fund to the General Fund**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the transfer of unused balances from the Capital Fund to the General Fund in the amount of \$2 million. The unused balances are from the following projects: Reconfiguration Bond Issue, Excel projects, East High School roof, Samoset bleachers, Samoset track, and 2011-12 Capital projects. The money will be transferred into the General Fund as additional source of revenue. The additional revenue will flow to year end fund balance which will be used to lower

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the 2013-14 tax levy.

### **Approval of Spring Athletic Trip**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Timo, and carried unanimously (9-0) to approve the Sachem North Boys Varsity Lacrosse team athletic trip as follows.

Sachem North Boys Varsity Lacrosse would like to travel to Archbishop Spalding HS in Maryland to compete in a non-league lacrosse game. They will then travel to Chesapeake HS in Maryland to scrimmage. During this trip, the team will have the opportunity to visit the University of Maryland Baltimore County and attend a collegiate level lacrosse game. The trip will be from March 14-16, 2013. There will be no cost to the district for this trip. Please see itinerary for further details.

### **Approval of Additional Notaries**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve two Personnel employees to take the course to become a Notary Public. The fee will not exceed \$250 for the course, exam and commission fees.

### **Appointment of Confidential Secretary in the Office of the Superintendent**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the following resolution:

BE IT RESOLVED, That the President of the Board of Education be and hereby is authorized to execute an individual contract with Patricia Burns, confidential Senior Stenographer.

### **Approval of Purchase of Vehicle for Security**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the purchase of a 2010 Chrysler to replace a security vehicle that was damaged during Hurricane Sandy. The cost of a replacement vehicle is \$15,100 which is a negotiated lower price than on the approved bid. We received \$10,200 from NYSIR for the insurance claim. We need to use \$4,900 from the security parts and repair budget code for the balance.

### **Resolution to Appoint Emergency Conditional Appointments**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (9-0) to re-appoint those individuals as listed in Enclosure who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.

## **MONTHLY REPORTS**

### **Damage & Loss Summary**

The summary report reflects damage and loss for the period ending December 2012.



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## **Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for:

1/3/13, 1/9/13, 1/10/13, and 1/16/13.

## **Board of Education Sub Committees**

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee –Chairperson Alan Sacher presented the committee's recommendations from a memo dated 1/16/13. The Board requested that the BAC update a report they prepared for the Board two years ago on field usage and include revenue collected for field usage.
4. Community Education Budget Advisory Committee

## **Updates to the Board**

### **Board of Education Goals**

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education

- Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. .
- Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success.
- Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement.
- Making Sachem a great place to work, live and learn.

Goal #7 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

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### PRESENTATION/DISCUSSIONS:

1. Update on Security Practices – Wayne Wilson and Jim Kalachik updated the Board on Sachem security practices. The Board requested a ten-year history including the number of security personnel and their work location.
2. Budget 2013-14 – Associate Superintendent Singer stated that the Governor’s Proposal listing State Aid is anticipated to be disseminated to the school districts on January 22, 2013. The Board requested a report on the number of teachers on “special assignment.” There was only one Board member in favor of proceeding with a Title Search at a cost of approximately \$5,000 for 245 Union Avenue in Holbrook.

### COMMENTS FROM

**VISITORS:** The Board heard comments and concerns from members of the audience.

### FUTURE AGENDA

**ITEMS:** None.

### UPCOMING

#### MEETINGS:

A Work Session meeting of the Board of Education is scheduled for **Wednesday, February 6, 2013** at 7:30pm at Samoset Middle School.

The next Regular meeting is scheduled for **Wednesday, February 27, 2013** at 7:30 pm at Samoset Middle School.

### EXECUTIVE

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Duncan and carried unanimously (9-0) to convene into Executive Session at 10:27pm to discuss a particular personnel matter.

**ADJOURN** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Duncan, and carried unanimously (9-0) to adjourn at 12:10am.

Respectfully submitted,

Carol Adelberg  
District Clerk