

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

April 17, 2013

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

- A. **Roll Call**
- B. **Call to Order**
- C. **Salute to the Flag**
- D. **Moment of Silence**

- E. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

3/6/13 - Work Session
3/20/13 - Regular Meeting

II. RECOGNITIONS

- 1. Sachem North Varsity Arrowettes - National Champions - Pete Blieberg
- 2. Steven Casali - Hansen Award Winner - Pete Blieberg
- 3. Peter McNeill - Suffolk Zone "Adaptive Physical Education Teacher of the Year" - Pete Blieberg

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

IV. CONSENT AGENDA FOR BUSINESS ITEMS 4.1. THROUGH 4.3. WITH THE EXCEPTION OF 4.2.

4.1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-15 General Classroom Supplies	Approve
b.	B 13-51C Pumps & Electric Motors - Repair Services & Parts Purchase	Reject
c.	R 11-2 Internal Claims Auditor	Approve
d.	R 10-3 Internal Auditing Services	Approve
e.	R 12-7 External/Independent Auditor	Approve
f.	R 12-16 Third Party Administrator - Long Term Disability Plan	Approve
g.	R 09-17 Third Party Administrator - Dental Program	Approve
h.	R 09-18 Third party Administrator - Worker’s Compensation	Approve
i.	R 11-25 Annual Visual Inspections, Five Year Capital Plan & School Facilities Report Cards Update.	Approve
j.	B 13-65C Cesspool/Drywell/Storm Drain Cleaning & Related Services	Approve
k.	B 13-38C Refuse Removal	Approve
l.	B 13-39 Fencing Supplies	Approve
m.	B 13-60C Asphalt Pavement - Installation & Repair	Approve
n.	B 13-97C Fire Extinguisher Inspection/ Service/Maintenance & Testing	Approve
o.	B 13-73C Gym & Stage Floor Refinish & Repair	Approve
p.	B 13-66 Playground & Fitness Trail Parts/System Components/Supplies	Approve
q.	B 11-155 Beverage and Snack Vending Services - Exclusive Vending Rights	Approve
r.	B 11-108 Telecommunication: Internet & Fiber WAN Maintenance - Renewal	Approve
s.	B 13-59C Environmental Consulting and Laboratory Testing Services	Reject

4.2. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during

the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-85C Utility Mark-Out Services	Approve

4.3. Treasurer's Report

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of January 31, 2013 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of **January 31, 2013** as submitted by the District Treasurer, Diane Kollmer."

Treasurer's Report

Revenues

Expenditures

Balance Sheets (as of January 31, 2013)

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.1.

A. Teachers

5.A.1. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows":

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Hart, Danielle	Special Education	North	Child Care Leave	4/5/13-6/30/13
Levesque, Gwendolyn	Kindergarten	Waverly	Child Care Leave	4/6/13-6/30/13

5.A.2. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Cossack, Stephanie	Samoset	2/1/13	8-6	8-7	1,312.50
Matthews, Jenna	Merrimac	2/1/13	3-6	3-7	1,194.00
Santucci, Carla	Samoset	2/1/13	12-6	12-7	1,312.50
Turner, Susan	Merrimac	2/1/13	5-5	5-6	1,192.50

5.A.3. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Devlin, Rachel	Sachem North	3/1/13	\$105
Peiliker, Melissa	Grundy	3/8/13	\$105
Rubin-Frank, Jessica	Sequoia	3/8/13	\$105
Gagnon, Danielle	Merrimac	3/18/13	\$90
Hochmuth, Colleen	Sagamore	3/16/13	\$90
Smith, Bridget	Cayuga	4/5/13	\$75
Ogozalek, Jennifer	Sachem North	4/8/13	\$75
Renneisen, Denise	Grundy	4/11/13	\$75
Stumpf, Nicole	Tecumseh	4/26/13	\$60

5.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name
Aurisano, Anthony
Kay, Kerri Lynn
Kircher, Sonia
Patrick McNeill
Methven, Heather

5.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Haskins, Danielle	4/4/13
Krivosta, Alexis	4/2/13
Murray, Niki	4/9/13
Wood, Cailey	4/8/13

B. Support Staff

5.B.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Turgati, Christine	Clerk Typist/D.O. Samoset/ Annex	04/09/13

5.B.2. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Aide</u>	<u>Service Ends</u>
Caldwell, Sondra	04/16/13
Daleo LaScala, Angela	04/16/13

5.B.3. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Turgati, Christine	Sr. Clerk Typist/D.O. Samoset Annex	\$52,608	04/10/13	04/10/13-10/09/13

5.B.4. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Caldwell, Sondra	Special Ed. Aide/Chippewa	\$11.35/hr.	04/17/13	None
Daleo LaScala, Angela	Special Ed. Aide/Gatlot	\$11.35/hr.	04/17/13	None
Lopez, Milagros	Hall Monitor/Tecumseh	\$8.90/hr.	04/10/13	None
Morgan, Kila	Bus Driver/Transportation	\$20.75	04/19/13	90 days 04/19/13-07/17/13

5.B.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name Aide</u>	<u>Service Begins</u>
Martinez, Leslie	04/10/13
Puccio, Linda	04/17/13

C. Child Care

5.C.1. Resignation of Child Care Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of child care personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Pullan, Patricia	Recreation Aide	03/13/13

VI. ACTION ITEMS**1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.6.****6.1.1. Approval of Approved Special Education Providers for Section 611 and Section 619 Grants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and The Devereux Foundation and St. Anne Institute as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2012 through June 30, 2013 for a ten (10) month program or July 1, 2012 through June 30, 2013 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.”

6.1.2. Approval of Agreement with Marion K. Salomon & Associates, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Marion K. Salomon & Associates, Inc. to provide consultation services based on student IEPs, home program services, supervision of home staff and parent training services. The rates are detailed in Appendix “A” of the Agreement. The term of this agreement shall be in effect for the period July 1, 2013 to June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.3. Approval of Health and Welfare Service Agreement with Syosset CSD

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Syosset Central School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$859.23 per student. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.4. Approval of Agreement with Chris R. Vaccaro

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Chris R. Vaccaro to provide communication/public relations services as set forth in Schedule “A.” In full consideration for the services to be rendered, Sachem Central School District shall pay the sum of \$35,000 per year to be paid in eleven (11) equal monthly

installments in the sum of \$2,916.66 each and one (1) installment in the sum of \$2,916.74. This agreement shall be in effect for the period April 1, 2013 to March 31, 2014. This contract has been reviewed and approved by the school district’s attorney.”

6.1.5. Approval of Agreements with Approved Special Education Providers for Section 611 and Section 619 Grants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and Astor Day Learning & Treatment Center and Mill Neck Manor School as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2012 through June 30, 2013 for a ten (10) month program or July 1, 2012 through June 30, 2013 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.”

6.1.6. Approval of Agreement with National Circus Project

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between The National Circus Project and Sachem Central School District to provide two circus performances and two circus skill workshops at Sachem High School North on May 5, 2013. The cost is \$2,000.00 for these services to be paid for through a grant. This contract has been reviewed and approved by the school district’s attorney.”

6.2. Election of Members of The Eastern Suffolk BOCES Board for Three-Year Terms

RECOMMENDED ACTION: "that, the Board of Education may vote for up to five (5) candidates for the BOCES Board. The candidates receiving the highest vote total will be elected to three-year terms. No more than one vote may be cast for each candidate."

William Hsiang _____
Riverhead School District

Lisa Israel _____
Greenport School District

Fred Langstaff _____
Sayville School District

Catherine Romano
Islip School District

Sandra Townsend _____
Central Islip School District

John Wyche _____
Bridgehampton School District

6.3. Board of Education Resolution to Approve the BOCES Administrative Budget for 2013-14

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Administrative Budget for the Eastern Suffolk BOCES for 2013-14.

6.4. Additional Appointments to the 2013-14 Committee on Preschool Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following additional appointments to the Committee on Preschool Special Education for the 2013-2014 school year":

Parent Members: Patricia Waszkiewicz

6.5. Stipulation of Agreement - Non - Instructional Employee

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a Stipulation of Agreement between the Sachem Central School District and a non-instructional staff member, whose identity has been made known to the Board in Executive Session, regarding a personnel matter":

6.6. Donation - Mr. George Cermak

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of Island 16 Movie Theatre gift cards from Mr. George Cermak, parent of a student at Sagamore Middle School, to 90 members of the drama program at Sagamore Middle School. The gift cards are in the amount of \$20.00 each for a total value of \$1,800.00."

6.7. Donation - Mr. Robert Cotter

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a

donation from Mr. Robert Cotter, the parent of a student at Sequoya Middle School, of an Orbitone, standard drum set, to be used for the music program at Sequoya Middle School. The estimated value of this donation is approximately \$250.00.”

6.8. Donation - Barnes & Noble Booksellers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a check in the amount of \$810.04 from Barnes & Noble Booksellers to Waverly Avenue School as a result of a fundraising activity. These funds are to be used for the purchase of books for their library.”

6.9. Donation - Mr. and Mrs. James Curtis

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Mr. and Mrs. James Curtis of Valedictorian and Salutatorian trophies for Sachem East and Sachem North High Schools. The trophies are valued at about \$125.00 each, including engraving, for a total of approximately \$500.00 (two (2) trophies for North and two (2) trophies for East). At this time we would like to thank Mr. and Mrs. Curtis for their generosity and years of support to Sachem School District.”

6.10. Approval of Coaching Assignments for Spring 2013

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the Spring of 2013":

BOYS LACROSSE

Rescind North Junior Varsity Asst. - Dennis Booth (North)

North Junior Varsity Asst. - Sean Gil (East)

SWIMMING MIDDLE SCHOOL

Rescind Sagamore/Sequoya - Christine Turner (OOD)

Sagamore/Sequoya - Kathleen Bodkin (Lifeguard/Sub)

Sagamore/Sequoya Volunteer - Christine Turner (OOD)

GIRLS GYMNASTICS MIDDLE SCHOOL

Sagamore/Sequoya - Corinne Morici (OOD)

6.11. Approval of Field Trip

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following athletic trip:

Sachem HS East Boys and Girls Track & Field program plans on traveling on Friday, May 17th through Saturday, May 18th 2013 to Schenectady HS/Union College in Schenectady, New York. This will be a competitive trip to participate in the William F. Eddy Track and Field Meet.

6.12. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:
4/4/13, 4/5/13, 4/8/13, 4/9/13, 4/10/13, 4/11/13, 4/12/13, 4/15/13, 4/16/13, and 4/17/13.

6.13. Adoption of the 2013-14 Proposed Budget

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution to adopt the 2013-2014 budget of \$293,041,954 and said budget to be presented to the registered voters on May 21, 2013. This equates to a tax levy increase which is 7.49% above the prior year (2012-2013) tax levy:

RESOLVED, that the budget for the Sachem Central School District in the amount of \$293,041,954 shall be approved, a tax levied therefore upon the taxable property of said School District. Adoption of this budget requires a tax levy increase of \$6,866,133 that exceeds the statutory tax levy increase limit of 3.14% for the 2013-2014 school year and, therefore, exceeds the New York State tax levy limit including exemptions by 4.35% and must be approved by 60 percent of the qualified voters present and voting.”

VII. MONTHLY REPORTS**7.A. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending March 2013.

7.B. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

4/4/13, 4/5/13, 4/9/13, 4/10/13, 4/11/13, 4/12/13, 4/15/13, and 4/17/13.

C. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Community Education Budget Advisory Committee

D. 2012-13 Updates to the Board**E. 2012-13 Board Goals***Goal #1 - Provide Safe and Secure Schools*

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees

to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

VIII. PRESENTATION/DISCUSSIONS

1. Budget 2013-14

IX. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Work Session meeting of the Board of Education will be held on May 8, 2013 at 7:30 PM in the Auditorium at Samoset Middle School. At this meeting, there will be a Public Hearing on the 2013-14 school budget.

The next regular meeting of the Board of Education will be held on Wednesday, May 15, 2013 at 7:30 p.m. and Samoset Middle School.

Annual Meeting and Election – On Tuesday, May 21, 2013, there will be a vote on the 2013-14 school budget and election of the Board of Education at the 12 elementary schools between the hours of 6:00 a.m. and 9:00 p.m.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN