

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF APRIL 18, 2012**

APPROVED AS WRITTEN – 5/2/12 – OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan, Jr.
Anthony Falco
Michael J. Isernia, Esq.
Christine Lampitelli
Dorothy Roberts
Michael J. Timo (Arrived 7:42pm)

MEMBERS ABSENT: Meagan Doherty, Student Member
Danielle Gresalfi, Student Member

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Asst. Superintendent for Personnel
Jill Karp, Asst. Superintendent for Curriculum & Instruction – Elementary
Paul E. Manzo, Asst. Superintendent for Curriculum & Instruction - Secondary
Bruce H. Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The regular meeting held at Samoset Middle School was called to order by President Scavo at 7:32pm.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following minutes:

March 7, 2012 – Work Session
March 21 2012 – Regular
March 28, 2012 – Special

RECOGNITIONS:

1. Sachem Arrows Marching Band

PRESENTATIONS:

1. Hiawatha Covey

COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

Mr. Timo arrived at 7:42pm.

BUSINESS ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve a consent agenda for the all the business items.

Treasurer's Report

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the monthly Cash Reconciliation Report as of 1/31/12 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 1/31/12 as submitted by the District Treasurer, Diane Kollmer.

Treasurer's Report (including Reconciliation of Collateral)
Revenues
Expenditures
Balance Sheets (as of 1/31/12)

Bid Awards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the bid awards as follows:

The bid awards presented for action are:

- a. Pottery Supplies ~ *approve*
- b. Supplemental Physical Education Supplies ~ *approve*
- c. Batteries ~ *approve*
- d. General Classroom Supplies ~ *approve*
- e. Science Supplies ~ *approve*

Ms. Lampitelli left the meeting at 8:08pm.

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve a consent agenda for the personnel items.

Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the leaves of absence of teaching personnel as follows:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Reason</u> | <u>Date</u> |
|-----------------|----------------------|---------------|------------------|-----------------|
| Bongiorno, Jill | Social Studies | Sequoia | Child Care Leave | 5/26/12-6/30/12 |

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the substitute teacher list as follows:

| | |
|--------------------|---------------------|
| Dulmovits, Kathryn | Pascarella, Melissa |
| Sullivan, Katelynn | Lanino, Alyssa |

Termination/Resignation of Substitute Teachers

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

| <u>Name</u> | <u>Date</u> |
|------------------|-------------|
| Dailey, Kristyn | 3/24/12 |
| Ganci, Jennifer | 03/28/12 |
| Houlihan, Kevin | 04/03/12 |
| Ligouri, Kaitlin | 04/03/12 |
| Richard, Lealand | 04/03/12 |
| Sneider, Andrew | 04/03/12 |
| Thomson, Justin | 04/03/12 |
| Vitale, Diana | 04/03/12 |

Appointment of Leave Replacement Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the appointment of leave replacement teacher assistants/interpreters as follows:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Step</u> | <u>Dates</u> |
|----------------------|---|---------------|-------------|-----------------|
| Haffner, Christopher | Special Education Teaching Assistant | Cayuga | 1-3 | 3/27/12-6/30/12 |

Tenure Appointments of Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the tenure appointments of teacher assistants/interpreters as follows:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Dates</u> |
|------------------------|---|---------------|--------------|
| Brown, Peter | Special Education Teaching Assistant | Merrimac | 5/21/12 |
| Leggio, Dawn | Special Education Teaching Assistant | Sequoia | 5/11/12 |
| Montalbano, Barbara | Special Education Teaching Assistant | Merrimac | 5/04/12 |

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the substitute support services personnel (exempt, labor, and non-competitive) as follows:

| <u>Name</u> | <u>Service Begins</u> |
|------------------|-----------------------|
| <u>Custodian</u> | |

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Keech, Bradley B.* 04/16/12

Food Service Worker

Castle, Annmarie* 04/16/12
 Layden, Deborah* 04/16/12
 Schilling, Lynn* 04/16/12
 Simonetti, Frances* 04/16/12
 Valentine, Melissa 04/16/12
 Vega, Kristyn* 04/16/12

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:

| | |
|--------------------|----------------------------|
| <u>Name</u> | <u>Service Ends</u> |
| Arpino, Nicole | 04/15/12 |

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows:

| | | | | |
|--------------------|---|---------------------------|------------------------------|--|
| <u>Name</u> | <u>Position & Assignment</u> | <u>Base Salary</u> | <u>Service Begins</u> | <u>Probationary Appointment</u> |
| Arpino, Nicole | 3 Hr. FSW/North | \$9.94/hr | 04/16/12 | 90 days 04/16/12-07/14/12 |

ACTION ITEMS:

Mini Contracts:
 Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahern, seconded by Mr. Timo, and carried unanimously (8-0) to approve a consent agenda for mini contracts a – e.

a **Approval of Maintenance Agreements Between Sachem Central School District and Apperson Education Products**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahern, seconded by Mr. Timo, and carried unanimously (8-0) to approve the maintenance agreements between Sachem Central School District and Apperson Education Products for district-wide scantron machines which include repairs to restore equipment to proper working order in the event of equipment failure.

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Apperson shall make adjustments and repairs, and replace parts as deemed appropriate to place equipment in good working condition. The cost is \$9.08 per month for each scantron machine for a total cost not to exceed \$3,270.00 for the 2012/13 school year.

b **Approval of Agreement Between Sachem Central School District and Astor Learning Center**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Astor Learning Center to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay Astor Learning Center the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district's attorney.

c **Approval of Agreement Between Sachem Central School District and Accessible Learning Technologies Alternatives**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Accessible Learning Technology Alternatives to provide an independent educational evaluation. Sachem School District agrees to pay the rates as set forth on Appendix A attached to the agreement. The term of this agreement is July 1, 2011 to June 30, 2012. This contract has been reviewed and approved by the school district's attorney.

d **Approval of Agreement Between Sachem Central School District and AMF Bowling Centers, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (8-0) to approve the Group Event Contract between Sachem Central School District and AMF Bowling Centers, Inc. for a bowling event on May 18, 2012 for the Sachem High School East String Ensemble students. The cost is to be paid by the students. This contract has been reviewed and approved by the school district's attorney.

e **Approval of Maintenance Agreement Between Sachem Central School District and Precision Microproducts of America (PMA)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (8-0) to approve the maintenance agreement for Precision Microproducts of America (PMA) to provide maintenance on two Microfiche Readers in Sachem High School North and the Payroll Office at a total cost of \$1,280.00 for both machines to be paid through the General Fund. The agreement shall be in effect from July 1, 2012 through June 30, 2013. This is being paid for by the Business Office and Sachem High School North.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to accept the recommendations of the Committee on Special Education for the following meetings:

4/16/12

4/17/12

4/18/12

Additional Appointments to the 2011-12 Committee on Special Education and Preschool Special Education

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following additional appointments to the Committee on Special Education and the Committee on Preschool Special Education for the 2011-12 school year:

Parent Members:

Gina La Carrubba - CSE
Helen Simone - CPSE
Stacey Stackard - CPSE

Appointment of 2012 Summer School Supervisors

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the individuals listed below as supervisors in the summer program as indicated.

Special Education Summer School

Fredette, Bethany Assistant Supervisor

Approval of McClave Engineering PC – Architectural and Engineering Services – Cosmetology Classrooms at Sachem High School East

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve McClave Engineering, P.C. for the Architectural and Engineering services for the conversion of two classrooms to Cosmetology classrooms at Sachem High School East. The fee is \$25,500 for the following scope of work:

- Architectural design
- Design coordination meeting with the District
- Assist District in bidding the casework
- Electrical design
- Structural design
- Mechanical design
- Plumbing design
- Fire Sprinkler modifications
- Provide periodic inspections
- Answer construction related questions

Approval of Donation from Wenonah Class of 2011

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Duncan, and carried unanimously (8-0) to accept with gratitude, a check in the amount of \$3,810.89 from the Wenonah Class of 2011. This donation was a culmination of fundraisers completed by the 5th grade class of 2011 students and committee. These funds will be allocated to purchase a SmartBoard for Wenonah Elementary School.

Approval of Agreement – Public Relations Consultant

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi and was seconded by Mr. Timo to approve the agreement between Sachem Central School District and Chris R. Vaccaro to provide communication/public relations services as set forth in Schedule “A.” In full consideration for the services to be rendered, Sachem Central School District shall pay the sum of \$35,000 per year to be paid in eleven (11) equal monthly installments in the sum of \$2,916.66 each and one (1) installment in the sum of \$2,916.74. This agreement shall be in effect for the period April 1, 2012 to March 31, 2013. This contract has been reviewed and approved by the school district’s attorney.

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Vote on the **Motion**:

Yes: Mr. Scavo, Mr. Tripi, Ms. Ahearn, Mr. Falco, Mr. Isernia, Ms. Roberts, Mr. Timo

No: Mr. Duncan

Motion carried (7-1)

Adoption of 2012-13 Proposed Budget

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Duncan, and carried unanimously (8-0) to TABLE this item until after the Discussion portion of the agenda.

Board of Education Resolution to Approve the BOCES Administrative Budget for 2012-13

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Duncan, and carried unanimously (8-0) to approve the Administrative Budget for the Eastern Suffolk BOCES for 2012-13.

Election of Members of the Board of Cooperative Educational Services for a Three-Year Term 7/1/12 to 6/30/15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to vote for up to five (5) candidates for the BOCES Board. The candidates receiving the highest vote total will be elected to three-year terms. No more than one vote may be cast for each candidate.

Pamela Betheil X
Mount Sinai School District

Stephen Dewey X
Eastport-South Manor School District

Dennis Donatuti _____
Springs School District

Chris Garvey X
Hampton Bays School District

Joseph LoSciavo X
Patchogue-Medford School District

Jeffrey Smith X
Mattituck-Cutchogue School District

Resolution to Reappoint Emergency Conditional Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (8-0) to re-appoint those individuals who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.

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Continuation of Tax Exemption for Spouses or Un-remarried Spouses of Deceased Firefighters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Isernia, and carried unanimously (8-0) to approve the following resolution:

Real property owned by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, or such enrolled member and spouse, or the un-remarried spouse of a deceased enrolled member, shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town purposes, exclusive of special assessments.

§ 48H-4A. Continuation of exemption for un-remarried spouses; restrictions.

A. Un-remarried spouses of deceased enrolled members of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service may continue any exemption claimed under such statutes by the deceased enrolled member, provided that either:

1. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, and

- a. Such deceased volunteer had been an enrolled member for at least 20 years, and
- b. Such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

2. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service who was killed in the line of duty; and

- a. Such deceased volunteer had been an enrolled member for at least five years; and
- b. Such deceased volunteer had been receiving the exemption prior to his or her death.

B. This section shall take effect on the first of January next succeeding the date on which it shall have become a local law and shall apply to the taxable status dates occurring on or after such date.

MONTHLY REPORTS

1. **Damage & Loss Summary**

The summary reflects damage and loss for March 2012.

2. **Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for

4/16/12 4/17/12 4/18/12

3. **Board of Education Sub Committees**

- a. Sachem Legislative Committee
- b. Sachem Citizens' Advisory Audit Committee
- c. Sachem Budget Advisory Committee
- d. Community Education Budget Advisory Committee

4. **2011-12 Updates to Board**

5. **2011-12 Board of Education Goals**

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

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Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

- Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. .
- Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success.
- Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement.
- Making Sachem a great place to work, live and learn.

Goal #7 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

PRESENTATIONS/DISCUSSIONS

1. 2012-13 Proposed Budget – Mr. Singer highlighted his memo to the Superintendent dated 4/17/12 on the subject “Agenda Item – 4/18/12 Regular Board Meeting Adoption of 2012-13 Budget.” A question and answer period followed. The Board requested that the budget document be edited on page 2B – Budget Status Report – Reductions to meet the Tax Levy Limit and Zero Tax Levy Change (Contingent Budget)-- to indicate reduction options with total monetary amounts rather than a priority list.

ACTION ITEM:

Adoption of 2012-13 Proposed Budget

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Isernia, and carried unanimously (8-0) to remove from the table this Action Item..

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the following resolution to adopt the 2012-2013 budget of \$291,358,344 and said budget to be presented to the registered voters on May 15, 2012. This equates to a tax levy increase of \$6,358,238 which is 4.2% above the prior year (2011-2012) tax levy:

RESOLVED, that the budget for the Sachem Central School District in the amount of \$291,358,344 shall be approved, a tax levied therefore upon the taxable property of said School District. Adoption of this budget requires a tax levy increase of \$6,358,238 that exceeds the statutory tax levy increase limit of 2.8% for the 2012-2013 school year and, therefore, exceeds the New York State tax levy limit including exemptions by 1.4% and must be approved by 60 percent of the qualified voters present and voting.

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COMMENTS FROM

VISITORS: None.

FUTURE AGENDA

ITEMS: 1. Middle School Report Cards – Printing and Postage Cost to send home to students.

UPCOMING

MEETINGS:

The next regular meeting of the Board of Education will be held on Wednesday, **May 2, 2012** at 7:30 PM in the Board Room at Samoset Middle School. At this meeting, there will be a public hearing on the 2012-13 school budget.

Annual Meeting and Election – On Tuesday, **May 15, 2012**, there will be a vote on the 2012-13 school budget and election of members of the Board of Education at the 12 elementary schools between the hours of 6am and 9pm.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to convene into Executive Session at 9:08pm to discuss personnel matters.

ADJOURN Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Falco, seconded by Ms. Roberts, and carried unanimously (8-0) to adjourn at 9:45pm.

Respectfully submitted,

Carol Adelberg
District Clerk