

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
WORK SESSION MEETING OF FEBRUARY 9, 2011**

APPROVED AS WRITTEN – 3/16/11 – OFFICIAL COPY

**MEMBERS PRESENT:** Robert Scavo, President  
Jim LaCarrubba, Vice President  
Douglas Duncan, Jr.  
Anthony Falco  
Michael J. Isernia, Esq.  
Christine Lampitelli  
Michael F. Licata  
Sal Tripi  
Kelly Gochan, Student Member

**MEMBERS ABSENT:** Michael J. Timo  
Jimmy Ye, Student Member

**ALSO PRESENT:** James J. Nolan, Superintendent of Schools  
Gail Grenzig, Assistant Superintendent for Personnel  
Jill M. Karp, Asst. Superintendent for Curriculum and Instruction -  
Elementary  
Paul E. Manzo, Asst. Superintendent for Curriculum and Instruction -  
Secondary  
Bruce Singer, Associate Superintendent for Business  
Ed McCarthy, Esq.  
Carol Adelberg, District Clerk

**CALL TO ORDER:** The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:33pm.

**PLEDGE OF ALLEGIANCE:** President Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

**COMMENTS FROM VISITORS:** The Board heard a comment from a member of the audience.

**RECOGNITIONS:** Sachem North's Musical Snippet – "Beauty and the Beast" performed by several North Drama Students

**BUSINESS ITEMS:**

Bid Awards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve the following bid awards:

The bid awards presented for action are:

- a. Food Service Co op Large Equipment - *approve*
- b. Food Service Co op Small Wares - *approve*
- c. Food Service Co op – Meat - *approve*
- d. Food Service Co op – Dairy Products – *approve*
- e. Universal Pre-K - *approve*

## BOARD OF EDUCATION – WORK SESSION – FEBRUARY 9, 2011

### PERSONNEL ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve a consent agenda for all the personnel items.

#### Termination of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the termination of teaching personnel as follows:

| <u>Name</u>        | <u>Grade/Subject</u> | <u>School</u> | <u>Dates</u> |
|--------------------|----------------------|---------------|--------------|
| Corrigan, Kathleen | Speech               | Nokomis       | 1/31/11*     |

\*Deceased

#### Resignation of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the resignation of teaching personnel as follows:

| <u>Name</u>     | <u>Grade/Subject</u> | <u>School</u> | <u>Reason</u> | <u>Date</u> |
|-----------------|----------------------|---------------|---------------|-------------|
| Waldner, Cassie | Elementary           | Gatelot       | Personal      | 02/25/11    |

#### Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the leaves of absence of teaching personnel as follows:

| <u>Name</u>       | <u>Grade/Subject</u> | <u>School</u> | <u>Reason</u>       | <u>Date</u>     |
|-------------------|----------------------|---------------|---------------------|-----------------|
| Hochmuth, Colleen | Mathematics          | Sagamore      | Child Care<br>Leave | 1/12/11-6/30/11 |
| Kern, Clare       | Elementary           | Cayuga        | Child Care<br>Leave | 1/31/11-6/30/11 |
| Villani, Nicole   | Elementary           | Nokomis       | Child Care<br>Leave | 1/22/11-6/30/11 |

#### Leave Replacement Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the leave replacement appointments of teaching personnel as follows:

| <u>Name</u> | <u>Tenure Area</u> | <u>School</u> | <u>Step</u> | <u>Dates</u>   |
|-------------|--------------------|---------------|-------------|----------------|
| Hoose, Lisa | Special Education  | North         | 1-1         | 2/3/11-6/30/11 |

#### Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the salary

## BOARD OF EDUCATION – WORK SESSION – FEBRUARY 9, 2011

changes for teaching personnel as follows:

| <u>Name</u>        | <u>School</u> | <u>Date of Change</u> | <u>From Step</u> | <u>To Step</u> | <u>Salary Difference</u> |
|--------------------|---------------|-----------------------|------------------|----------------|--------------------------|
| Bausch, Christine  | Sachem North  | 2/1/11                | 4-7              | 4-8            | 1,159.00                 |
| Cafiso, Peter      | Seneca        | 2/1/11                | 8-7              | 8-8            | 1,274.00                 |
| Dolan, Courtney    | Gatelot       | 2/1/11                | 6-7              | 6-8            | 1,159.00                 |
| Dulovic, Catherine | Lynwood       | 2/1/11                | 7-6              | 7-7            | 1,274.00                 |
| Furstein, Brianne  | Grundy        | 2/1/11                | 4-5              | 4-6            | 1,159.00                 |
| Kant, Lauren       | Seneca        | 2/1/11                | 6-4              | 6-5            | 1,157.50                 |
| Klaus, Nora        | Sequoia       | 2/1/11                | 20-5             | 20-6           | 1,274.00                 |
| Lamia, Patricia    | Seneca        | 2/1/11                | 6-4              | 6-5            | 1,157.50                 |
| Landro, Melissa    | Cayuga        | 2/1/11                | 2-1              | 2-2            | 1,158.00                 |
| Lawler, Melissa    | Lynwood       | 9/1/10                | 8-6              | 8-7            | 2,548.00                 |
| Perry, Jennifer    | Gatelot       | 2/1/11                | 4-6              | 4-7            | 1,157.50                 |

### Tenure Appointments for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the tenure appointments for teaching personnel as follows:

| <u>Name</u>    | <u>Tenure Area</u> | <u>School</u> | <u>Effective Date</u> | <u>Increment</u> |
|----------------|--------------------|---------------|-----------------------|------------------|
| Caliendo, Cara | Music              | Chippewa      | 3/22/11               | \$111.52         |
| Chisari, Randi | Guidance           | Sachem East   | 3/31/11               | \$100.04         |

### Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

| <u>Name</u>         | <u>Date</u> |
|---------------------|-------------|
| Albano, Gail        | 01/24/11    |
| O'Connell, Kathleen | 01/06/11    |

### Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

| <u>Name</u>          | <u>Position &amp; Assignment</u> | <u>Service Ends</u> |
|----------------------|----------------------------------|---------------------|
| Frantina, Maria      | 3 Hr. FSW/Cayuga                 | 08/30/10            |
| Sangiorgio, Patricia | Special Ed. Aide/Sequoia         | 01/07/11            |

### Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:

## BOARD OF EDUCATION – WORK SESSION – FEBRUARY 9, 2011

| <u>Name</u><br><u>Aide</u> | <u>Service Ends</u> |
|----------------------------|---------------------|
| Sardone, Joan              | 01/17/11            |

| <u>Custodian</u>   |          |
|--------------------|----------|
| Galaida, David     | 02/10/11 |
| Gallagher, Patrick | 02/10/11 |

### Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli and carried unanimously (8-0) to approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows:

| <u>Name</u>   | <u>Position &amp; Assignment</u> | <u>Base Salary</u> | <u>Service Begins</u> | <u>Probationary Appointment</u> |
|---------------|----------------------------------|--------------------|-----------------------|---------------------------------|
| Sardone, Joan | Special Ed. Aide/<br>Chippewa    | \$12.80/hr.        | 01/18/11              | None                            |

### Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the substitute support services personnel (exempt, labor, and non-competitive) as follows:

| <u>Name</u><br><u>Aide</u> | <u>Service Begins</u> |
|----------------------------|-----------------------|
| Sangiorgio, Patricia       | 01/10/11              |
| Scaccio, Emily             | 02/02/11              |

### Resignation of Community Education Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the resignation of community education personnel as follows:

| <u>Name</u>          | <u>Position</u>         | <u>Date</u> |
|----------------------|-------------------------|-------------|
| Kandell, Christopher | Community Ed Instructor | 02/10/11    |

### Community Education Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the community education appointments as follows:

| <u>Name</u>         | <u>Position</u>   | <u>Rate of Pay</u> | <u>Dates</u>      |
|---------------------|-------------------|--------------------|-------------------|
| Tramontano, Anthony | Recreation Aide 3 | \$9.82/hr.         | 01/22/11-06/30/11 |

## BOARD OF EDUCATION – WORK SESSION – FEBRUARY 9, 2011

### ACTION ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve mini contracts a – d.

#### Mini Contracts

a **Approval of Agreements Between Sachem Central School District and Metro Therapy**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Metro Therapy, Inc. to provide physical therapy, occupational therapy, and speech therapy services to designated students at the rates set forth in Appendix A. This agreement shall be from July 1, 2010 to June 30, 2011. This contract has been reviewed and approved by the school district's attorney.

b **Approval of Agreement Between Sachem Central School District and PM Productions**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve the agreement between PM Productions and Sachem Central School District for disc jockey entertainment services for the Sagamore Middle School Dances on October 22, 2010, December 3, 2010, April 8, 2011 and June 10, 2011. The fee for three events is \$400.00/event. The fee for the event on June 10, 2011 is \$500.00 for a total cost of \$1,700.00. This agreement has been reviewed and approved by the school district's attorney.

c **Approval of Agreement Between Sachem Central School District and Sayville Union Free School District**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$753.97 per student. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district's attorney.

d **Approval of Agreement Between Sachem Central School District and East Islip School District**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and East Islip School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$748.38 per student. The term of this agreement shall be from September 7, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district's attorney.

#### **Approval of Xerox Multi-Year Service Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the Multi-Year Service Agreement between the Sachem Central School District and Eastern Suffolk BOCES for forty (40) Xerox machines. These machines shall replace the expiring forty (40) leased OCE machines. The term of this new agreement shall be over a five year period at a cost of \$2,441,019.24. This multi-year agreement was incorporated in the 2010-2011 budget for voter approval.

## **BOARD OF EDUCATION – WORK SESSION – FEBRUARY 9, 2011**

### **Appointment of Alternate Evening High School Staff for the 2010-11 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the appointment of the Alternate Evening High School staff for the 2010-11 school year as follows:

Savino, Christopher                      Art

### **Approval of Change Order No. 2, Fenley & Nicol Environmental – Facilities**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Licata, and carried unanimously (8-0) to approve a Change Order No. 2, Fenley & Nicol Environmental for Facilities. The contract amount of \$170,971.11 will be increased by \$1,077.62 because the plans and specifications specified the Gasboy Topkat Fuel Management System TPK-900 which comes with a standard phone modem. For the system to communicate with the District's system, the Topkat requires an additional ethernet card. The proposal includes a credit for the phone modem originally provided. The new contract amount including this Change Order will be \$172,048.73.

### **Approval of Change Order No. 1, Unitech Services Group - Merrimac**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve a Change Order No. 1, Unitech Services Group for Merrimac Elementary School. The original contract amount of \$216,840.00 will be increased by \$14,198.00 for removal of asbestos containing floor tile and cove base in three (3) room where new casework was replaced. The existing 12 x 12 floor tile, which was scheduled to be patched, was found to contain asbestos and therefore requires removal by an abatement company. Re-installation of new VCT will be by others. The new contract amount including this Change Order will be \$231,038.00.

### **Approval of A/E Services For The Installation of Two Hydrants at Sachem High School East**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Isernia and carried unanimously (8-0) to approve McClave Engineering, P.C. for the A/E Services for the installation of two additional fire hydrants required for adequate coverage at Sachem High School East at a cost of \$8,500.00. The cost is based on the following scope of work for the design and installation of the two hydrants:

- SED Submission
- Construction documents
- Bid documents
- Walk through
- Bid qualification
- Pay applications
- Coordination between the SCWA and contractor

### **Approval of Final Connection of Waverly Hydrant to Suffolk County Water Authority**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Isernia, and carried unanimously (8-0) to approve McClave Engineering, P.C. to provide design sketches for the hydrant inspection and to perform the coordination with the Suffolk County Water Authority and the contractor at Waverly Avenue Elementary School. The fee for this service is \$1,500.00.

### **Approval of Budget Transfers Greater Than \$50,000**

## **BOARD OF EDUCATION – WORK SESSION – FEBRUARY 9, 2011**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Licata, and carried unanimously (8-0) to approve two budget transfers of \$50,000 or greater:

- One transfer for \$140,000 is to allocate funds for Long Term Disability payments.
- One transfer for \$169,644 is to allocate funds for eSchool. This was budgeted under Information Systems (BOCES).

### **Appointment of Academic Intervention Service Teachers (AIS)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Duncan, and carried unanimously (8-0) to approve the following personnel be approved as teachers for the AIS Program for the 2010-2011 school year:

|                   |                   |
|-------------------|-------------------|
| Combs, Katie      | Fassois, Nicole   |
| Hughes, Jill      | Kolb, Victoria    |
| Marino, Christine | O'Boyle, Mary Lou |
| Renalds, Samantha |                   |

### **Approval of SAT Preparation Program Teachers**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the following appointment of the individuals listed below as instructors for the Scholastic Aptitude Test (SAT) Program conducted at Sachem High School East and Sachem High School North for the 2010-11 school year:

|                    |         |
|--------------------|---------|
| Arata, Kiersten    | English |
| Berger, James      | English |
| Cangero, Katherine | Math    |
| Finta, John        | Math    |
| Genova, Jennifer   | Math    |
| Howard, Katherine  | Math    |
| Patten, Lawrence   | English |

### **Approval of McClave Engineering, P.C. for A/E Services for The Sachem High School East Roof Replacement and Electrical Reconfiguration Lower Roof**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia seconded by Mr. Duncan, and carried unanimously (8-0) to approve McClave Engineering, P.C. for the A/E Services for the Sachem High School East Roof Replacement and Electrical Reconfiguration Lower Roof. The budget estimate for the electrical reconfiguration is \$325,000 which includes the following:

- |   |           |
|---|-----------|
| • Lighting protection and existing electrical disconnects | \$150,000 |
| • Smoke Hatch electrical rework and fire curtain          | 75,000    |
| • Conduits damaged electrical wiring and conduits         | 100,000   |
- (The conduits will be damaged due to the mechanical fastenings of the roof)

McClave Engineering, P.C. shall perform the following services:

- SED Submission with expedited review and approval
- Electrical design
- Structural Elevation
- Bid documents
- Walk through
- Bid qualification
- Pay applications

## BOARD OF EDUCATION – WORK SESSION – FEBRUARY 9, 2011

- Coordination between the roofing consultant and contractors

Compensation for services shall be \$38,500 as follows:

- Electrical work – 6% 6% of \$325,000 = \$19,500
- SED Filing/Bid Documents/etc. \$19,000

If McClave Engineering, PC is required to attend court by being brought into the lawsuit, their hourly rate is \$275.00/hour.

### PRESENTATIONS/DISCUSSIONS

1. Life Skills Training – Cornell Project –Lori Hewlett and Peter Bleiberg highlighted this program with a Powerpoint presentation entitled “Cornell Drug Abuse Prevention Project.” A question and answer period followed.
2. Budget Presentation – Associate Superintendent Bruce Singer gave a Powerpoint presentation entitled “Sachem Central School District Financial Overview – February 9, 2011 Board of Education Meeting.” The charts were explained in detail. The Board requested that the following programs be reviewed: Summer school, night school, student out of district transportation above the State limit, moving District Office to Samoset, building/field usage fees, and alternate revenue sources. Four scenarios with priority lists were requested at the following rates: 4%, 6%, 8%, and 10%.

### COMMENTS FROM

**VISITORS:** The Board heard comments and concerns from members of the audience.

### FUTURE AGENDA

**ITEMS:** None.

### UPCOMING MEETINGS:

The Board will hold a special meeting on **Monday, February 14, 2011** at 6:30am at District Office for the Board to vote on a vacated BOCES Board seat.

The next regular meeting of the Sachem Board of Education has been scheduled for **Wednesday, February 16, 2011** at 7:30 PM at Samoset Middle School.

### EXECUTIVE

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to convene into Executive Session at 8:36pm to discuss personnel and legal matters.

**ADJOURN:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Ms. Lampitelli, and carried unanimously (8-0) to adjourn at 9:45pm.

Respectfully submitted,

Carol Adelberg  
District Clerk