

**SACHEM CENTRAL SCHOOL DISTRICT**  
**Holbrook, New York**

**Samoset Middle School**  
**Board Room**

**January 18, 2011**  
**7:30 P.M.**

Regular Meeting of the Board of Education

*The Board of Education welcomes all who are attending this meeting.*

**A. OPENING OF MEETING**

1. **Call to Order** Robert Scavo, President will preside.  
A quorum is expected.
  
2. **Salute to the Flag**
  
3. **Moment of Silence** **TUCSON SHOOTING– JANUARY 8, 2011**
  
4. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

December 1, 2010    Work Session  
December 15, 2010    Regular

**B. VISITORS**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**C. BUSINESS ITEMS***Consent Agenda for Business Items C.1 through C.2.c***1. Treasurer's Report**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of 10/31/10 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 10/31/10 as submitted by the District Treasurer, Diane Kollmer."

**Treasurer's Report (including Reconciliation of Collateral)**  
**Revenues**  
**Expenditures**  
**Balance Sheets (as of 10/31/10)**

**2. Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. HP Ink and Accessories – *approve*
- b. School Bus Cameras – Purchase And Installation – *approve*
- c. Trane Commercial Air-Cooled Condensing Units – *reject*

**D. PERSONNEL ITEMS***Consent Agenda for Personnel Items D.1.a. through D.5.a.***1.a. Leaves of Absence of Teaching Personnel**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows":

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Mitchell, Jacqueline	Elementary	Wenonah	Child Care Leave	12/6/10-6/30/11
Savio, Jennifer	Special Education	Wenonah	Child Care Leave	1/19/11-6/30/11
Scully, Tara	Elementary	Chippewa	Child Care Leave	1/07/11-6/30/11
Smith, Bridget	Elementary	Cayuga	Child Care Leave	1/15/11-6/30/11

**1.b. Leave Replacement Appointments of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Hartman, Bradley	Music	Sagamore	1-1	1/18/11-6/30/11
McCallum, Brian	Science	Sagamore	1-1	1/03/11-6/30/11
Niski, Corinna	Special Education	Wenonah	1-1	1/03/11-6/30/11

**1.c. Salary Changes for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Borak, Renee	Samoset	2/1/11	5-7	5-8	1,157.50
Cruz, Jennifer	Sequoia	2/1/11	5-8	5-9	1,159.00
Erdmann, Kathleen	Wenonah	2/1/11	8-8	8-9	1,274.00
Gaska, Bobbi Ann	Wenonah	9/1/10	6-6	6-7	2,315.00
Pfister, Matthew	North/East	2/1/11	3-1	3-2	1,158.50
Riley, Kevin	Seneca	2/1/11	2-5	2-6	1,158.50
Speelman, Carissa	Sagamore	2/1/11	1-1	1-2	1,158.50
Van DeVenter, Keri	Nokomis	9/1/10	9-7	9-8	2,548.00

**1.d. Ten Year Increment for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Shannon, Linda	Sequoia	02/01/11	\$150.00
Villani, Nicole	Nokomis	02/01/11	\$150.00
Bayer, Katherine	Cayuga	02/23/11	\$126.00
DiStefano, Matthew	North	02/24/11	\$124.50

**1.e. Approval of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Cronin, Mary  
 McGuire, Erin  
 Ortiz, Ashlee  
 Patrissi, Patricia  
 Sweeney, Shaun

**1.f. Termination/Resignation of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>	<u>Name</u>	<u>Date</u>
Akbar, Jason	12/30/10	Lodato, Gina	12/30/10
Andrejkovics , Paul	12/30/10	Loscalzo, Nicole	12/30/10
Argutto, Susan	12/30/10	Lynch, Maureen	12/30/10
Bannon, John	12/30/10	Maccarone, Peter	12/30/10
Catanzaro, Kerry	12/30/10	Maher, Michelle	12/30/10
Cortez, Denise	12/30/10	Mahoney, Denise	12/30/10
Daquino, Luke	12/30/10	Malczynski, Kristin	12/30/10
Dean, Jennifer	12/30/10	Marino, Donna	12/30/10
DeGennaro, Steven	12/30/10	Michelsen, Tammy	12/30/10
DeSanto, Evan	12/30/10	Nolan, Susan	12/30/10
Donahue, Holly	12/30/10	Olsen, Maggie	12/30/10
Dorfman, Jaimie	12/30/10	Osman, Joanna	01/04/11
Droge, Joseph	12/30/10	Palmeiro, Lindsay	12/30/10
Eger, Lisa	12/30/10	Pandolf, Thomas	12/30/10
Fantozzi-Howland, Jaclyn	12/30/10	Pleier, Heather	12/30/10
Gaska, Lynnsey Marie	12/30/10	Pinello, Vanessa	12/30/10
Gerber, Charles	12/30/10	Schellberg, Alicia	12/30/10
Greenberg, Steven	12/30/10	Scott, Jennifer Ann	12/30/10
Guerrin, Jean	12/30/10	Sihksnel, Jeanne	12/30/10
Guinta, Danielle	12/30/10	Smith, Jennifer	12/30/10
Hoffmann, Lisa	12/30/10	Spivak, Susan	12/30/10
Ippolito, Jyllian	12/30/10	Stellwagen, Thomas	12/30/10
Jackowski, Joshua	12/30/10	Tanzi, Valerie	12/30/10
Kijko, Rokšana	12/30/10	Vaianella, Christopher	12/30/10
Korzinski, Nicole	12/30/10	Valenti, Robert	12/30/10
Levine, Amy	12/30/10	Van Helden, Kenneth	12/30/10
		White, Kristie	12/30/10

**(Pages 2-7 ~ PERSONNEL ITEMS)****2.a. Appointment of Leave Replacement Teaching Assistants/Interpreters**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Borger, Lisa	Special Education Teacher Assistant	Samoset	1-1	1/3/11-6/30/11

**2.b. Leave of Absence of Teaching Assistants/Interpreters**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Harms, Melissa	Special Education	Grundy	Child Care Leave	1/3/11-6/30/11

**2.c. Return from a Leave of Absence of Teaching Assistants/Interpreters**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
McCarron, Laura	Special Education	Tamarac	Return from Child Care Leave	1/31/11

**3.a. Resignation of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Borger, Lisa	Special Ed. Aide/Samoset	01/02/11
Boscia, Marissa	Drug & Alcohol Counselor I/East	01/17/11
Daniels, Patrick	Campus Security/District Wide	01/18/11
McCormick, Kristin	Special Ed. Aide/Tamarac	01/21/11
Mirra, Anthony	Campus Security/District Wide	11/15/10
Prusinski, Katherine	Drug & Alcohol Counselor I/ Samoset/Seneca	01/17/11
Sardone, Joan	Special Ed. Aide/Seneca	12/31/10

**3.b. Retirement of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Achenbach, Carol	4 Hr. FSW/North	01/29/11 18 yrs., 9 mos.

**3.c. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Vara, Evelyn	01/09/11

**3.d. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Daniels, Patrick	Roving Guard/ District Wide	\$24.08/hr.	01/19/11	None
Normandeau, Karen	Hall Monitor/ East	\$8.68/hr.	01/19/11	None

**3.e. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<b><u>Aide</u></b>	
Krowiak, Maryann*	01/12/11
Sardone, Joan	01/03/11
<b><u>Clerk-Typist</u></b>	
Valenti, Joanne*	01/12/11
<b><u>Custodian</u></b>	
Paider, Matthew J.	1/19/11

\*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

**4.a. Child Care Program Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
King, Patricia	Recreation Aide	\$9.82/hr	01/13/11

**5.a. Community Education Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the community education appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Dates</u>
Bosch, Richard	Recreation Aide 3	\$9.82/hr	01/19/11-06/30/11
Salmaggi, Mary Bridget	Community Ed Instructor	\$23.71/hr	01/10/11-06/30/11

**E. ACTION ITEMS****1. Approval of Agreement Between the Sachem Central School District for IDEA Flow-Through Funding Section 611 and Section 619 Federal Funds**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and Kids In Action of Long Island, Inc., Kidz Therapy Services, PLLC and United Cerebral Palsy of Greater Suffolk as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2010 through June 30, 2011 for a ten (10) month program or July 1, 2010 through June 30, 2011 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.”

**2. Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

12/16/10	12/20/10	12/21/10	12/22/10	12/23/10
01/04/11	01/05/11	01/06/11	01/07/11	01/10/11
01/11/11	01/12/11	01/13/11	01/14/11	01/18/11

**3. Adoption of Revised Policy #6670 – Petty Cash Account -2<sup>nd</sup> Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a 2<sup>nd</sup> reading Petty Cash Account revised Policy #6670 presented in Enclosure E.3.”

**4. Disciplinary Suspension Non-Instructional Employee**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby suspends, without pay, a member of the non-instructional staff for a period of five (5) work days. The five day suspension shall be January 20, 21, 22, 25 and 26.”

**5. Creation of New Title - Drug Abuse Educator**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the creation of the position of Drug Abuse Educator, effective January 18, 2011 at a salary of \$45,000.”



6. **Provisional Appointment of Drug Abuse Educator**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the provisional appointments as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Boscia, Marissa	Drug Abuse Educator/East	\$45,000	01/18/11	None**
Prusinski, Katherine	Drug Abuse Educator/ Samoset/Seneca	\$45,000	01/18/11	None**

\*\*As per Civil Service Law there is no probationary period for a provisional appointment

7. **Approval of Regents Review Class Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of individuals listed below as teachers for the Regents Review classes conducted at Sachem High School East and Sachem High School North for the 2010-11 school year”:

Howard, Katherine	Howard, Megan
Renalds, Samantha	Vinberg, Kelly

8. **Appointment of Academic Intervention Service Teachers (AIS)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel be approved as teachers for the AIS Program for the 2010-2011 school year”:

Berton, Jeanne	Carruthers, Christopher	Cauley, Chris
Coffey, Lucia	Cohen, Stacy	Dansky, Carrie
DePierro, Cheryl	Dragotta, Kathleen	Faron, Jenna
Gelderman, Kathleen	Gulotta, Doreen	Hokanson, Edna
Hudak, Alison	Kay, Elizabeth	Kelly, Daniel
Koferl, January	Kolodny, Gillian	Lettieri, Lauren
Lotito, Tara	Miller, Alicia	Oakes, Christopher
Olsen, Maribeth	Rattinger, Jill	Saccone, Christine
Salvesen, Barbara	Santucci, Carla	Sciarrone, Lawrence
Shannon, Margaret	Spatola, JoAnn	Szpicek, Jodi
Surdi, Christina	Trepiccione, Michael	Wohlafka, May

9. **Approval of Management Advisory Group Business Operations – Medicaid Evaluation**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Management Advisory Group Business Operations, Inc. as a consultant for \$850.00 for a one day Medicaid evaluation.”

10. **Approval of Donation to Sagamore Middle School– Gerard Giglio**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of the following items to Sagamore Middle School from Gerard Giglio, a music teacher at Sagamore Middle School:”

- Five (5) Audio-Visual TV carts (used, in excellent condition) valued at approximately \$225.00 each for a total value of \$1,125.00.
- Two (2) Polaroid 27” televisions (used, in excellent condition) valued at approximately \$400.00 each for a total value of \$800.00.

11. **Board of Education Rescission of 2010-11 Coaching Assignments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education rescind the following 2010-11 coaching assignments for the 2010-11 school year”:

Late Winter Wrestling MS

Sequoia Asst. - start of season until 3/1/11	Matt Rickert	Lynwood
Sequoia Asst. - 3/2/11 until end of season	Dave Cruz	Sagamore

12. **Board of Education Approval of 2010-11 Coaching Assignments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following 2010-11 coaching assignments for the 2010-11 school year”:

Late Winter Wrestling MS

Sequoia Asst. – entire season	Matt Rickert	Lynwood
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VOLUNTEER

Sequoia Wrestling	Dave Cruz	Sagamore
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13. **Approval of Budget Transfers Greater Than \$50,000**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves two budget transfers of \$50,000 or greater:”

- One transfer for \$300,000 is to fund additional private placement students.
- One transfer for \$81,524.96 to allocate funds for vacation accrual payouts.

14. **Approval of Late Transportation Request**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the late transportation request for private and parochial schools for one student at no additional cost.”

*defeated***15. Approval of Late Transportation Request**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the late transportation request for private and parochial schools for one student at an approximate cost of \$14,875 for the remainder of the school year.”

**16. Resolution to Reappoint Emergency Conditional Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Enclosure E who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

**F. MONTHLY REPORTS****1. Damage & Loss Summary**

The summary reflects damage and loss for December 2010.

**2. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for

12/17/10	12/21/10	12/22/10	01/03/11
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01/05/11	01/06/11	01/07/11	01/13/11
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are on file in the office of the District Clerk.

**3. Child Care, Community Education and Building Usage Financial Report**

This report is generated quarterly and the dates coincide with the Treasurer’s Report. Therefore, there is no report for the time period ending October 31, 2010.

**4. Board of Education Sub Committees**

- a. Sachem Legislative Committee
- b. Sachem Citizens’ Advisory Audit Committee
- c. Sachem Budget Advisory Committee
- d. Community Education Budget Advisory Committee

**5. 2010-11 Board of Education Goals**

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

**G. PRESENTATIONS/DISCUSSIONS**

1. School Enrollment
2. Math/Curriculum Council
3. General Budget Process

**H. CLOSING**

1. **Visitors** - Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The Board of Education will hold a work session on **Wednesday, February 2, 2011** at 7:30 PM in the Board Room at Samoset Middle School.

A special meeting of the Board of Education will be held on **Monday, February 14, 2011** at 6:30 AM in the Conference Room at District Office to vote on a vacated seat on the Eastern Suffolk BOCES Board.

The next regular meeting of the Board of Education will be held on **Wednesday, February 16, 2011** at 7:30 PM in the Board Room at Samoset Middle School.

- I. EXECUTIVE SESSION** – The Board may adjourn to executive session.

**J. ADJOURN**

JJN:baw