

**SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York**

REORGANIZATION MEETING OF THE BOARD OF EDUCATION

**Samoset Middle School
Board Room**

**July 2, 2007
8:00 P.M.**

AGENDA

- A.1. Call to Order

- A.2. Salute to the Flag

- A.3. Moment of Silent Meditation

I. ADMINISTRATION OF OATH

A. Administer Oath to Newly Elected Board Members

“Resolved, that the constitutional oath of office be administered to newly elected Board members, Tony Falco, Michael Timo and Sal Tripi by the District Clerk.” (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

B. Administer Oath to Ex-Officio Student Board Members

“Resolved, that the constitutional oath of office be administered to the ex-officio student Board members, Colleen Brill and Kevin Robertson, by the District Clerk.” (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

II. ELECTION OF OFFICERS

A. Election of Temporary Chairperson

A call for nominations _____
Vote: Yes _____ No _____

B. President of the Board of Education

RECOMMENDED ACTION: “Resolved, that Michael Pomara be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2008; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office by administered to the newly elected President of the Board of Education by the District Clerk.” (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

A call for nominations _____
Vote: Yes _____ No _____

C. Vice-President of the Board of Education

RECOMMENDED ACTION: “Resolved, that Robert Scavo be elected Vice-President of the Board of Education of this District for the ensuing official year ending June 30, 2008; and,

BE IT FURTHER RESOLVED, that in the absence of the President of the Board of Education or his/her inability to act, the Vice-President of the Board of Education be President and be authorized to assume all the responsibilities and perform all of the duties of the President of the Board of Education as provided by law; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office by administered to the newly elected Vice-President of the Board of Education by the District Clerk.” (Educ. Law 1701, 2504; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

A call for nominations _____
Vote: Yes _____ No _____

III. APPOINTMENT OF OFFICERS

A. District Clerk of the Board of Education

RECOMMENDED ACTION: “Resolved, that Carol Adelberg be and is hereby appointed District Clerk of the Board of Education and,

BE IT FURTHER RESOLVED, that same shall perform the duties of district clerk of the Sachem Central School District for the school year ending June 30, 2008 and,

BE IT FURTHER RESOLVED, in the event Ms. Adelberg is absent, JoAnn Haralambou, Patricia Sterling and/or Barbara Waidler act as alternate District Clerks.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Clerk by the President of the Board of Education.” (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

B. District Treasurer

RECOMMENDED ACTION: “Resolved, that Diane Kollmer be and is hereby appointed Treasurer and the custodian of all moneys belonging to the District from whatever source derived for the 2007-08 school year commencing July 1, 2007; and it is recommended that the Board appoint Ms. Diane Kollmer to the position of Treasurer with an annual stipend of \$5,330, effective July 1, 2006 and \$5,503 effective July 1, 2007. These rates are concurrent with the senior high school extra-classroom treasurer.

BE IT FURTHER RESOLVED, that same shall perform the duties of District Treasurer of the Sachem Central School District for the school year ending June 30, 2008; and

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Treasurer by the District Clerk.” (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

C. District Internal Claim Auditor

RECOMMENDED ACTION: “Resolved, that the internal claim auditors for the school year 2007-08 shall be Cerini and Associates 3340 Veterans Memorial Highway, Bohemia, New York 11716, and shall perform full internal claims audits of the Sachem Central School District at Holbrook, through June 30, 2008 at an annual fee of \$72,000.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

D. District Internal Auditor

RECOMMENDED ACTION: “Resolved, that the internal auditors for the school year 2007-08 shall be Callaghan Nawrocki, LLP 28 Manor Road, Second Floor, Smithtown, New York 11787, and shall perform full internal audits of the Sachem Central School District at Holbrook, through June 30, 2008; and

BE IT FURTHER RESOLVED, that same shall perform the full internal audit services for the Sachem Central School District at Holbrook, at an annual fee of \$86,760 for the period of July 1, 2007 through June 30, 2008.” (Educ. Law 2116-a; Comm’s. Reg. 170.2).

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

E. External Claims Auditor

RECOMMENDED ACTION: “Resolved, that the auditors for the school year 2007-08 shall be R.S. Abrams and Company, and shall perform full audits on the records of the Sachem Central School District at Holbrook, for the year ending June 30, 2008; and

BE IT FURTHER RESOLVED, that same shall perform the full services for the Sachem Central School District at Holbrook, at a fee of \$68,500 for the school year ending June 30, 2008.” (Educ. Law 2116-a; Comm’s. Reg. 170.2).

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

IV. OTHER APPOINTMENTS

A. School Physicians

RECOMMENDED ACTION: “Resolved, that the following physicians be appointed to serve a school medical officers of this district at the pleasure of the Board of Education during the school year 2007-08.” (Educ. Law 902, 1709-21; Comm’s. Reg. 136.2)

Dr. Jack Nussbaum	388 Hawkins Avenue, L. Ronkonkoma
Dr. David Hauer	388 Hawkins Avenue, L. Ronkonkoma
Mid Island Medical Care	360 Hawkins Avenue, L. Ronkonkoma
Dr. Jason Kroneberg	270 Union Avenue, Holbrook
Dr. Alan Studley	465 Blue Point Road, Farmingville
Ann Marie Badagliacca, PA	465 Blue Point Road, Farmingville
First Choice Medical Care***	203 Union Avenue, Holbrook
Dr. Lawrence Goldman	
** Dr. Frank Segreto	3585 Veterans Memorial Hwy., Ronkonkoma
**Angelo Rizzi, PA	3585 Veterans Memorial Hwy., Ronkonkoma
**Dr. Mohan Abraham	365 E. Main Street, Patchogue
**Dr. Nikhat Khan	88 Summerfield Drive, Holtsville
**Joanne Silva, PA	270 Union Avenue, Holbrook
**Bridget Pelligrini, PA	270 Union Avenue Holbrook
**Dr. Phillip Shrank	6 Technology Drive, Suite 100, Setauket
**Christine Hall, PA	6 Technology Drive, Suite 100, Setauket
**Christopher Collins, PA	6 Technology Drive, Suite 100, Setauket
**Dr. Anthony Cappellino	400 W. Main Street, Suite 304, Babylon
**Dr. Anthon Donatelli, Jr.	454 Deer Park Avenue, Babylon
**John Noveck,RPAC	454 Deer Park Avenue, Babylon
**Dawn Simmons, PA	270 Union Avenue, Holbrook

FURTHER, that school physician fees for the school year 2007-08 be at the rate of \$9.00 per pupil examination, \$22.00 for all authorized adult examinations, \$45.00 per CSE examinations, \$12.00 per examination for employment certificates, and \$11.00 per examination for Department of Labor Work Certificates; and

FURTHER, that physicians assigned to be in attendance at football games receive \$160.00 per game; and

FURTHER, that physicians assigned to be in attendance at Committee for Special Education Meetings receive \$120.00 per session.

FURTHER, that physicians assigned to conduct OSHA physicals for employees involved in asbestos abatement receive \$125.00 per physical.”

**Sports physicals as needed
 ***OSHA physicals

Motion made by _____
 Seconded by _____
 Vote: Yes _____ No _____

B. Orthopedic Coverage – Sachem High School North

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves Anthony Cappellino to provide orthopedic coverage for the varsity football games at Sachem High School North at no cost to the district for the 2007-2008 school year.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

C. Orthopedic Coverage – Sachem High School East

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves Philip Schrank to provide orthopedic coverage for the varsity football games at Sachem High School East at no cost to the district for the 2007-08 school year.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

D. Chief School Medical Officer

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Dr. Jack Nussbaum as Chief School Medical Officer for the 2007-2008 school year at an hourly rate of \$150.00.

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

E. Board and Labor Counsel

RECOMMENDED ACTION: “Resolved, that effective July 1, 2007, Ingerman, Smith LLP be appointed as Board, Labor and Legal Counsel to the Sachem School District for the school year 2007-08 at a retainer of \$150,000 and an additional rate of \$185 per hour for litigation, real estate and construction costs.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

F. Bond Counsel

RECOMMENDED ACTION: “Resolved, that Hawkins, Delafield & Wood is hereby appointed Bond Counsel for the ensuing official year ending June 30, 2008, and

BE IT FURTHER RESOLVED, that same shall perform the duties of Bond Counsel of the Sachem Central School District as follows: TANs - \$.40 per \$1,000 principal amount issued; BANs - \$.75 per \$1,000 principal amount issued; BONDS - \$1.00 per \$1,000 principal amount issued, for the school year ending June 30, 2008.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

G. Financial Advisory Services

RECOMMENDED ACTION: “Resolved, that Capital Markets Advisors, LLC is hereby appointed for our Financial Advisory Services for the ensuing official year ending June 30, 2008, and

BE IT FURTHER RESOLVED, that same shall perform the duties for our Financial Advisory Services for the Sachem Central School District, as follows: Notes, \$4,500, BONDS, \$9,500; if required by the SEC for the school year ending June 30, 2008.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

H. Records Access Officer

RECOMMENDED ACTION: “Resolved, that Carol Adelberg be and is hereby appointed Records Access officer for the ensuing official year ending June 30, 2008 at no additional compensation.” (Public Officer Law 87 (b) (iii)).

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

I. Records Management Officer

RECOMMENDED ACTION: “Resolved, that Stephanie MacIntosh, the Administrator for Federal Funds, Research & Development be and is hereby appointed Records Management Officer for the ensuing official year ending June 30, 2008, at no additional compensation.” (Comm’s. Reg. 185.2 (I)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

J. School Purchasing Agent

RECOMMENDED ACTION: “Resolved, that Catherine Nocco is hereby appointed School Purchasing Agent for the school year 2007-08, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. In the event Ms. Nocco is absent, Nancy Merkle, Purchasing Technician, act as an alternate Purchasing Agent.” (Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

K. School Purchasing Technician

RECOMMENDED ACTION: “Resolved, that Nancy Merkle be approved as Purchasing Technician for the school year 2007-08, and that she be authorized to purchase supplies and equipment and services as provided for in the budget.” (Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

L. Public Relations Firm

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the renewal of contract/agreements for the 2007-08 school year for the public relations firm of Zimmerman/Edelson, Inc. to perform their services, as follows: Public Relations, Public Information Services, Production Services, Transportation Guide, and the School Calendar at a total fee of \$63,648.00, (which includes 5 Newsletters, 1 Budget Newsletter), effective July 1, 2007.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

M. Approval of Superintendent Hearing Officers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Dennis James and John Albin as Superintendent Hearing Officers. The total annual expenditure for all Superintendent Hearing Officer fees is not to exceed \$20,000 for the 2007-08 school year.

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

N. Appointment of Coordinator for Community Education for the 2007-2008 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Rory Manning to serve as the Coordinator for Community Education, effective 7/1/07.

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

O. Appointment of Coordinator for Child Care for the 2007-2008 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Anthony Mauro to serve as the Coordinator for Child Care, effective 7/1/07.

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

P. Appointment of Coordinator for Community Use of Facilities for the 2007-08 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Wayne Wilson to serve as the Coordinator for Community Use of Facilities for the 2007-08 school year.”

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

V. DESIGNATIONS

A. Official Bank Depositories - All Funds

RECOMMENDED ACTION: “Resolved, that the following financial institutions be and are hereby designated as the official depositories for funds to be received and disbursed and not to exceed \$250,000,000 and to be used for repurchase agreements by this school district during the school year 2007-08.” (Educ. Law 2129, 2130; Comm’s. Reg. 170.2)

- 1. HSBC
- 2. Citibank
- 3. Bank of America
- 4. Smith-Barney
- 5. J.P. Morgan/Chase
- 6. Bank of New York
- 7. Merrill Lynch

- 8. North Fork Bank
- 9. MBIA-CLASS
- 10. State Bank of Long Island
- 11. Commerce Bank
- 12. Suntrust Bank
- 13. Wachovia

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

B. Regular Monthly Meetings

RECOMMENDED ACTION: “Resolved, that the regular monthly meetings of the Board of Education of Sachem Central School District at Holbrook, Towns of Brookhaven, Smithtown and Islip, Suffolk County, New York, shall be held during the ensuing year at 8:00 p.m., on the third Tuesday of each month at Samoset Middle School except where this date conflicts with a holiday and/or school recess period and to adopt the schedule of Board meeting dates for regular and work sessions as presented in **Enclosure V.B.**” (Educ. Law 1708 (quarterly) 2504)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

C. Official Newspapers

RECOMMENDED ACTION: “Resolved, that any of the following newspapers may be used officially at any time it appears to the advantage of the District to do so during the school year 2007-08. (Educ. Law 2004)

List of newspapers to be considered.

- 1. Newsday *
- 2. Ronkonkoma Review
- 3. The New York Times

*BE IT FURTHER RESOLVED, that the Board shall designate NEWSDAY as the official newspaper for the purpose of advertising bids and contracts.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

VI. AUTHORIZATION

A. Chief School Officer to Certify Payrolls

RECOMMENDED ACTION: “Resolved, that the Chief School Officer be authorized to certify all payrolls prepared on behalf of this district for the ensuing year 2007-08.” (Educ. Law 1720, 2523; Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

B. Authorization to Establish Petty Cash Funds

RECOMMENDED ACTION: “Resolved, that according to Section 19.22 of the New York State Education Law, petty cash funds be established for each school building for the 2007-2008 school year in the district in which there is a principal in charge. Such petty cash funds are not to exceed One Hundred Dollars (\$100.00) in any one unit. In addition, there should be established a petty cash fund of One Hundred Dollars (\$100.00) for the District Clerk’s Office, One Hundred Dollars (\$100.00) for the Administrative Annex, One Hundred Dollars (\$100.00) for the Athletic Office, One Hundred Dollars (\$100.00) for the Technology & Special Projects Office, One Hundred Dollars (\$100.00) for the Before and After School Child Care Program Office, One Hundred Dollars (\$100.00) for the BLT Program, One Hundred Dollars (\$100.00) for the District Music Office, One Hundred Dollars (\$100.00) for the Security Office, One Hundred Dollars (\$100.00) for the Transportation Office, and One Hundred Dollars (\$100.00) for the Office of Student Services, One Hundred Dollars (\$100.00) for the Office of the Science Coordinator, and One Hundred Dollars (\$100.00) for Special Education Summer School. Building Principals, Program Directors, and the District Clerk are responsible for these funds and to submit proper records accounting for expenditures from such funds; and,

FURTHER, that payments from such petty cash funds may be made for materials, supplies, or services only when payment is required upon delivery.” (Educ. Law 1709-29; Comm’s. Reg. 170.4)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

C. Designation of Authorized Signature on Checks

RECOMMENDED ACTION: “Resolved, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills expenses obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreements, writings, and other instruments requiring her signature,

BE IT RESOLVED, that District Clerk (Presently Carol Adelberg), Assistant Superintendent for Curriculum and Instruction (Presently Paul Kopp) Assistant Superintendent for Curriculum and Instruction Staff Development and Assessment (Presently Jill Gierasch), and Assistant Superintendent for Instructional Support and Programming (Presently Jill Karp) shall perform the check signing responsibilities in the absence of the District Treasurer of the Sagem Central School District for the school year ending June 30, 2008.

BE IT FURTHER RESOLVED, that the use of the Allison Payment Systems Software be authorized for use in signing checks with the required signatures.”
(Educ. Law 1720, 2523)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

D. Chief School Officer Authorized to Approve Budget Transfers

RECOMMENDED ACTION: “Resolved, that the Chief School Officer be authorized to approve budget transfers for the 2007-08 school year.”
(Comm’s. Reg.. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

E. Authorization to Apply for Grants in Aid

RECOMMENDED ACTION: “Resolved, that the Chief School Officer or the Administrator for Federal Funds, Research & Development is hereby authorized to apply for any federal or state grants deemed to be in the best interests of the Sachem School District.” (Educ. Law 1711, 2508)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

F. Co-Curricular Extra Classroom Treasurer

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools the Board of Education appoint a Co-curricular Extra Classroom Treasurer for each school in Enclosure VI.F to provide proper financial management of such extra-classroom activity funds for the 2007-08 school year.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

G. Reserves Reaffirmed

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following reserves to be reaffirmed for the 2006-2007 school year.”

Reserves for Workers Compensation	\$5,506,619
Reserves for Unemployment Insurance	\$ 100,000
Reserves for Long Term Disability	\$ 281,000
Reserves for Employee Benefits and Accrued Liabilities	\$1,366,660

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

VII. BONDING OF PERSONNEL

A. District Treasurer

RECOMMENDED ACTION: “Resolved, that the District Treasurer be bonded for \$3,000,000 for the official school year 2007-08.” (Educ. Law 2122, 2130, 2527, Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

B. Co-Curricular Treasurers

RECOMMENDED ACTION: “Resolved, that the Co-Curricular Treasurer at each building be bonded for \$3,000,000, for the official school year 2007-08.” (Educ. Law 2527; Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

C. Public School System Employee Blanket Bond

RECOMMENDED ACTION: “Resolved, that a blanket position bond for all employees other than the District Treasurer be issued for the school year 2007-08. Such bond to provide coverage in the amount of \$3,000,000 for all employees, some of whom handle district funds during the school year 2007-08.” (Public Off. Law Section 11; Comm’s Reg. 172.5)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

D. Superintendent/Assistant Superintendent for Business/School Business Administrator

RECOMMENDED ACTION: “Resolved, that the Superintendent/Assistant Superintendent for Business/School Business Administrator be bonded for \$3,000,000 for the official school year 2007-08.” (Educ. Law 2527; Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

E. Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) Forgery or Alteration Policy

RECOMMENDED ACTION: “Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) in the amount of \$25,000 and the Forgery or Alteration Policy in the amount of \$25,000 for the official school year 2007-08.” (Educ. Law 2527; Comm’s. Reg. 170.2)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

VIII. OTHER ITEMS

A. Re-Adoption of all Policies and Codes of Ethics in Effect During Previous Year

RECOMMENDED ACTION: “Resolved, that existing policies, bylaws, rules, and regulations operative at the close of the school year 2006-07 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

FURTHER, that amendments shall require action by a majority vote of the Board of Education after presentation at two (2) successive regular meetings.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

B. School Conduct and Discipline Policy

It is a New York State requirement that every school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

RECOMMENDED ACTION: “Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2007-08 school year.”

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

C. AIDS Advisory Committee

RECOMMENDED ACTION: “Resolved, that the following individuals be and are hereby appointed to the AIDS Advisory Committee for the 2007-08 school year commencing July 1, 2007.”

- | | |
|-------------------------|--|
| Robert Scavo | Board Member, Sachem CSD |
| Patricia Broderick | Teacher, Sachem High School |
| Steve Siciliano | Secondary Principal, Sagamore |
| Dr. Jack Nussbaum | Physician |
| Lori Hewlett | Department Chair, Health |
| Katherine Murray | Sachem Nurse/BLT, Hiawatha |
| Charles J. Murphy, ED.D | Superintendent |
| Paul A. Stellino | Coordinator, Student Services |
| Gary Beutel | Administrator for Health, Physical Education,
Athletics and Health Services |
| John Mankowich | Administrator for Health, Physical Education,
Athletics and Health Services |
| Victoria Grillo | Student, Sachem High School East |
| James Levantino | Student, Sachem High School East |
| Danielle Talleur | Student, Sachem High School North |

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

D. SAVE Committee

RECOMMENDED ACTION: “Resolved, that the following individuals be and are hereby appointed to the SAVE Committee for the 2007-08 school year commencing July 1, 2007.”

SCTA Representatives:	HS	Robert LaCorte
	Elementary	Maureen Hines
SAA Representatives:	Elementary	Chris DiPaola
	HS	James Nolan
District Office		Paul Kopp
Board of Education Representatives:		Sal Tripi
		Robert Scavo
Student Representatives:	East	Michael Carroll
	North	Donald Applegate
	North	Catherine Brady

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

E. Curriculum Materials Review Committee

RECOMMENDED ACTION: “Resolved, that the following individuals be and are hereby appointed to the Curriculum Materials Review Committee for the 2007-08 school year commencing July 1, 2007.”

Jill Gierasch	Assistant Superintendent for Curriculum, Instruction, Staff Development & Assessment
Jill Karp	Assistant Superintendent for Instructional Support and Programming
Paul Kopp	Assistant Superintendent for Curriculum and Instruction
Veronica DeCicco	Principal, Cayuga Elementary School
Sharon Ornstein	Teacher, Tecumseh Elementary School
Denise Cinco	Librarian, Sagamore
Peter deBeer	English Chairperson, Sachem East
Dana Platin	President, PTA Council
Nancy Roberts	Past President, PTA Council
Sal Nicosia	District Resident

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

F. Appointment of the School Safety Team

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following as the School Safety Team for the 2007-08 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner.”

Incident Management Team

Charles J. Murphy, Ed.D.,
Superintendent of Schools
Bradley Johnson
Michael Bergin
Jill Gierasch
Gail Grenzig
Jill Karp

Paul Kopp
Danielle Grandin
Stephanie MacIntosh
Ed Miller
Jack Renda
Bruce Singer
Wayne Wilson

Health and Safety Committee

Michael Bergin
Gary Beutel
Paul Kopp
Wayne Wilson
Jane Degen
Ronald Sacks
Ed Miller
Diane Kollmer

Union Representation:

Don Haines, SSDEU
John Troise, SCTA
Barbara Jackson, UPSEU 424
Robert LaCorte, SCTA
Mary Cavanaugh, SAA
Nancy Padrone, SSA
Jane Degen, Nurses Unit
Student Representative

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

G. Sachem Teacher Center Policy Board Members for the 2007-08 School Year

RECOMMENDED ACTION: “Resolved, that the following individuals be and are hereby appointed as Members of the Sachem Teacher Center Policy Board for the 2007-08 school year commencing July 1, 2007.”

Dawn Neyland - Lynwood
Bob La Corte - East
Kim Murphy - North
Christina Laux - Tecumseh
Barbara Manalili- Wenonah
Sue Dee - Hiawatha
Sandy Bucher - Nokomis
Maria Bennett - Cayuga
Lori Pritchett - Temp. Gatelet
Dawn Robson - Chippewa
Jamie Beecher – Tamarac

Cindy Lori - Sagamore
Debbie Moore- Sequoya
Teri Doon - Waverly
Maureen Hines - Tecumseh
Jenna Faron - Seneca
Jill Kristoff - Merrimac
Madeline Hausner - East
Laurie-Ann Rooney – Chippewa
Nicole Aliffi – Grundy
Emily Cole - Waverly
Jean Klaus - Tecumseh

Leona Arpino, Principal
St. Joseph’s School

Janet Coleman, Parent
Dennis McElheron - Tecumseh

Dr. Murphy - District Office
Gail Grenzig - District Office
Jill Karp – District Office

Paul Kopp - District Office
Jill Gierasch – District Office
Stephanie MacIntosh - District Office

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

H. Title VII and Title IX Compliance Officer

RECOMMENDED ACTION: “Resolved, that Jill Karp, Assistant Superintendent for Instructional Support and Programming be and is hereby appointed Title VII and Title IX Compliance Officer and Danielle Grandin, Assistant Personnel Administrator and John Mankowich, Administrative Assistant for Health & Physical Education, Health Services and Athletics be appointed Title VII and Title IX Alternate Compliance Officers for the 2007-08 school year commencing July 1, 2007.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

I. Establish Mileage Reimbursement Rate for the 2007-08 School Year

RECOMMENDED ACTION: "Resolved, that the Board of Education establish the mileage reimbursement rate for the 2007-08 school year as determined by the IRS standard rate (currently \$.48.5 per mile)."

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

J. Approval of Community Use of Facilities Fees for 2007-08

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following community use of facilities fees for the 2007-2008 school year."

\$ 2.00 per hr All Fields (Adult Softball)
\$ 52.00 Weekend use of Gym for custodial services
\$2,500.00 Use of Auditorium for Dance Recitals
\$ 150.00 Weekend use of East and North Pool for custodial services and supplies required to maintain the pool.

** Fees are determined based upon the district cost for other events such as (Chinese Auctions, Fund Raisers, etc.)

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

K. Approval of Student Accident Insurance – NYBEST/Pupil Benefits/Mutual of Omaha

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve NYBEST/Pupil Benefits/Mutual of Omaha to be the insurance company for Student Accident Insurance at an annual rate of \$117,070.74, with a maximum benefit of \$1,000,000 and "\$0" deductible, for the 2007-2008 school year, effective July 1, 2007."

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

L. Approval of BOCES Cooperative Bids – Eastern Suffolk BOCES

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Eastern Suffolk BOCES Cooperative Purchasing Groups for the 2007-2008 school year.”

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

M. Approval of BOCES Cooperative Bids – Western Suffolk BOCES

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Western Suffolk BOCES’, Nassau BOCES, and all other New York State BOCES Cooperative Purchasing Groups Cooperative Purchasing Groups for the 2007-2008 school year.”

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

N. Long Island Food Service Directors Association Cooperative Bids

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution which is required to become a member of the Long Island School Food Service Directors Association Cooperative:”

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly for all food service products and supplies -- to include grocery, frozen foods, bread, milk, ice cream, snacks, paper products, cleaning supplies, meat, dairy, and canned drinks, and small equipment, and

WHEREAS, the Sachem Central School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, the Sachem Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the component Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of the Sachem Central School district hereby appoints Long Island School Food Service Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Sachem Central School District at Holbrook Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that the Sachem Central School District at Holbrook Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Sachem Central School District at Holbrook Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) and that after award of contract(s), it will conduct all negotiations with the successful bidder(s).

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

O. Appointment of Part-Time Committee on Special Education Chairpeople

BE IT RESOLVED, “that the following individuals: Ellen Baron, Joseph Frascino, Charles Althoff, Ruth November, Dr. Gerard Seifert, Alan Traeger and Renee Wagenberg are hired as part-time employees to serve as CSE Chairpeople on an as-needed basis at a rate of \$500 per day.”

Motion made by _____
Seconded by _____
Vote: Yes _____ No _____

P. Appointment of the 2007-2008 Committee on Special Education:

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following appointments to the Committee on Special Education for the 2007-2008 school year.”

Chairperson	Paul A. Stellino
Alternate	Dr. Kristen Turnow
Alternate	Susan Tuttle
Alternate	Joanne Castellano
Alternate	Dr. Gerard Seifert
Alternate	Julie DeCollibus
Alternate	Mary Alice Foti
Alternate	Dolores Binstock
Alternate	Ruth November
Alternate	Joseph Frascino
Alternate	Ellen Baron
Alternate	Charles Althoff
Alternate	Alan Traeger
Alternate	Renee Wagenberg
Parent Members:	Terry Allgor Maria Beale Anne Freeman Janet Hishmeh Linda Landry Christine Mazza Dana Platin Kathy Varca Stephanie Volpe Jane Wylie
Physician Members:	Fried, Welch & Hauer Dr. Jack Nussbaum Dr. Jason Kroneberg Dr. Frederick Larmor

Psychologist Members:	All District Psychologists
Teacher Members:	All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child
Parent of the Child	
The student with a disability, whenever appropriate	
Other individuals:	who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

BE IT FURTHER RESOLVED, that upon the recommendation of the Committee on Special Education, the Board of Education of the Schem Central School District hereby establishes fourteen Subcommittees on Special Education, which will be denominated Subcommittee A, Subcommittee B, Subcommittee C, Subcommittee D and Subcommittee E, Subcommittee F, Subcommittee G, Subcommittee H, Subcommittee I, Subcommittee J, Subcommittee K, Subcommittee L and Subcommittee M.

The following persons are appointed to serve on Subcommittee A: (pursuant to Section 200.3©(2)(iii) of the Commissioner’s Regulations)

Chairperson:	Paul A. Stellino
Psychologist Member:	All District Psychologists
Teacher Member:	All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on Subcommittee B:

Chairperson: Dr. Kristen Turnow

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on Subcommittee C:

Chairperson: Susan Tuttle

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular

education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on Subcommittee D:

Chairperson: Joanne Castellano

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on Subcommittee E:

Chairperson: Dr. Gerard Seifert

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on Subcommittee F:

Chairperson: Julie DeCollibus

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals who have knowledge or special

expertise regarding the child,
including related services personnel,
at the discretion of the parent or
agency

The following persons are appointed to serve on subcommittee G:

Chairperson:	Mary Alice Foti
Psychologist Member:	All District Psychologists
Teacher Member:	All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals	who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency
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The following persons are appointed to serve on subcommittee H:

Chairperson:	Ruth November
Psychologist Member:	All District Psychologists
Teacher Member:	All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special

education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on subcommittee I:

Chairperson: Joseph Frascino

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on subcommittee J:

Chairperson: Ellen Baron

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on subcommittee K:

Chairperson: Charles Althoff

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on subcommittee L:

Chairperson: Dolores Binstock

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on subcommittee M:

Chairperson: Alan Traeger

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

The following persons are appointed to serve on subcommittee N:

Chairperson: Renee Wagenberg

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

Q. Appointment of 2007-2008 Committee on Preschool Special Education:

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following appointments for the Committee on Preschool Education for the 2007-08 school year:”

(1) Paul A. Stellino, Chairperson of the CPSE

OR

Dr. Kristen Turnow, Alternate Chairperson of the CPSE

OR

Susan Tuttle, Alternate Chairperson of the CPSE

OR

Dolores Binstock, Alternate Chairperson of the CPSE

OR

Joanne Castellano, Alternate Chairperson of the CPSE

OR

Cathy Brown, Alternate Chairperson of the CPSE

(2) The following Parent of a Child with a Disability:

Ann Marie Alfieri
Terry Allgor
Denise Bonura
Lucille Cariotte
Barbara Cuttone
Laura Fitzpatrick
Janet Hishmeh
Lillian Lewando-Bryers
Christine Mazza
Tracy Minella
Marguerite Serpe
Stephanie Volpe
Jane Wylie

(3) An appropriately certified or licensed professional, appointed by the County will serve, as appropriate, on this committee, but his/her attendance is not required for a quorum.

(4) For any meetings prior to the initial recommendation for a child for whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional employed by the school district:

Dolores Binstock
Cathy Brown

(5) For a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention program shall

attend all meetings of the CPSE conducted prior to the child's initial receipt of preschool services.

(6) Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

(7) Parent of the Child

(8) The student with a disability, whenever appropriate

(9) Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

R. Appointment of Surrogate Parents for the 2007-2008 Committee on Special Education:

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following people as surrogate parents to be used by the District:”

Linda Landry
Dana Platin

Cathy Saliani
Terry Allgor

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

S. Appointment of Impartial Hearing Officers for the 2007-2008 Committee on Special Education:

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education authorize the individuals appearing on the updated state approved list of impartial hearing officers, which appears on the New York State Education Department’s website, be appointed Hearing Officers for the Sachem School District, and that cases to be heard be assigned to any one of these officials.”

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

T. Appointment of Section 504 Coordinator for the 2007-2008 School Year:

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools and in compliance with Federal and State Laws, the Board of Education appoint Paul A. Stellino to serve as the District’s Section 504 Coordinator, and that Dr. Kristen Turnow, Susan Tuttle, Joanne Castellano, Dr. Gerard Seifert, Julie DeCollibus, Mary Alice Foti, Dolores Binstock, Ruth November, Joseph Frascino, Ellen Baron, Charles Althoff, Alan Traeger, and Renee Wagenberg be appointed Alternate Section 504 Coordinators for the 2007-2008 school year.

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

U. Adoption of Curriculum

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt, as per Education law 1709, the curriculum of the Sachem Central School District on the elementary level (K-5) and middle level (6-8) as per the State Education Department prescribed curriculum and on the high school level (9-12) as described in the 2007-08 guidance handbook.

Motion made by _____

Seconded by _____

Vote: Yes _____ No _____

V. Proceed to Regular Meeting

CJM:baw