

SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York

Samoset Middle School
West Cafeteria

July 6, 2006
*** 8:00 P.M.**

Regular Meeting of the Board of Education
The Board of Education welcomes all who are attending this meeting.

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| <i>*This meeting immediately follows the reorganization meeting which commences at 8:00 p.m.</i> |
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A. OPENING OF MEETING

1. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes:”

6/08/06 – Work Session

6/20/06 – Regular

B. VISITORS

1. Visitors (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

C. **BUSINESS ITEMS**

CONSENT AGENDA FOR BUSINESS ITEMS C.1 THROUGH C.2.z

1. **Treasurer's Report**

(See enclosures 1.a. and 1.b.)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of 5/31/06 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 5/31/06 as submitted by the District Treasurer, Diane Kollmer."

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| | |
|------------------------------|-------------|
| Treasurer's Report | 1-2 |
| Revenues | 1-2 |
| General Fund Expenses | 1-13 |

2. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Lumber - *approve*
- b. Fasteners, Hardware, Small Tools - *approve*
- c. Technology and Industrial Consumable Supplies - *approve*
- d. Drafting/Printing Supplies - *approve*
- e. Electricity-General Technology-Electronics - *approve*
- f. Classroom/Office Furniture - *approve*
- g. Bread Products - *approve*
- h. Specialty Bagels, Bakery Baked Items - *approve*
- i. Food Service Co Op Bid - Frozen Foods - *approve*
- j. Food Service Co Op Bid - Meat - *approve*
- k. Food Service Co Op Bid - Paper - *approve*
- l. Food Service Co Op Bid - Snacks - *approve*
- m. Food Service Co Op Bid - Milk - *approve*
- n. Food Service Co Op Bid - Dairy - *approve*
- o. Food Service Co Op Bid - Cleaning Supplies - *approve*
- p. Food Service Co Op Bid - Ice Cream - *approve*
- q. Quote-Excess Workers' Compensation - *approve*
- r. 3rd Party Admin - Long Term Disability - *approve*
- s. Actuarial Valuation & Review - *approve*
- t. Disposal Sale - Excess Furniture and Textbooks - *approve*
- u. District Wide Roof Repair - *approve*
- v. Repair of Pumps & Motors - *approve*
- w. Asphalt Pavement Repair - *approve*
- x. Cesspool/Drywell/Storm Drain Cleaning & Related Services - *approve*
- y. Carpet and Floor Tile Removal and Installation - *approve*
- z. Craft, Jewelry, Sewing Supplies - *approve*

D. PERSONNEL ITEMS***CONSENT AGENDA FOR PERSONNEL ITEMS D.1.a THROUGH D.3.e.*****1.a. Resignation of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teaching personnel as follows:”

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Reason</u> | <u>Date</u> |
|-----------------|----------------------|---------------|---------------|-------------|
| Gelsomino, John | Physical Education | East | Personal | 6/30/06 |
| Rankin, Maura | School Media Spec. | Gatelot | Personal | 6/30/06 |

1.b. Retirement of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows:”

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Date</u> |
|------------------|----------------------|---------------|-------------|
| Branca, Philip | Science | Sagamore | 7/1/06 |
| Callahan, Joanne | Elementary | Chippewa | 7/1/06 |
| Kaiser, Barbara | Elementary | Chippewa | 7/1/06 |
| Tinley, John | GATE | Tamarac | 7/1/06 |
| Tinley, Linda | Elementary | Hiawatha | 7/1/06 |

1.c Probationary Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teachers as follows:”

| <u>Name</u> | <u>Tenure Area</u> | <u>School</u> | <u>Step</u> | <u>Dates</u> |
|-------------------------|-------------------------|---------------|-------------|----------------|
| Banschback, Jeanine | Elementary | Wenonah | 3-1 | 9/5/06-1/3/08 |
| *Bartalomy, Brian | Elementary | Sequoia | 3-4 | 9/5/06-6/30/09 |
| *Brisson, Robin | Elementary | Chippewa | 4-4 | 9/5/06-6/30/08 |
| *Cardlin, Allison | Science | East | 3-2 | 9/5/06-6/30/09 |
| *Competiello, Christina | Elementary | Seneca | 3-5 | 9/5/06-6/30/09 |
| *DePierro, Cheryl | English | East | 4-4 | 9/5/06-6/30/08 |
| Fahie, Jenny | Elementary | Samoset | 2-2 | 9/5/06-6/30/07 |
| Kronenbitter, Raymond | Technology | TBD | 4-1 | 9/5/06-4/3/09 |
| *Peterson, Emily | School Media Specialist | Gatelot | 4-4 | 9/5/06-6/30/09 |
| *Proniewych, Lauren | Physical Education | Wenonah | 2-1 | 9/5/06-6/30/09 |
| *Theiss, Ryan | Technology | TBD | 1-1 | 9/5/06-6/30/09 |

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

1.d. Leave Replacement Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows:”

| <u>Name</u> | <u>Tenure Area</u> | <u>School</u> | <u>Step</u> | <u>Dates</u> |
|--------------------|--------------------|---------------|-------------|----------------|
| Bancroft, Jody | Elementary | Waverly | 2-2 | 9/5/06-6/30/07 |
| *Conboy, Megan | Special Education | Seneca | 1-3 | 9/5/06-6/30/07 |
| Guarino, Stephanie | English | Samoset | 2-1 | 9/5/06-6/30/07 |
| Henson, Kimberly | Reading | Seneca | 2-4 | 9/5/06-6/30/07 |
| *LaBella, Charles | Social Studies | Seneca | 3-4 | 9/5/06-6/30/07 |
| *McDonald, Kristen | Elementary | Merrimac | 1-2 | 9/5/06-6/30/07 |
| Parlanti, Antonina | Psychology | North | 5-6 | 9/5/06-6/30/07 |
| Scuderi, Kristine | Special Education | Tecumseh | 2-1 | 9/5/06-6/30/07 |
| *Weber, Rachel | English | East | 2-4 | 9/5/06-6/30/07 |

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

1.e. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows:”

| <u>Name</u> | <u>School</u> | <u>Date of Change</u> | <u>From Step</u> | <u>To Step</u> | <u>Salary Difference</u> |
|------------------------|---------------|-----------------------|------------------|----------------|--------------------------|
| Aurecchione, Christine | Chippewa | 9/1/06 | 10-5 | 10-6 | 2,307.00 |
| Boyle, Kathy | Tamarac | 9/1/06 | 5-4 | 5-5 | 2,097.00 |
| Buono, Jennifer | Wenonah | 9/1/06 | 8-5 | 8-6 | 2,307.00 |
| Carlen, Lisa | Samoset | 9/1/06 | 20-8 | 20-9 | 2,307.00 |
| Carley, Lori | Nokomis | 9/1/06 | 7-6 | 7-7 | 2,307.00 |
| Christie, Trisha | Chippewa | 9/1/06 | 3-3 | 3-4 | 2,097.00 |
| Codispoti, Nicholas | Sachem East | 9/6/06 | 4-1 | 4-2 | 2,096.00 |
| Cummings, Staci | Lynwood | 9/1/06 | 5-7 | 5-8 | 2,096.00 |
| Dow, Lorie | Tecumseh | 9/1/06 | 3-4 | 3-5 | 2,097.00 |
| Flanagan-Smith, Coleen | Sagamore | 9/1/06 | 4-5 | 4-6 | 2,097.00 |
| Gerkins, Richard | Sequoia | 9/1/06 | 10-4 | 10-5 | 2,306.00 |
| Groe, Salvatore | Sachem East | 9/1/06 | 7-5 | 7-6 | 2,306.00 |
| Groe, Suzanne | Sachem North | 9/1/06 | 6-5 | 6-6 | 2,097.00 |
| Holmes, Debra | Lynwood | 9/1/06 | 8-6 | 8-7 | 2,306.00 |
| Jordan, Nicole | Merrimac | 9/1/06 | 3-2 | 3-4 | 4,193.00 |
| Murphy, Susan | Samoset | 9/1/06 | 2-2 | 2-3 | 2,097.00 |
| Napolitano, Tara | Chippewa | 9/1/06 | 5-6 | 5-7 | 2,097.00 |
| Pomara, Stephanie | Lynwood | 9/1/06 | 7-6 | 7-7 | 2,307.00 |
| Raptis, Beth | Sachem North | 9/1/06 | 4-4 | 4-5 | 2,097.00 |
| Renner, Mindy | Sequoia | 9/1/06 | 7-4 | 7-5 | 2,307.00 |
| Saccullo, Michael | Sachem East | 9/1/06 | 3-1 | 3-2 | 2,097.00 |
| Santoli, Maryanne | Lynwood | 9/1/06 | 14-8 | 14-9 | 2,306.00 |
| Sterling, Rochelle | Sequoia | 9/1/06 | 5-4 | 5-5 | 2,097.00 |
| Van DeVenter, Keri | Nokomis | 9/1/06 | 6-6 | 6-7 | 2,096.00 |
| Wefer, Stephen | Sachem East | 9/1/06 | 7-7 | 7-10 | 6,919.00 |

1.f. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows.”

| <u>Name</u> | <u>Date</u> |
|--------------|-------------|
| Price, David | 06/13/06 |

2.a. Resignation of Teacher Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants/interpreters as follows:”

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Date</u> |
|-------------------|--|---------------|-------------|
| McElroy, Jennifer | Special Education Teacher Assistant | Sachem North | 6/30/06 |
| Rotella, Matthew | Special Education Teacher Assistant | Sachem North | 6/30/06 |

3.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows:”

| <u>Name</u> | <u>Position & Assignment</u> | <u>Service Ends</u> |
|--------------------|----------------------------------|---------------------|
| Martocello, Yvonne | Classroom Aide/Tamarac | 06/23/06 |

3.b. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows:”

| <u>Name</u> | <u>Position & Assignment</u> | <u>Retirement Date</u> |
|---------------------|----------------------------------|-----------------------------------|
| Folliero, Ernestina | 4 Hr. FSW/ East | 6/20/06 22 yrs. 3 mos. service |
| Russo, Denise | Sr. Clerk Typist/Tecumseh | 08/18/06 8 yrs. 8 mos. service |

3.c. Leave of Absence of Support Services Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel as follows:”

| <u>Name</u> | <u>Position & Assignment</u> | <u>Reason</u> | <u>Dates</u> |
|--------------|----------------------------------|---------------|-------------------|
| Hall, Tracey | Bus Driver/District Wide | Personal | 06/14/06-08/31/06 |

3.d. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:”

| <u>Name</u> | <u>Position & Assignment</u> | <u>Service Ends</u> |
|-------------------|----------------------------------|---------------------|
| Butera, Matthew | Custodian / District Wide | 07/07/06 |
| Decastro, Anthony | Custodian/ District Wide | 07/07/06 |

3.e. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows:”

| <u>Name</u> | <u>Position & Assignment</u> | <u>Base Salary</u> | <u>Service Begins</u> | <u>Probationary Appointment</u> |
|-----------------------|-----------------------------------|--------------------|-----------------------|---------------------------------|
| Biondolillo, Michelle | Clerk Typist/ Admin. Annex/OSS | \$39,761 | 07/10/06 | 12 weeks 07/10/06-10/02/06 |
| D’Onofrio, Charles | Head Custodian/ Tamarac | \$51,299 | 07/07/06 | 6 months 07/07/06-01/07/07 |

E. ACTION ITEMS**1. Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings.”

| | | | |
|---------|---------|---------|---------|
| 6/21/06 | 6/22/06 | 6/23/06 | 6/27/06 |
|---------|---------|---------|---------|

2. **Resolution #1**

BE IT RESOLVED that Dr. Allen Reichman, is hereby designated as School Medical Inspector of the Sachem Central School District in order to determine the physical and/or mental capacity of employees to perform their duties pursuant to Section 913 of the Education law.

3. **Resolution #2**

WHEREAS, a member of the support staff, whose identity was disclosed in executive session, has been unable to perform satisfactorily his/her duties and responsibilities with the Sachem Central School District during the 2005-06 school year, and

WHEREAS, the said inability of the support staff member to perform satisfactorily his/her services has raised an issue as to the individual's physical and mental condition and health,

NOW THEREFORE, pursuant to Education Law Section 913,

IT IS HEREBY RESOLVED, that the support staff member is directed to report for a medical examination in order to determine the physical or mental capacity of such person to perform his/her duties, the said medical examination to be before Dr. Allen Reichman, at his office located at 190 Willis Avenue, Mineola, New York 11501 on a date to be determined.

IT IS HEREBY FURTHER RESOLVED that the member of the support staff is directed to produce at said medical examination any and all medical records related to his/her health.

4. **Approval of Special Education Summer School Personnel**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel for the Special Education Summer School Program, 2006.

| <u>Name</u> | <u>Building</u> | <u>Subject</u> |
|--------------------|------------------------|------------------------------------|
| Guilfoil, Kevin | Samoset | Teacher Asst. (Test Modifications) |
| Marrero, Karen | Wenonah | Teacher Asst. |
| Niehr, Michael | n/a | Substitute Custodian |
| Santos, Misael | n/a | Substitute Custodian |

5. **Approval of Remedial Secondary Summer School Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel for the Remedial Secondary Summer School Program, 2006.

O’Connor, Jean English

6. **Approval of Applied Behavioral Analysis (ABA) Summer 2006 Teacher Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel for the summer teacher assistants, home ABA.

Savino-Phelan, Lori

7. **Appointment of Applied Behavioral Analysis (ABA) Specialists**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following individuals to serve as an Applied Behavioral Analysis (ABA) Specialist at a rate of \$35 per hour for the 2006-07 school year.”

Scalercio, Patricia

8. **Appointment of Department Chairpersons for the 2006-07 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Department Chairpersons for the 2006-07 school year as follows:

| | |
|--------------------|-------------|
| <u>Sagamore</u> | |
| Scaturro, Patricia | Mathematics |

9. **Appointment of Principals’ Aides for the 2006-07 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Principals’ Aides for the 2006-07 school year as follows:

| <u>Name</u> | <u>School</u> |
|----------------|------------------------------------|
| Henry, Bridget | Elem. Principals’ Aide for Science |

10. **Appointment of Alternate Evening High School Supervisor for the 2006-07 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the Alternate Evening High School Supervisor for the 2006-07 school year as follows:

Carmon, William

11. **Acceptance of Claims Auditor Revised Policy #6650 –1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept at as 1st reading, the revised Claims Auditor Policy #6650 as found in Enclosure E.11.”

12. **Acceptance of Independent/External Audits Revised Policy #6660 – 1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept at as 1st reading, the revised Independent/ External Audits Policy #6660 as found in Enclosure E.12”

13. **Acceptance of Internal Audit Function Policy #6680 – 1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept at as 1st reading, the proposed Internal Audit Function Policy #6680 as found in Enclosure E.13.”

14. **Acceptance of Audit Committee Policy #6690 – 1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept at as 1st reading, the proposed Audit Committee Policy #6690 as found in Enclosure E.14.”

15. **Approval of Community Use of Facilities Fees for 2006-07**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the community use of facilities fees for the 2006-07 school year.”

16. **Approval of Student Accident Insurance – NYBEST/Pupil Benefits/Mutual of Omaha**

RECOMMEND ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve NYBEST/Pupil Benefits/Mutual of Omaha to be the insurance company for Student Accident Insurance at an annual rate of \$92,826.82, with a maximum benefit of \$1,000,000 and "\$0" deductible, for the 2006-2007 school year, effective July 1, 2006."

17. **Approval of Settlement with Northgate Electric Corp.**

RECOMMEND ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution."

BE IT RESOLVED: "that the Board of Education of the Sachem Central School District hereby authorizes settlement of the action titled "NORTHGATE ELECTRIC CORP v. SACHEM CENTRAL SCHOOL DISTRICT" venued in the New York State Supreme Court, County of Suffolk, Index No. 28890/05 in accordance with the terms of the Stipulation of Settlement between the parties; and,

BE IT FURTHER RESOLVED: "that the Board of Education hereby authorizes the Board President to execute any and all documents necessary to effectuate said settlement."

18. **Approval of Settlement with Fortunato Sons, Inc.**

RECOMMEND ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution."

BE IT RESOLVED: "that the Board of Education of the Sachem Central School District hereby authorizes settlement of the action titled "FORTUNATO SONS, INC v. SACHEM CENTRAL SCHOOL DISTRICT" venued in the New York State Supreme Court, County of Suffolk, Index No. 23489/05 in accordance with the terms of the Stipulation of Settlement between the parties; and,

BE IT FURTHER RESOLVED: "that the Board of Education hereby authorizes the Board President to execute any and all documents necessary to effectuate said settlement."

19. **Resolution to Reappoint Emergency Conditional Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Attachment A who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

F. **MONTHLY REPORTS**

1. **Damage & Loss Summary**

The summary reflects damage and loss for June 2006.

2. **Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for
6/21/06 6/22/06
are on file in the office of the District Clerk.

3. **Board of Education 2005-06 Goals**

- a. Goal #1 – Increase Student Achievement
- b. Goal #2 – Staff Evaluation
- c. Goal #3 – Parent/Community Involvement
- d. Goal #4 – Internal Communication for Staff
- e. Goal #5 – Fiscal Responsibility
- f. Goal #6 – Safe and Secure Schools
- g. Goal #7 – Technology

4. **Child Care, Community Education and Building Usage Financial Report**

The financial report reflects costs through 5/31/06.

5. **Board of Education Sub Committees**

G. PRESENTATIONS/DISCUSSIONS

1. BOCES Lease
2. Website Radio Sponsorship
3. Location of 06-07 Board Meetings
4. Tentative Board Meeting – July 20

H. CLOSING

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The next regular meeting of the Board of Education will be held on **Thursday, August 24, 2006** at 8:00 PM at Samoset Middle School.

- I. EXECUTIVE SESSION** – The Board will adjourn to executive session to discuss personnel matters.

- J. ADJOURN**

CJM:baw