

Sachem Central School District

Kenneth E. Graham, Ed.D.
Superintendent
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Tamarac Elementary School
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September 30, 2016

Dear Tamarac Community,

I hope this letter finds you well and enjoying the fall season. I would like to share a few reminders with you.

Please remember to write a note to your child's teacher about any changes to their typical dismissal procedure. **If your schedule fluctuates and your children utilize the school bus, walker-line or After-Care, I would greatly appreciate that you write a daily note to the teacher informing them where your child is going at dismissal. Calling the school to inform us of a change in dismissal is for emergencies only.** Calling into the classroom multiple times during the day disrupts the educational process for the entire class. Your support and cooperation in this matter is greatly appreciated.

Please remember that students will not be dismissed from the Main Office after 2:45 PM. After this time, children will be dismissed as walkers. Walkers are called from the classrooms at approximately 3:10 PM. Thanks for following our procedure which helps keep all of our students safe.

I want to remind all families that students cannot be dropped off earlier than 9:00 AM. There is nobody available to supervise before this time. If you need to drop off your child prior to 9:00 AM, please utilize our Child Care Program. Information on the Program is available in our Main Office and on-line. Also, please do not park in the bus loop. This driveway can be used after school hours.

All students who arrive at Tamarac after 9:15 AM must be escorted into the building by their parent or guardian. Please sign your child in at the Greeter's Desk. If you are dropping your child off at school and want to watch them enter the building, please park your vehicle. Many families utilize the drop-off lane. We must be considerate of other families and help make sure all students arrive to school on time.

Should your child be absent from school for any reason, upon their return to school, please provide us with a note documenting the reason for the absence. Please know that attendance is taken for every period of the day and reported to the State. It is imperative that our students are here every day to maximize their learning. Please do your best to schedule all appointments outside of the school day. I understand that sometimes this is impossible to avoid.

When visiting Tamarac Elementary School, please check in with our Hallway Monitors. They will be able to assist you and your needs. This includes visiting the nurse, psychologist, social worker and principal's office or a meeting with a teacher. Our Hallway Monitors should be able to answer most of your questions. If you need further assistance, they will direct you to the Main Office.

Sincerely,

Michael S. Saidens

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